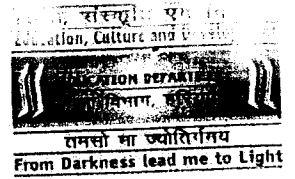


For  
JTC



Office of Director School Education, Haryana  
विद्यालय शिक्षा निदेशालय, हरियाणा



Off.: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel:-91(0172)-2701333 Fax: 91(0172)-2701347  
कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़ - 160017 (भारत) दूरभाष : 91 (0172) 2701333 फैक्स 91 (0172) 2701347  
e-mail: edusecondary@hry.nic.in

**Inspection Performa for Inspection of Private Schools for recognition.**  
(Note: - (✓) tick mark the circle for appropriate information)

District/Sub Division: GURGAON  
Date of Inspection: 23.02.2013

**1. Details of Schools:**  
**A. General**

i. Name of School: MATRIKIRAN PRIMARY SCHOOL

ii. Stage for which recognition applied for:  Primary 0 Middle - 0 High 0 Sr. Secondary

iii. Sr. Sec. stage mention stream for which recognition is sought: 0 Arts 0 Commerce 0 Science

iv. Permission to establishment or up-gradation of school granted by:  Director . 0 DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. P-2/GR9-2/BOSE/EN Date 15.02.2011

v. If already recognized mention stage along with order no. and date: NA 0 Primary 0 Middle 0 High 0 Director 0 DEO 0 Deemed Recognized

**B. Locational Details of School:**

i. Plot No.

ii. Sector/Mohalla: SECTOR 49

iii. City/Town/Village: GURGAON

iv. HUDA/Municipal Council/ Committee/ Panchayat: HUDA

v. CD Block: W-BLOCK

vi. Assembly Constituency: BADSHAPUR

vii. District: GURGAON

viii. Telephone No. with STD code: 0124-4005505

Fax No.

Email address: info@matrikiran.in

**Details of Authority to run the school**

Name: AURO EDUCATION SOCIETY

**2. Registration Details**

i. Scheme of Management (under Rule 32)  Yes 0 No

ii. a) Registration Number & Date: S/68420 12.02.2012

b) Registration Authority: REGISTRAR OF SOCIETIES

iii. Number of members of managing committee: 07

iv. Composition of managing committee:  Yes 0 No

v. Copy of bye-laws attached:  Yes 0 No

**C. Type of School/Curriculum:**

- i. Type of school: 0 Boys 0 Girls  Co-Education  

-	-	1	0	4			
- ii. Approximate number of students
- iii. Affiliating Board: 0 Bose 0 CBSE 0 ICSE 0 Others
- iv. Curriculum:- a) For 1-8 Class: 0 Bose 0 CBSE 0 ICSE 0 Edu.Dept.
- b) For 9-12 Class: 0 Bose 0 CBSE 0 ICSE 0 Others
- v. Medium of instructions: 0 Hindi 0 English 0 Both 0 Others

**Land Details:**

**A. Area Details:**

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003		Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
	Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)	Rural/Urban/Controlled areas (for double storey building)	Rural/Urban/Controlled areas (for double storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters	
Middle	1.0 Acre	800 Square meters	600 Square meters	
Secondary	2.0 Acre	2000 Square meters	1500 Square meters	
Senior Secondary (i) Arts and Commerce (ii) Arts/ Commerce and Science	2.0 Acre	3000 Square meters 4000 Square meters	2250 Square meters 3000 Square meters	

**Total Land-Area**

Acre  Kanal  Marla  Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie up for use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

0 Yes 0 No  N.A.  
 If yes, then Area  Distance

**B. Owner Details:**

- (i) The Name of individual or Association of individuals or Trust or Society or Company or school whom ownership vests
- (ii) The ownership title documents attached.

AURO EDUCATION SOCIETY

Yes 0 No

**C. Lessor's Detail:**

- (i) Name
- (ii) Address

VATIKA LIMITED  
 VATIKA TRIANGLE  
 SUSHANT LOK BLOCK A, MG ROAD, CC

**D. Lessee Detail:**

- (i) Name of the lessee (President or Secretary or Manager)
- (ii) Whether authorized by the authority running the school
- (iii) Copy of resolution attached or not

PRESIDENT

YES

Yes 0 No

**E. Location of land:**

- (i) Khewat/Khasra No./Killa No./Plot No.
- (ii) Whether land is in one patch or more.
- (iii) If more than one patch siza of land duly countersigned by the Tehsildar be attached)
- (iv) Whether pieces of land adjacent and easily approachable and functionally suitable?

Khewat  Khasra  Killa  Plot No.

Number of patch

0 Yes  No

0 Yes  No

4/1(2-0)  
 25/2(2-9)  
 21/2(2-2)  
 5(5-0)  
 1(8-11)  
 No of patches 2  
 Two patch separated by a way.

