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**Date Bound**

From

Director Secondary Education  
Haryana, Panchkula

To

**All District Education Officers and  
All District Elementary Education Officers  
Haryana State.**

Memo No. 12/1-2016 CCA(2)  
Dated, Panchkula:-06/10/2016

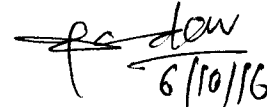
**Subject: Guidelines for smooth conducting of State Tournaments .**

In continuation of the earlier guidelines for smooth conduct of Sports tournaments, the following guidelines may be taken into consideration for future conduct of District/ State level Tournaments:-

1. The nominated selectors should watch/ observe all the matches in the tournament being conducted at all the sites and shall consider all aspects of games as well as performances before final selection of the team.
2. The fixture of matches between different teams must be finalized at least one day before the start of the tournament i.e. if tournament is starting on 8<sup>th</sup> October, fixture/ schedule of matches must be finalized on 7<sup>th</sup> October and should be communicated to all the district incharges by email/ fax/ sms/ whatsapp etc. A copy of these schedules must be sent to Directorate on 7<sup>th</sup> itself/ one day before the start of the tournament by email on [edusecondaryhrycca@gmail.com](mailto:edusecondaryhrycca@gmail.com) as well as by fax on 0172-2560253. In addition to this the schedule must be sent by whatsapp to Sh. Ganga Dutt, YSO on his mobile No. 09466641408 as well as Additional Director on his mobile No. 9416769769. Any laxity on this aspect shall attract action. The schedule/ fixture of matches shall be drawn in presence of Coaches/ Team manager of the districts.
3. The entry of teams and officials to the venue of the tournaments should be one day before the tournament.
4. Only those recognized Private schools /Aided/CBSE recognized schools may be allowed to participate in any of the tournament who have

deposited their sports fund with DEO. DEO/ AEO must ensure that all the sports fund are properly sent to headquarter in time.

5. A jury of DEO, AEO and one more official to be nominated by DEO may be constituted for each tournament and all decisions regarding objections/ complaints may be settled by the jury itself. The jury may associate any outstanding sports person who is not related to any of the schools.
6. Complete fairness and transparency may be maintained at all levels and efforts be made to disburse prize money to the winner at the spot itself.
7. In Cricket tournaments all the matches should be of minimum 20 overs.



**Youth and Sports Officer  
For Director Secondary Education  
Haryana, Panchkula**