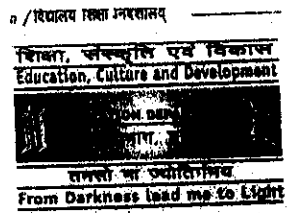




Office of Director School Education, Haryana
विद्यालय शिक्षा निदेशालय, हरियाणा



Off.: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel.: 91(0172)-2701333 Fax: 91(0172)-2701347
कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़ - 160017 (भारत) दूरभाष : 91 (0172) 2701333 फैक्स 91 (0172) 2701347
e-mail: adusecondary@hry.nic.in

Inspection Performa for Inspection of Private Schools for recognition.
(Note: - (✓) tick mark the circle for appropriate information)

District/Sub Division: MEWAT
Date of Inspection: 26 03 2013

1. Details of Schools:

A. General

i. Name of School: ANUPAM PUBLIC SCHOOL
PEMA ROAD PUNHANA
ii. Stage for which recognition applied for: Primary Middle High Sr. Secondary
iii. Sr. Sec. stage mention stream for which recognition is sought: Arts Commerce Science
iv. Permission to establishment or up-gradation of school granted by: Director DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.
No. AB/2001/308-10 Date 24 08 2001

v. If already recognized mention stage along with order no. and date: Primary Middle High
 Director DEO Deemed Recognized
No. _____ Date _____

B. Locational Details of School:

i. Plot No.
ii. Sector/Mohalla
iii. City/Town/Village
iv. HUDA/Municipal Council/ Committee/ Panchayat: PUNHANA
v. CD Block: PUNHANA
vi. Assembly Constituency: PUNHANA
vii. District: MEWAT
viii. Telephone No. with STD code: 09812612462
ix. Fax No.
x. Email address

2. Details of Authority to run the school

1. Name: GRAMIN JAN SEVA AV
M SHIKSHA SAMITI

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

2. Registration Details

i. Scheme of Management (under Rule 32): Yes No
ii. a) Registration Number & Date: 1143 18 08 1999
b) Registration Authority: REGISTRAR OF FIRMS CHD
iii. Number of members of managing committee: 11
iv. Composition of managing committee: Yes No
v. Copy of bye-laws attached: Yes No

C. Type of School/Curriculum:

- i. Type of school Boys Girls Co-Education
 0 0 / 0 0
- ii. Approximate number of students
- iii. Affiliating Board Bose CBSE ICSE Others
- iv. Curriculum:- a) For 1-8 Class Bose CBSE ICSE Edu.Dept.
 b) For 9-12 Class Bose CBSE ICSE Others
- v. Medium of instructions Hindi English Both Others

Land Details:

A. Area Details:

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003	Existing schools running as recognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007		
		Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)	Rural/Urban/Controlled areas (for double storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters	
Middle	1.0 Acre	800 Square meters	600 Square meters	
Secondary	2.0 Acre	2000 Square meters	1500 Square meters	
Senior Secondary (i) Arts and Commerce (ii) Arts/ Commerce and Science	2.0 Acre	3000 Square meters 4000 Square meters	2250 Square meters 3000 Square meters	

Total Land Area

7 Acre 1 Kanal 3 Marla Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie up for use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

Yes No

If yes, then Area 1 ACRE Distance 500MTR

B. Owner Details:

(i) The Name of individual or Association of individuals or Trust or Society or Company or school whom ownership vests

GRAMIN JAN SEVA AV
M SHIKSHA SAMITI

(ii) The ownership title documents attached.

Yes No

C. Lessor's Detail:

- (i) Name
 (ii) Address

PARYEZ HUSSAIN SUBERHAN
ZAFAR PENAKHERA PUNHANA
TEH PUNHANA DISTT MEWAT

D. Lessee Detail:

- (i) Name of the lessee (President or Secretary or Manager)
 (ii) Whether authorized by the authority running the school
 (iii) Copy of resolution attached or not

PRESIDENT GRAMIN J
AN SEVA SHIKSHA SAMITI

Yes No

E. Location of land:

- (i) Khewat/Khasra No./Killa No./Plot No.
 (ii) Whether land is in one patch or more.
 (iii) If more than one patch siza of land duly countersigned by the Tehsildar be attached
 (iv) Whether pieces of land adjacent and easily approachable and functionally suitable?

