



**DIRECTORATE OF SECONDARY EDUCATION,  
HARYANA**

**Shiksha Sadan, Top Floor, Plot No. 1-B, Sector 5, Panchkula**

**Tel. 0172-2560269 Fax: 0172-2560264**

**E-mail: edusecondaryhry@gmail.com; WebSite: schooleducationharyana.gov.in**

**Advt. No. 1/2013**

Applications are invited under National Vocational Educational Qualification Framework (NVEQF) Project for the posts of Applied Learning/Vocational Teachers for IT (Hardware and Networking), IT/ITeS, Automobile, Security and Retail. These posts are required on contract basis for a period of 10 months on a consolidated remuneration of Rs 25,000/ per month.

**The qualifications required for each skill are as under:**

**IT (Hardware and Networking): (26 posts)** (only for District Mewat)

12<sup>th</sup> pass with 3years Diploma in Hardware and Networking or Graduate/BCA/B.Tech with diploma in Hardware and Networking with relevant 1 to 2 years industry experience.

**IT/ITeS: (10 posts)**

Graduate or Diploma in Computer Applications from a reputed institute with 1 to 2 years of relevant industry experience. Candidate with BCA/ MCA/ B.Tech degree will be preferred.

**Automobile: (5 posts)**

Essential: Graduate or Diploma in Automobile Engineering from a reputed institute with 1 to 2 years of relevant industry experience. Candidate with B.Tech degree in Automobile will be preferred.

**Security: (5 posts)**

Graduate or Diploma in Security (Industrial Security/Security Management/Security Operations) from a reputed institute/organization with 1 to 2 years experience in Security. Ex-Servicemen will be preferred.

**Retail: (5 posts)**

Graduate or Diploma/Certificate course from reputed institute/organization with 1 to 2 years of experience. Candidate with MBA in Sales & Marketing will be preferred.

Matric with Hindi/Sanskrit or 10+2/BA/MA with Hindi as one of the subjects for all the above mentioned posts.

**Desirable Qualifications:**

1. Candidates should be fluent in English and Hindi
2. Basic knowledge of Computers
3. Good communication skills

**Age:** 18 - 40 years as on 26.03.2013. **Age relaxation will be as per the instructions of Haryana Government.**

**Reservation:** The reservation policy of the State Government will be followed; however, if suitable candidates from reserved categories are not available then the candidates from other/general categories will be recruited & vice-versa.

**Note:** **Number of posts may vary.**

The prescribed essential qualifications do not entitle a candidate to be called for interview. In the event of number of applicants being large, the Department may short list the candidates by any criteria to be adopted by the Department. The decision of the Department in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of and criteria for selection etc. will be final and binding on the candidates. No enquiry or correspondence will be entertained in this regard.

For further details and Application forms kindly visit website of the department i.e.

**<http://www.schooleducationharyana.gov.in>**

The last date of submission of application is 26.03.2013 (Up to 5.00 PM) at NVEQF Cell, 6<sup>th</sup> Floor, Directorate of Secondary Education, Haryana, Shiksha Sadan, Sector 5, Panchkula.

**Director Secondary Education  
Haryana, Panchkula**

**APPLICATION FORM FOR THE POST APPLIED LEARNING /VOCATIONAL TEACHERS**

(Please read instructions in advertisement carefully before filling in each column. Use only Black pen to write)

1. Post applied for (Mark ✓ at only one option, multiple option is not allowed)  IT/ITEs  Automobile  Security  Retail
2. Choice of District for posting (mention two district as per preference) See instruction/ advertisement  
 A.  B.
3. CANDIDATES NAME in capital letters as given in class X Certificate (in English)
4. FATHERS NAME in capital letters as given in class X Certificate (in English)
5. Date of Birth (dd/mm/yyyy)  /  /  6. Gender (M/F)
7. Are you domicile of Haryana (Yes/No)  8. Nationality
9. Write Name and complete mailing address, in block letters, with black ink only:
- |   |  |
|---|--|
| Name<br><br>Address<br><br>Pin Code<br><br>Email ID<br><br>Mobile No. | Paste recent<br>passport size<br>photograph<br><br>signature |
|---|--|

10. Educational Qualifications:

Course	Year of passing	Name of Board/ University	Subject	Marks obtained	Total Marks	Percentage
10 <sup>th</sup> (Matric)						
10+2 (Sr. Sec.)						
Graduation						
Post Graduation						
Prof. Degree						
Others						

11. Work Experience: (attach certified copy of experience certificate)

Name of organisation	Address & phone number of organization	Job Profile	Duration	
			From	To

**Declaration: I hereby declare that: -**

All statements made in this application form are true, complete and correct. In the event of any information being found false or ineligibility being declared at any stage my contract may be cancelled and action can be taken against me.

I have read the provisions in advertisement of the Department carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility of educational qualifications etc. prescribed and other relevant rules and instructions. No criminal proceedings are pending against me anywhere.

**SIGNATURE OF THE CANDIDATE**

**Name: -**

**(Unsigned applications will be rejected)**