

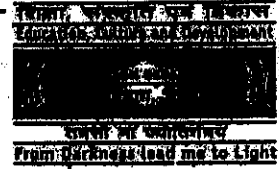


30/11-12/13

GOVERNMENT OF HARYANA / हरियाणा सरकार

Office of Director School Education, Haryana  
विद्यालय शिक्षा निदेशालय, हरियाणा

Directorate of School Education / विद्यालय शिक्षा निदेशालय



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Inspection Performa for Inspection of Private Schools for recognition.

(Note: - (v) tick mark the circle for appropriate information)

District/Sub Division

S O N E P A T

Date of Inspection

06 03 2013

1. Details of Schools:

A. General

i. Name of School

T I K A R A M M O D E L S C H O O L  
S O N E P A T

ii. Stage for which recognition applied for:  Primary  Middle  High  Sr. Secondary

iii. Sr. Sec. stage mention stream for which recognition is sought:  Arts  Commerce  Science

iv. Permission to establishment or up gradation of school granted by:  DDO  DEO

Note: The schools running in the State before 31.03.2007 recognized or deemed recognized or temporarily recognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

Form No: 8/SNP-8 Date 30 01 2013

v. If already recognized mention stage along with order no. and date:  Primary  Middle  High

DDO  DEO  Deemed Recognized

Order No: 203-8519 Date 11-09-1984

B. Locational Details of School:

i. Plot No.

ii. Sector/Mohalla

iii. City/Town/Village

iv. HUDA/Municipal Council/ Committee/ Panchayat

v. CD Block

vi. Assembly Constituency

vii. District

viii. Telephone No. with D.O. Code

ix. Fax No.

x. Email address

C U N E S W A M I N A G A R  
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2. Details of Authority to run the school:

1. Name

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

T I K A R A M E D U C A T I O N  
S O N E P A T

2. Registration Details

i. Scheme of Management (under Rule 32)  Yes  No

ii. a) Registration Number & Date

65 16 10 1990

b) Registration Authority

N E A R . O F S O C I E T Y H A R

iii. Number of members of managing committee

21

iv. Composition of managing committee

Yes  No

v. Copy of bye-laws attached

Yes  No

**C. Type of School/Curriculum:**

i. Type of school

0 Boys 0 Girls  Co-Education  
 0  6  10

ii. Approximate number of students

iii. Affiliating Board

Bose 0 CBSE 0 ICSE 0 Others  
 Bose 0 CBSE 0 ICSE 0 Edu.Dept. ~~0~~  
 0 Bose 0 CBSE 0 ICSE 0 Others  
 0 Hindi  English 0 Both 0 Others

iv. Curriculum:- a) For 1-8 Class  
 b) For 9-12 Class

v. Medium of instructions

**Land Details:**

**A. Area Details:**

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 31.03.2007	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
		Rural/Urban/ Controlled areas	Rural/Urban/ Controlled areas (for single storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/ Commerce and Science	2.0 Acre	3000 Square meters	2250 Square meters
		4000 Square meters	3000 Square meters

**Total Land Area**

Acre  Kanal  Marla  Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate playground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or the use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

**B. Owner Details:**

- (i) The Name of individual owner or Trust or Society or Company of school where ownership vests
- (ii) The ownership title documents reference

**C. Lessor's Detail:**

- (i) Name
- (ii) Address

**D. Lessee Detail:**

- (i) Name of the lessee (President or Secretary or Manager)
- (ii) Whether authorized by the authority running the school
- (iii) Copy of resolution attached or not

**E. Location of land:**

- (i) Khewat/Khasra No./Killa No.  Khasra  Killa  Plot No.
- (ii) Whether land is in one patch or more than one patch  Number of patch
- (iii) If more than one patch size of land duly countersigned by the Tehsildar be attached  Yes  No
- (iv) Whether pieces of land adjacent and easily approachable and functionally suitable?  Yes  No




**Building Details:**

**A. Existing Plan**

(i) Existing plan of building duly signed by registered architect and owner or lessee  Owner/Lessee (President or Manager or Secretary)  Architect

(ii) Covered Area

(a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable)  

