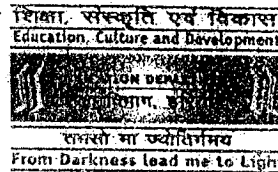




Office of Director School Education, Haryana  
विद्यालय शिक्षा निदेशालय, हरियाणा



Off.: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 91(0172)-2701333 Fax: 91(0172)-2701347  
कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़ - 160017 (भारत) दूरभाष : 91 (0172) 2701333 फैक्स 91 (0172) 2701347  
e-mail: adusecondary@hry.nic.in

Inspection Performa for Inspection of Private Schools for recognition.

(Note: - (v) tick mark the circle for appropriate information)

District/Sub Division

MEWAT

Date of Inspection

1. Details of Schools:

A. General

i. Name of School

GORDHAN SAINI PUBLIC S  
CHOOL AKHNAKA

ii. Stage for which recognition applied for:  Primary  Middle  High  Sr. Secondary

iii. Sr. Sec. stage mention stream for which recognition is sought:  Arts  Commerce  Science

iv. Permission to establishment or up-gradation of school granted by:  Director  DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. A-3105/99-98 Date 16 05 2005  
H-M-11MWT-1/BOSE/HD 17 05 2007

v. If already recognized mention stage along with order no. and date:  Primary  Middle  High

Director  DEO  Deemed Recognized

No. Date

B. Locational Details of School:

i. Plot No.

ii. Sector/Mohalla

AKHNAKA

iii. City/Town/Village

AKHNAKA

iv. HUDA/Municipal Council/ Committee/ Panchayat

v. CD Block

F. P. JHIRKA

vi. Assembly Constituency

F. P. JHIRKA

vii. District

MEWAT

viii. Telephone No. with STD code

ix. Fax No.

x. Email address

2. Details of Authority to run the school

1. Name

Individual or association of individuals or trust created under the Indian "Trust" Act, 1882 (2 of 1932), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

RURAL EDU. R DEV. SO  
CIETY F. P. JHIRKA

2. Registration Details

i. Scheme of Management (under Rule 32)

Yes  No

ii. a) Registration Number & Date

179 06 05 2003

b) Registration Authority

REGISTRAR F&S HAR

iii. Number of members of managing committee

iv. Composition of managing committee

Yes  No

v. Copy of bye-laws attached

Yes  No

**Type of School/Curriculum:**

- i. Type of school  Boys  Girls  Co-Education
- ii. Approximate number of students
- iii. Affiliating Board  Bose  CBSE  ICSE  Others
- iv. Curriculum:- a) For 1-8 Class  Bose  CBSE  ICSE  Edu.Dept. 3
- b) For 9-12 Class  Bose  CBSE  ICSE  Others
- v. Medium of instructions  Hindi  English  Both  Others

**Land Details:**

**A. Area Details:**

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
		Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts and Sciences	2.0 Acre	3000 Square meters	2250 Square meters
		4000 Square meters	3000 Square meters

**Total Land Area**  
 Acre  Kanal  Marla  Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate playground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie-up for use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

Yes  No  
 If yes, then Area  Distance

**B. Owner Details:**

- (i) The Name of individual or Association of individuals or Trust or Society or Company for school whose ownership vests
- (ii) The ownership title documents attached  Yes  No

RURAL EDUC. & DEV. SOC  
 CIETY F.P. JHIRKA

**C. Lessor's Detail:**

- (i) Name
- (ii) Address

BHARAT SINGH  
 AKHNAKA F.P. ZIRKA  
 MEHAR

**D. Lessee Detail:**

- (i) Name of the lessee (President or Secretary or Manager)
- (ii) Whether authorized by the authority running the school
- (iii) Copy of resolution attached or not  Yes  No

CHAMAN  
 YES

**E. Location of land:**

- (i)  Khewat/Khasra No./Killa No./Plot No.
- (ii) Whether land is in one patch or more
- (iii) If more than one patch sira of land duly countersigned by the Tehsildar be attached  Yes  No
- (iv) Whether pieces of land adjacent and easily approachable and functionally suitable?  Yes  No

16/11/18 Khewat:  Khasra  Killa  Plot No.

