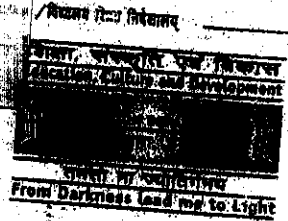




Office of Director School Education, Haryana  
विद्यालय शिक्षा निदेशालय, हरियाणा

Off.: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 91(0172)-2701333 Fax: 91(0172)-2701347  
कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़ - 160017 (भारत) दूरभाष: 91 (0172) 2701333 फैक्स: 91 (0172) 2701347  
e-mail: edusecondary@hry.nic.in



Inspection Performa for Inspection of Private Schools for recognition.  
(Note: - (✓) tick mark the circle for appropriate information)

District/Sub Division

Date of Inspection

MEWAT / FEROKPUR ZIRKA  
20 03 2013

I. Details of Schools:

A. General

i. Name of School

SWAMI VIVEKANAND  
VIDYAPEETH SCHOOL

ii. Stage for which recognition applied for

Primary  Middle  High  Sr. Secondary  
 Arts  Commerce  Science

iii. Sr. Sec. stage mention stream for which recognition is sought

iv. Permission to establishment or up-gradation of school granted by

Director  DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. A-3/06/58-60 Date 28 09 2006

v. If already recognized mention stage along with order no. and date

Primary  Middle  High  
 Director  DEO  Deemed Recognized

B. Locational Details of School:

i. Plot No.

ii. Sector/Mohalla

iii. City/Town/Village

iv. HUDA/Municipal Council/ Committee/ Panchayat

v. CD Block

vi. Assembly Constituency

vii. District

viii. Telephone No. with STD code

ix. Fax No.

x. Email address

26/1 741 40/411  
WARD NO - 16  
PUNHANA  
COMMITTEE  
PUNHANA  
PUNHANA  
MEWAT NUH  
09812783440

2. Details of Authority to run the school

1. Name

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

SWAMI VIVEKANAND  
EDUCATION SOCIETY

2. Registration Details

i. Scheme of Management (under Rule 32)

ii. a) Registration Number & Date

b) Registration Authority

iii. Number of members of managing committee

iv. Composition of managing committee

v. Copy of bye-laws attached

Yes  No  
0140 28 09 2004  
REGISTRAR OF FIRMS  
07  
 Yes  No  
 Yes  No  
SOCIETY GURGAON

### Building Details:

#### A. Existing Plan

- (i) Existing plan of building duly signed by registered architect and owner or lessee  Owner/Lessee (President or Manager or Secretary)  Architect
- (ii) Covered Area
- (a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable) **5622.10 SFT**
- (b) Total covered area (if more than one floor) **9382.28 SFT**
- (c) Percentage of ground coverage **44.13%**
- (d) FAR (Floor area ratio), For New Schools **1 : 2.1**

#### B. Rooms Details:

- i) Total No. of Rooms **018**
- ii) Number of Class Rooms (one class room for each section) **012**

##### Size of Class Room

- a) for new School - 24'x18'x10' @ 10Sq.ft./Student
- b) for Existing School -  
I-VIII Class- @ 9 Sq.ft./Student  
IX-XII Class- @ 10Sq.ft./Student

Type	Centered	Total Room	Size (in ft.)	Area (Sq.Ft. each room)	No. of Students to be adjusted	Total No. of Student
Class Room	0 Yes 0 No	04	12.8 x 16 x 13.6	300.8	33	132
Class Room	0 Yes 0 No	01	10.3 x 16 x 13.6	308.8	34	34
Class Room	0 Yes 0 No	06	13.3 x 16 x 11.0	306.8	33	132
Class Room	0 Yes 0 No	01	10.3 x 16 x 11.0	308.8	34	34
Class Room	0 Yes 0 No	05	13.3 x 16 x 11.0	280.3	5	62
<b>Total</b>						<b>394</b>

##### Others Room

Office of Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	01	12 x 8 x 13.6
Staff Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	01	12 x 8 x 13.6
Office Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	00	- x - x -
Library	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	01	12 x 7 x 8
Physics Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	00	- x - x -
Bio Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	00	- x - x -
Science Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	01	18.7 x 15 x 13.6
Computer Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	01	18.7 x 15 x 13.6
Store Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	01	11 x 6 x 8

No. of books available **2000**

##### iii) Veranda

- a) for new School - 8' for single loaded, 10' for double loaded
- b) for Existing School - 6' for single loaded, 8' for double loaded **10** Ft.

