

OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA, PANCHKULA

ORDER NO. 2/140-15 A&A (3)

DATED, PANCHKULA, THE 30.12.15

In exercise of the powers delegated by the Finance Department vide their U.O. No. 2/2/2004-WM(3) dated 02.05.12 to the Head of the Department and further delegated the powers by the Director Secondary Education, Haryana, Chandigarh vide order No. 10/22-2012 Admn (4) dated 02.05.12 sanction is hereby accorded under Sr. No. of Rule 19.10 of P.R.F Vol.-I Part-1 to the grant of advance amounting to **Rs. 45000/- (Rs. Forty Five Thousand Only)** to **Sh. Vikash, Clerk, GHS, Rasiwas (Bhiwani)** for the purchase of **New Motor Cycle**. The advance should be drawn before **29.03.16** the date upto which the fund have been earmarked. The basic pay + G.P. of the official/officer is **Rs. 7580/- P.M. & PRAN No. 110072844727**.

1. The advance is sanctioned subject to the condition laid down in Chapter-X of P.F.R. Vol.-I and other rules/instructions issued by **Finance Department letter No. 2/2-5 WM (3) dated 02.05.2012** prior to the issue of the sanction of the advance to the official/ officer concerned, This may also be ensured that the advance is utilized for the purpose for which it has been sanctioned.
1. The Rate of interest **8.7%** applicable to the advance shall be as fixed by the F.D. from time to time.
2. The Officer/Official is due to Retire on **31.12.2042**.
3. An agreement in PFR Form 21 should be executed at the time of drawing advance.
4. The advance shall be recovered in **100 installments** (including interest). Balance if any, will be recovered from the D.C.R.G of the officer/official concerned. The recovery will commence from the first issue of the pay after the advance is drawn.
5. The vehicle should be purchased within a period of one month after the drawal of advance. In the event, if any delay, the official concerned should apply for the extension of time limit within the permissible period of one month and seek permission for retaining the advance for further period which should be specified. The power to allow extension in the time limit of one month can be exercised by the Directorate to sanction the advance subject to the conditions prescribed in the rules In case the loanee is unable to comply with the provision, the entire loan should be got refunded and deposited in the treasury along with penal interest **10% PA**.
6. Possession of conveyance should not be taken by the Government servant has purchased or taken possession of a conveyance before he/she has received such intimation the sanction of the advance will cease to be operative and money drawn must be refunded.
7. It may also be ensured that no enquiry under rule 7 of the Punishment and Appeal Rules is pending against the loanee and loan is fully secured and will be recovered from the loanee.
8. A Mortgage Bond in PFR form 22 with photocopies of vender receipt/comprehensive insurance/ registration certificates hypothecating the vehicle in favour of Governor of Haryana will be obtained from the applicant and sent to Education Deptt. (Audit & Account Branch) within one month of the drawal of amount positively.
9. The amount will be debited to the Major Head "7610-Loans to Government Servants etc. 202-Advance for the purchase of motor conveyance (99) Advance for the purchase of motor conveyance other than ministers and State Legislatures-50 Advances" (Non-Plan).
10. Comprehensive insurance policy of the vehicle is necessary & attention is drawn to rule 5 below rule 10.21 P.F.R. Vol-I regarding insurance of Car/ Scooter/ Motor Cycle/ Moped and renewal of insurance from time to time until the advance is fully repaid. It is therefore, necessary that the vehicle is purchased with the aid of advance from Government be comprehensively insured against the lost of damage by fire or accident or the theft.
11. It may also be ensured that the loan is not released to the loanee if he/she has already taken two advances for the same purpose.