(b) Total covered area (if more than one floor)

(c) Percentage of ground coverage

(d) FAR (Floor area ratio) (For New Schools)

**B. Rooms Details:**

i) Total No. of Rooms

ii) Number of Class Rooms (one class room for each section)

**Size of Class Room**

a) for new School - 24'x18'x10' @ 108 Sq.ft./Student

b) for Existing School -

I-VIII Class- @ 9 Sq.ft./Student

IX-XII Class- @10Sq.ft./Student

Type	Lentred	Total Room	Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5	18 x 10		200
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5	18 x 10		200
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5	18 x 10		200
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	3	18 x 10		120
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	0	18 x 10		160
<b>Total</b>					<b>710</b>

**Others Room**

Office of Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Staff Rom	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Office Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Library	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				204
Physios Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Bio Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Science Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Computer Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Store Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

**iii) Veranda**

a) for new School - 8' for single loaded, 10' for double loaded

b) for Existing School - 6' for single loaded, 8' for double loaded

**iv) Stair**

a) for new School - 6' width.  Yes  No If No, Size 

b) for Existing School- 4.6"width. Additional stair after linear distance of 100'.  Yes  No If No, Size

**v) Ramp**

a) for new School - 6' width.  Yes  No If No, Size 

b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.  Yes  No If No, Size

10

(i) Provision for laboratory

- Science
- Chemistry
- Composite Science
- Geography
- Functional English
- Biology
- Physics
- Math
- Computers
- Music
- Multimedia
- Other

(ii) Drinking water facility (Mode of water supply)

Yes  No Mode Ground & water supply

(iii) Toilets and Urinals separate for boys and girls

Yes  No

(a) Number of toilets for the girls

06

(b) Number of toilets for the boys

05

Total toilets

11

(6)

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—

Yes  No If yes, Amount 3.00 lacs

Grade	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
High School	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

- 1 Ownership of Land  Yes  No
  - 2 Construction of Building  Yes  No
  - 3 Safety of Building  Yes  No
  - 4 Fire Safety  Yes  No
  - 5 Hygiene  Yes  No
  - 6 No Objection Certificate regarding land use  Yes  No
- Out side municipality area like urban area/ controlled area/rural area  Yes  No

Note: - The schools running in the state before 31.03.2007 are recognized or temporarily recognized or unrecognized shall not require to attach certificate regarding land use with application for the purpose of recognition or up-gradation.

7. Staff statement

8. Rules and Regulations for staff under rule 162

9. Fee structure -

- i) class-wise fee and funds (except school fee, CWF and Sports Fund)
- ii) to be displayed on the notice board
- iii) issue of fee receipt
- iv) fee charged is according to the facilities provided in the school

10. School Record (under rule 28)

11. General report regarding -

1. No business premises in any part of building of schools  Yes  No
2. Furniture and equipment are adequate and suitable for institution  Yes  No
3. Salary of teachers and non-teaching staff are paid regularly as notified by the school  Yes  No
4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-educational activities  Yes  No
5. There is no thoroughfare or public passage through any part of school premises.  Yes  No
6. Sanitary arrangements at school are adequate and maintained in good order.  Yes  No
7. Drinking water arrangement adequate.  Yes  No
8. Provisions of electricity fitting and electric fans in each class rooms.  Yes  No
9. No teacher or student is compelled to attend a class or religious instruction (except in minority school)  Yes  No
10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.  Yes  No

12: Audit Report (as per rule 30)

Yes 0 No

13. Processing Fee + Form Fee

(For 5<sup>th</sup> Rs. 1000/-, for 8<sup>th</sup> Rs. 2500/-, for 10<sup>th</sup> Rs. 5000/- & for 12<sup>th</sup> Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes 0 No

14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ...1..... to Class ..V./2... in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

— No —

We, therefore recommend rejection of the request for recognition/up gradation applied for Class ..... to Class.....

*Muliani*  
Addl. D.E.O. cum D.E.O.  
Sonepat

*Dhary*  
BEG  
Block Education Officer  
SONEPAT  
MC/Sarpanch

*Santosh*  
**SANTOSH KUNDU**  
Municipal Councillor  
Ward No.-28, Sonepat