**Building Details:**

**A. Existing Plan**

- (i) Existing plan of building duly signed by registered architect and owner or lessee  Owner/Lessee (President or Manager or Secretary)  Architect
- (ii) Covered Area
- (a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable)
- (b) Total covered area (if more than one floor)
- (c) Percentage of ground coverage
- (d) FAR (Floor area ratio) (For New Schools)  :

**B. Rooms Details:**

- i) Total No. of Rooms
- ii) Number of Class Rooms (one class room for each section)

**Size of Class Room**

- a) for new School - 24'x18'x10' @ 10Sq.ft./Student
- b) for Existing School -  
 I-VIII Class- @ 9 Sq.ft./Student  
 IX-XII Class- @10Sq.ft./Student

Type	Centered	Total Room	Size (In ft.)
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="8"/>	<input type="text" value="26'"/> x <input type="text" value="19-10'"/> x <input type="text" value="12'"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="8"/>	<input type="text" value="26'"/> x <input type="text" value="19-10'"/> x <input type="text" value="12'"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="8"/>	<input type="text" value="26'"/> x <input type="text" value="19-10'"/> x <input type="text" value="12'"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="4"/>	<input type="text" value="26'"/> x <input type="text" value="19-10'"/> x <input type="text" value="12'"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/>
<b>Total</b>		<input type="text" value="28"/>	

Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
514	25	200
514	25	200
514	25	200
514	25	100
		700

**Others Room**

Office of Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="16'"/> x <input type="text" value="19'"/> x <input type="text" value="12'"/>
Staff Rom	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="16'"/> x <input type="text" value="19'"/> x <input type="text" value="12'"/>
Office Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="33'"/> x <input type="text" value="20'"/> x <input type="text" value="12'"/>
Library	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="43'"/> x <input type="text" value="19'"/> x <input type="text" value="12'"/>
Physics Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
Bio Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
Science Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
Computer Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="25'"/> x <input type="text" value="19'"/> x <input type="text" value="12'"/>
Store Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="8'"/> x <input type="text" value="10'"/> x <input type="text" value="12'"/>

No. of books available

iii) **Veranda**

- a) for new School - 8' for single loaded & 10' for double loaded  Ft.
- b) for Existing School - 6' for single loaded & 8' for double loaded  Ft.

iv) **Stair**

- a) for new School - 6' width.  Yes  No If No, Size
- b) for Existing School- 4'6"width. Additional stair after linear distance of 100'  Yes  No If No, Size

v) **Ramp**

- a) for new School - 6' width.  Yes  No If No, Size
- b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.  Yes  No If No, Size

*Not required as classes are all on ground floor. Affidavit attached. All*

*Not required as classes are on ground floor. NA*

(i) Provision for laboratory

- Science
- Chemistry
- Composite Science
- Geography
- Functional English
- Biology
- Physics
- Math
- Computers
- Music
- Multimedia
- Other

(ii) Drinking water facility (Mode of water supply)

Yes  No Mode BORWELL

(iii) Toilets and Urinals separate for boys and girls

Yes  No

(a) Number of toilets for the girls

23

(b) Number of toilets for the boys

19

Total toilets

42

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:-

Yes  No If yes, Amount 50,000/-

Stage	Class	Rs.
Primary	I-V	50,000 ✓
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

- 1 Ownership of Land Sub Divisional Magistrate.  Yes  No
  - 2 Construction of Building District town planner/ municipality/registered architect/ empanelled  Yes  No
  - 3 Safety of Building Public works Department/ Municipality/ Registered Engineer/ empanelled Engineer  Yes  No
  - 4 Fire Safety Fire Officer, authorized agency by Central Government or State Government  Yes  No
  - 5 Hygienic Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer  Yes  No
  - 6 No Objection Certificate regarding land use Municipal area. municipality/municipal council/local authority.  Yes  No
- Out side municipality area like urban area/ controlled area/rural area. As notified under relevant laws.  Yes  No

Occupation Certificate awaited. Applied date on 1 + 26/2/14

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

7. Staff statement

Yes  No

8. Rules and Regulations for staff under rule 162

Yes  No

9. Fee structure -

- i) class-wise fee and funds (no funds except Red Cross, CWF and Sports Fund)  Yes  No
- ii) to be displayed on the notice board.  Yes  No
- iii) issue of fee receipt.  Yes  No
- iv) fees charged is according to the facilities provided by the school  Yes  No

10. School Record (under rule 28)

Yes  No

11. General report regarding -

1. No business premises in any part of building of schools.  Yes  No
2. Furniture and equipment are adequate and suitable for institution  Yes  No
3. Salary of teachers and non-teaching staff are paid regularly as notified by the school.  Yes  No
4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind.  Yes  No
5. There is no thoroughfare or public passage through any part of school premises.  Yes  No
6. Sanitary arrangements at school are adequate and kept in good order.  Yes  No
7. Drinking water arrangement adequate.  Yes  No
8. Provisions of electricity fitting and electric fans in each class rooms.  Yes  No
9. No teacher or student is completed to attend a class or religious instruction (except in minority school)  Yes  No
10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.  Yes  No