

Building Details:

A. Existing Plan

- (i) Existing plan of building duly signed by registered architect and owner or lessee Owner/Lessee (President or Manager or Secretary) Architect
- (ii) Covered Area
 - (a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable) Sq. feet
 - (b) Total covered area (if more than one floor) Sq. feet
 - (c) Percentage of ground coverage
 - (d) FAR (Floor area ratio) (For New Schools)

B. Rooms Details:

- i) Total No. of Rooms
- ii) Number of Class Rooms (one class room for each section)

Size of Class Room

- a) for new School - 24x18x10' @ 10Sq.ft./Student
- b) for Existing School -
 - I-VIII Class- @ 9 Sq.ft./Student
 - IX-XII Class- @ 10Sq.ft./Student

Type	Lentered		Total Room	Size (in ft.)				
Class Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="4"/>	<input type="text" value="16"/>	x	<input type="text" value="14"/>	x	<input type="text" value="10"/>
Class Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="6"/>	<input type="text" value="14"/>	x	<input type="text" value="14"/>	x	<input type="text" value="10"/>
Class Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="3"/>	<input type="text" value="13"/>	x	<input type="text" value="13"/>	x	<input type="text" value="10"/>
Class Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value=""/>	<input type="text" value=""/>	x	<input type="text" value=""/>	x	<input type="text" value=""/>
Class Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value=""/>	<input type="text" value=""/>	x	<input type="text" value=""/>	x	<input type="text" value=""/>
Total			<input type="text" value="13"/>					

Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student

Others Room

Office of Head	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="13"/>	x	<input type="text" value="9"/>	x	<input type="text" value="10"/>
Staff Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="16"/>	x	<input type="text" value="16"/>	x	<input type="text" value="10"/>
Office Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="14"/>	x	<input type="text" value="13"/>	x	<input type="text" value="10"/>
Library	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="276"/>	x	<input type="text" value="14"/>	x	<input type="text" value="10"/>
Physics Lab	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value=""/>	x	<input type="text" value=""/>	x	<input type="text" value=""/>
Bio Lab	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value=""/>	x	<input type="text" value=""/>	x	<input type="text" value=""/>
Science Lab	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="20"/>	x	<input type="text" value="17"/>	x	<input type="text" value="10"/>
Computer Lab	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="30"/>	x	<input type="text" value="13"/>	x	<input type="text" value="10"/>
Store Room	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text" value="12"/>	x	<input type="text" value="8"/>	x	<input type="text" value="10"/>

No. of books available

iii) Veranda

- a) for new School - 8' for single loaded & 10' for double loaded

- b) for Existing School - 6' for single loaded & 8' for double loaded

iv) Stair

- a) for new School - 6' width. Yes No
- b) for Existing School- 4'.6"width. Additional stair after linear distance of 100' Yes No

If No, Size

If No, Size

v) Ramp

- a) for new School - 6' width. Yes No
- b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor. Yes No

If No, Size

If No, Size

1. Provision for laboratory
- Science
 - Chemistry
 - Composite Science
 - Geography
 - Functional English
 - Biology
 - Physics
 - Math
 - Computers
 - Music
 - Multimedia
 - Other

- (ii) Drinking water facility (Mode of water supply) Yes No Mode Submersy Bal, Gravity
- (iii) Toilets and Urinals separate for boys and girls Yes No
- (a) Number of toilets for the girls
- (b) Number of toilets for the boys
- Total toilets

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:-

- Yes No If yes, Amount

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

1. Ownership of Land Yes No
2. Construction of Building Yes No
3. Safety of Building Yes No
4. Fire Safety Yes No
5. Hygiene Yes No
6. No Objection Certificates regarding land use Yes No
- Out side municipality area like urban area/ controlled rural area As notified under relevant laws Yes No

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

7. Staff statement

8. Rules and Regulations for staff under rule 162 Yes No
9. Fee structure - Yes No

- i) class-wise fee and funds (no funds except Red Cross, CWP and Sports Fund) Yes No
- ii) to be displayed on the notice board. Yes No
- iii) issue of fee receipt. Yes No
- iv) fees charged is according to the facilities provided by the school Yes No

10. School Record (under rule 28)

11. General report regarding -

1. No business premises in any part of building of schools. Yes No
2. Furniture and equipment are adequate and suitable for institution Yes No
3. Salary of teachers and non-teaching staff are paid regularly as notified by the school. Yes No
4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind. Yes No
5. There is no thoroughfare or public passage through any part of school premises. Yes No
6. Sanitary arrangements at school are adequate and kept in good order. Yes No
7. Drinking water arrangement adequate. Yes No
8. Provisions of electricity fitting and electric fans in each class rooms. Yes No
9. No teacher or student is completed to attend a class or religious instruction (except in minority school) Yes No
10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted. Yes No

12. Audit Report (as per rule 30)

13. Processing Fee + Form Fee

(For 5th Rs. 1000/-, for 8th Rs. 2500/-, for 10th Rs. 5000/- & for 12th Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes 0 No
Yes 0 No

14. Recommendations:-

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We therefore, recommend that the school be granted recognition/upgradation from Class 1st to Class 8th in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies:-

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore recommend rejection of the request for recognition/up gradation applied for Class to Class

[Signature]
DEEO
Addl. D.E.O. Cum D.E.E.O.
Sonapat

[Signature]
BEO
Block Education Officer
Sonapat

MC/Sarpanch
[Signature]
Sarpanch
Gram Panchayat
Murthai (Sonapat)