##### iv) Stair

- a) for new School - 6' width.  Yes  No If No, Size
- b) for Existing School- 4'6" width. Additional stair after linear distance of 100'  Yes  No If No, Size

##### v) Ramp

- a) for new School - 6' width.  Yes  No If No, Size
- b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.  Yes  No If No, Size

**Type of School/Curriculum:**

- i. Type of school:  Boys  Girls  Co-Education
- ii. Approximate number of students:
- iii. Affiliating Board:  Bose  CBSE  ICSE  Others
- iv. Curriculum:- a) For 1-8 Class:  Bose  CBSE  ICSE  Edu.Dept.
- b) For 9-12 Class:  Bose  CBSE  ICSE  Others
- v. Medium of instructions:  Hindi  English  Both  Others

**Land Details:**

**A. Area Details:**

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 31.03.2007	Existing schools running or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
		Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	500 Square meters	600 Square meters
Secondary	2.0 Acre	3000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/Commerce and Science	2.0 Acre	3000 Square meters 4000 Square meters	2250 Square meters 3000 Square meters

**Total Land Area**

Acre  Kanal  Marla  Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie-up for use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

Yes  No  
If Yes, then Area  Distance   
Govt. Sr. Sec School  
Punhary

**B. Owner Details:**

- (i) The Name of individual or partnership or individual or Trust or Society or company or other person whose ownership vests
- (ii) The ownership title documents attached

SWAMI K. V. KANAND  
EDUCATIONAL SOCIETY

**C. Lessor's Detail:**

- (i) Name
- (ii) Address

USHA KUMARI  
WARD NO 6 PUNHANA MEWAT  
PUNHANA

**D. Lessee Detail:**

- (i) Name of the lessee (President or Manager or Secretary or other person)
- (ii) Whether authorized by the authority running the school
- (iii) Copy of resolution attached or not

SHANU SINGH  
PUNHANA

**E. Location of land:**

- (i) Khewat/Khasra No./Killa No./Patta No.
- (ii) Whether land is in one patch
- (iii) If more than one patch size of land duly countersigned by the Tehsildar be attached
- (iv) Whether pieces of land adjacent and easily approachable and functionally suitable?

Khewat  Khasra  Killa  Plot No. 40/14

**Provision for laboratory**

- Science
- Chemistry
- Composite Science
- Geography
- Functional English
- Biology
- Physics
- Math
- Computers
- Music
- Multimedia
- Other

- (ii) Drinking water facility (Mode of water supply)  Yes  No Mode **Submersible Pump**
- (iii) Toilets and Urinals separate for boys and girls  Yes  No
- (a) Number of toilets for the girls
- (b) Number of toilets for the boys
- Total toilets**

**5. Pledge Money**

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—

- Yes  No If yes, Amount

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

**6. Certificates -**

- Ownership of Land  Yes  No
  - Construction of Building  Yes  No
  - Safety of Building  Yes  No
  - Fire Safety  Yes  No
  - Hygienic  Yes  No
  - No Objection Certificate regarding land use  Yes  No
- Out side municipality area like urban area/ controlled area/rural area  Yes  No

Note: - The schools running in the state before 31.03.2007, as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate regarding land use with application for the purpose of recognition or up gradation.

**7. Staff statement**  Yes  No

**8. Rules and Regulations for staff under rule 162**  Yes  No

**9. Fee structure -**

- class-wise fee and funds (no funds excepted Cross, CWR and Sports Fund)  Yes  No
- to be displayed on the notice board  Yes  No
- issue of fee receipt  Yes  No
- fees charged is according to the facilities provided by the school  Yes  No

**10. School Record (under rule 28)**  Yes  No

**11. General report regarding -**

- No business premises in any part of building of schools.  Yes  No
- Furniture and equipment are adequate and suitable for institution  Yes  No
- Salary of teachers and non-teaching staff are paid regularly as notified by the school  Yes  No
- School building or other structure on ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-educational activities of any kind.  Yes  No
- There is no thoroughfare or public passage through any part of school premises.  Yes  No
- Sanitary arrangements at school are adequate and kept in good order.  Yes  No
- Drinking water arrangement adequate.  Yes  No
- Provisions of electricity fitting and electric fans in each class rooms.  Yes  No
- No teacher or student is completed to attend a class or religious instruction (except in minority school)  Yes  No
- No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.  Yes  No

12. Audit Report (as per rule 30)

Yes 0 No

13. Processing Fee + Form Fee

(For 5<sup>th</sup> Rs. 1000/-, for 8<sup>th</sup> Rs. 2500/-, for 10<sup>th</sup> Rs. 5000/- & for 12<sup>th</sup> Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes 0 No

D.D. Attach No. 555414 07/03/2013

14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ..I..... to Class ..VIII.. in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

*Recommended*

We, therefore recommend rejection of the request for recognition/up gradation applied for Class ..I..to Class ..VIII..

*24/3/13*  
Distt. Elementary Edu. Officer  
Mewat (N.H.)

*24/3/13*  
BEO  
Block Education Officer  
Punahana (Mewat)

*25/3/13*  
MC/Sarpanch  
विकास अग्रवाल  
वाईस चेयरमैन  
नगर पालिका, पुनहाना

Patna Nama is of 2009