84 Khewat III Khasra 2/3 Killa Plot No.
 2 Number of patch

Yes No

Yes No

Building Details:

A. Existing Plan

- (i) Existing plan of building duly signed by registered architect and owner or leasee Owner/Lessee (President or Manager or Secretary) Architect
- (ii) Covered Area
- (a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable)
- (b) Total covered area (if more than one floor)
- (c) Percentage of ground coverage
- (d) FAR (Floor area ratio) (For New Schools) :

B. Rooms Details:

- i) Total No. of Rooms
- ii) Number of Class Rooms (one class room for each section)

Size of Class Room

- a) for new School - 24'x18'x10' @ 10Sq.ft./Student
- b) for Existing School -
I-VIII Class- @ 9 Sq.ft./Student
IX-XII Class- @10Sq.ft./Student

Type	Centered	Total Room	Size (In ft.)
Class Room	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text" value="6"/>	<input type="text" value="12"/> x <input type="text" value="18"/> x <input type="text" value="10"/>
Class Room	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text" value="1"/>	<input type="text" value="24"/> x <input type="text" value="18"/> x <input type="text" value="10"/>
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>
Total		<input type="text" value="7"/>	

Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
<input type="text" value="1296"/>	<input type="text" value="144"/>	<input type="text" value="144"/>
<input type="text" value="432"/>	<input type="text" value="48"/>	<input type="text" value="48"/>
		<input type="text" value="192"/>

Others Room

Office of Head	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text" value="18"/> x <input type="text" value="12"/> x <input type="text" value="12"/>
Staff Rom	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Office Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Library	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Physics Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Bio Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Science Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Computer Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Store Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>

No. of books available

iii) Veranda

- a) for new School - 8' for single loaded & 10' for double loaded. Ft.
- b) for Existing School - 6' for single loaded & 8' for double loaded. Ft.

iv) Stair

- a) for new School - 6' width. Yes No If No, Size
- b) for Existing School- 4'6"width. Additional stair after linear distance of 100' Yes No If No, Size

v) Ramp

- a) for new School - 6' width. Yes No If No, Size
- b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor. Yes No If No, Size

(i) Provision for laboratory

- | | | |
|---|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Science | <input type="checkbox"/> Biology | <input type="checkbox"/> Multimedia |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Physics | <input type="checkbox"/> Other |
| <input type="checkbox"/> Composite Science | <input type="checkbox"/> Math | |
| <input type="checkbox"/> Geography | <input type="checkbox"/> Computers | |
| <input type="checkbox"/> Functional English | <input type="checkbox"/> Music | |

(ii) Drinking water facility (Mode of water supply) Yes No Mode Submersible Pump(iii) Toilets and Urinals separate for boys and girls Yes No(a) Number of toilets for the girls

0	2
---	---

(b) Number of toilets for the boys

0	2
---	---

Total toilets

0	4
---	---

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:-

 Yes No If yes, Amount 50000/-

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

- | | | |
|---|--|---|
| 1 Ownership of Land | Sub Divisional Magistrate | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 2 Construction of Building | District town planner/ municipality/registered architect/ empanelled architect | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 3 Safety of Building | Public works Department/ Municipality/ Registered Engineer/empanelled Engineer | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 4 Fire Safety | Fire Officer, authorized agency by Central Government or State Government | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 5 Hygiene | Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 6 No Objection Certificate regarding land use | Municipal area: municipality/municipal council/local authority
Out side municipality area like urban area/ controlled area/rural area: As notified under relevant laws. | <input checked="" type="radio"/> Yes <input type="radio"/> No |

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

7. Staff statement Yes No8. Rules and Regulations for staff under rule 162 Yes No

9. Fee structure -

- | | |
|--|---|
| i) class-wise fee and funds (no funds except Red Cross, CWF and Sports Fund) | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| ii) to be displayed on the notice board. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| iii) issue of fee receipt. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| iv) fees charged is according to the facilities provided by the school | <input checked="" type="radio"/> Yes <input type="radio"/> No |

10. School Record (under rule 28) Yes No

11. General report regarding -

- | | |
|--|---|
| 1. No business premises in any part of building of schools. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 2. Furniture and equipment are adequate and suitable for institution | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 3. Salary of teachers and non-teaching staff are paid regularly as notified by the school. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 5. There is no thoroughfare or public passage through any part of school premises. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 6. Sanitary arrangements at school are adequate and kept in good order. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 7. Drinking water arrangement adequate. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 8. Provisions of electricity fitting and electric fans in each class rooms. | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 9. No teacher or student is compelled to attend a class or religious instruction (except in minority school) | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| 10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted. | <input checked="" type="radio"/> Yes <input type="radio"/> No |

12. Audit Report (as per rule 30)

- Yes 0 No
- Yes 0 No

13. Processing Fee + Form Fee

(For 5th Rs. 1000/-, for 8th Rs. 2500/-, for 10th Rs. 5000/- & for 12th Rs. 10,000/- plus Rs. 500/- fee of the form)

14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ~~1st~~ to Class 5th in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

*Recommended
1st to Fifth
(Primary section only)*

We, therefore recommend rejection of the request for recognition/up gradation applied for Class . . . to Class

28/12/13
DEEO

13/13
District Inspection Officer
Punjab (Mewat)

31/12/13
President
MC/Sarpanch
Municipal Committee, PUNJAB

District Education Officer
MEWAT (M)