**Building Details:**

**A. Existing Plan**

(i) Existing plan of building duly signed by registered  Owner/Lessee (President or Manager or Secretary)  Architect

**(ii) Covered Area**

(a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable)

(b) Total covered area (if more than one floor)

(c) Percentage of ground coverage

(d) FAR (Floor area ratio) (For New Schools)

**B. Rooms Details:**

i) Total No. of Rooms

ii) Number of Class Rooms (one class room for each section)

**Size of Class Room**

a) for new School - 24'x18'x10' @ 10Sq.ft./Student

b) for Existing School -

I-VIII Class- @ 9 Sq.ft./Student

IX-XII Class- @10Sq.ft./Student

Type	Lentored	Total Room	Size (in ft.)	Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="8"/>	<input type="text" value="18"/> x <input type="text" value="24"/> x <input type="text" value="12"/>	<input type="text" value="3456"/>	<input type="text" value="232"/>	<input type="text" value="232"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total</b>		<input type="text" value="8"/>				<input type="text" value="232"/>

**Others Room**

Office of Head	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text" value="15"/> x <input type="text" value="15"/> x <input type="text" value="11"/>
Staff Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text" value="15"/> x <input type="text" value="15"/> x <input type="text" value="7"/>
Office Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>
Library	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text" value="12"/> x <input type="text" value="15"/> x <input type="text" value="11"/>
Physics Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>
Bio Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>
Science Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text" value="12"/> x <input type="text" value="15"/> x <input type="text" value="11"/>
Computer Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text" value="12"/> x <input type="text" value="15"/> x <input type="text" value="11"/>
Store Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="0"/> <input type="text" value="No"/>	<input type="text" value="12"/> x <input type="text" value="15"/> x <input type="text" value="11"/>

No. of books available

**iii) Veranda**

a) for new School - 8' for single loaded & 10' for double loaded  Ft.

b) for Existing School - 6' for single loaded & 8' for double loaded  Ft.

**iv) Stair**

a) for new School - 6' width.  Yes  No If No, Size

b) for Existing School- 4.6"width. Additional stair after linear distance of 100'  Yes  No If No, Size

**v) Ramp**

a) for new School - 6' width.  Yes  No If No, Size

b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.  Yes  No If No, Size

**Provision for laboratory**

- Science
- Chemistry
- Composite Science
- Geography
- Functional English
- Biology
- Physics
- Math
- Computers
- Music
- Multimedia
- Other

- (ii) Drinking water facility (Mode of water supply)  Yes  No Mode water tank
- (iii) Toilets and Urinals separate for boys and girls  Yes  No
- (a) Number of toilets for the girls 05
- (b) Number of toilets for the boys 05
- Total toilets** 10

**5. Pledge Money**

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

- Yes  No If yes, Amount 1,00,000 -

**6. Certificates -**

- 1 Ownership of Land Sub Divisional Magistrate.  Yes  No
- 2 Construction of Building District town planner/ municipality/registered architect/ empanelled architect  Yes  No
- 3 Safety of Building Public works Department/ Municipality/ Registered Engineer/empanelled Engineer  Yes  No
- 4 Fire Safety Fire Officer, authorized agency by Central Government or State Government  Yes  No
- 5 Hygienic Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer  Yes  No
- 6 No Objection Certificate regarding land use Municipal area:  Yes  No  
 Out side municipality area like urban area/ controlled area/rural area:  Yes  No  
As notified under relevant laws.

Note: - The schools running in the state before 31.03.2007, as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above. (S.No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.)

**7. Staff statement**

8. Rules and Regulations for staff under rule 152.  Yes  No
9. Fee structure -  Yes  No

- i) class-wise fee and funds (no funds except Red Cross, CWF and Sports Fund)
- ii) to be displayed on the notice board.
- iii) issue of fee receipt.
- iv) fees charged is according to the facilities provided by the school.

**10. School Record (under rule 28)**

11. General report regarding—
1. No business premises in any part of building of schools.  Yes  No
  2. Furniture and equipment are adequate and suitable for institution.  Yes  No
  3. Salary of teachers and non-teaching staff are paid regularly as notified by the school.  Yes  No
  4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind.  Yes  No
  5. There is no thoroughfare or public passage through any part of school premises.  Yes  No
  6. Sanitary arrangements at school are adequate and kept in good order.  Yes  No
  7. Drinking water arrangement adequate.  Yes  No
  8. Provisions of electricity fitting and electric fans in each class rooms.  Yes  No
  9. No teacher or student is completed to attend a class or religious instruction (except in minority school)  Yes  No
  10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.  Yes  No

12. Audit Report (as per rule 30)

Yes 0 No

13. Processing Fee + Form Fee

(For 5<sup>th</sup> Rs. 1000/-, for 8<sup>th</sup> Rs. 2500/-, for 10<sup>th</sup> Rs. 5000/- & for 12<sup>th</sup> Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes 0 No

6

14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ..... to Class ..... in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

*Recommended upto middle.*

We, therefore recommend rejection of the request for recognition/up gradation applied for Class ..... to Class .....

*Rdgm*  
 DEEO  
 DEEO  
 Mewat (Nuh)

*B. Singh*  
 BEO  
 Block Education Officer  
 F.P. Jhirka (Mewat)

*A. Sharma*  
 MC/Sarpanch  
 ग्राम पंचायत अखनाका  
 खण्ड फिरोजपुर झिरका (मेवात)