S.K. GOEL
CHIEF ACCOUNT OFFICER
O/o DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

Dated, Panchkula, the 31/12/15

Endst. No. Even

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (A&E) Haryana, Chandigarh.
2. The Principal Secretary to Government, Haryana, Finance department Chandigarh.
3. The District Education Officer, **Bhiwani**.
4. **Regd. Headmaster, GHS, Rasiwas (Bhiwani)**. He/She official may be asked to furnish A Mortgage Bond in PFR form 22 with photocopies of vender receipt/comprehensive insurance/ registration certificate after hypothecating the vehicle in favour of Governor of Haryana will be obtained from the applicant and sent to Directorate after one month of drawal of amount positively.
5. **Regd. The Treasury/Assistant Treasury Officer, Charkhi Dadri (Bhiwani)**.
6. **Regd. Sh. Vikash, Clerk, GHS, Rasiwas (Bhiwani)**.
7. Budget Controlling Authority (Sec. Local).
8. Technology Officer (IT Cell).


SUPERINTENDENT A&A
for DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA, PANCHKULA

ORDER NO. 3/183-15 A&A (3)

DATED, PANCHKULA, THE 30.12.15

In exercise of the powers delegated by the Director Secondary Education, Haryana, Chandigarh vide order No 1/1/2003 Admn. (4) dated 31.05.2011 sanction is hereby accorded in the light of the instructions contained in the Finance Department circular letter No. 38/110/93-WM(5) dated the 2nd May, 2002 and No. 38/110-99 WM(5) dated the 6th May, 2005, 38/110-99 MW(5) dated 26.09.08, 38/110-99 WM(5) dated 21.02.11 and 10.05.11 and other instructions issued in this regard from time to time, to the grant of an advance of **Rs. 100000/- (Rs. One Lac Only) to Sh. Suresh Kumar, Lect. Hindi, GSSS, Keorak (Kaithal)** for the celebration of his-self/her-self/his/her daughter/Son's/Sister's marriage which will take place on **20.10.15**.

1. The basic pay of the official is **Rs 26380/- P.M & GPF No. HR/EDU.45280**.
2. The official is temporary/permanent employee of this Department. In case of temporary/regular employee surety of one permanent employee on Non-Judicial Stamp paper of the Rs. 15/- has been obtained.
3. The advance will be recovered in monthly **75** installments (including interest) and recovery will commence w.e.f the second issue of pay after the advance is drawn. The entire amount of loan along with interest occurred thereon should be recovered before his/her retirement on **31.12.2023**.
4. The advance shall bear interest at the rate of **8.7%** P.A. fixed by the F.D. from time to time.
5. The recovery of advance shall be regulated in such manner that the advance together with the amount of interest there in is fully recovered from the official before the retirement.
6. It is certified that the age of Girls/ Boys to be married is not less than 18/21 years.
7. The DDO shall satisfy himself about the bonofide of the loan being sanctioned to the official and certificate about the bonafide utilization of the advance would be obtained from the loanee and placed before the Audit Department as and when required by them, In case of misuse of funds the responsibility of the same would be devolved on the drawing and disbursing officer.
8. The official receiving the advance shall submit to the sanctioning authority certificate to the utilization of the advance within two months from the date of celebration of marriage.
9. It may be ensured by the D.D.O. that, if the regular payment of loan amount and interest is not made, penal interest may be enforced over and above @ **10%** under rule 10.7 (b) of P.F.R. It may also be ensured that if the advance of not utilized within three months from the date of issue of the sanction it should be refunded to the government at once in Lump-sum together with the interest.
10. The authority is valid upto **29.03.16**.
11. The amount will be debited to the Major Head "N 51-45-7610-Loans to Government Servants etc. 800-Other Advance (97)-Advance for the celebration of marriage- (51-50) Advances (Non-Plan).

S.K. GOEL
CHIEF ACCOUNT OFFICER
O/o DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

Endst. No. Even

Dated, Panchkula, the 29/12/2016

A copy is forwarded to the following for information and necessary action:-

1. The Principal Secretary to Government, Haryana, Finance department.
2. The Accountant General (A&E) Haryana, Chandigarh.
3. **The District Education Officer, Kaithal.**
4. **Regd. Principal, GSSS, Keorak (Kaithal).** The required utilization of certificate may be obtained from the loanee on the prescribed form within one month after date of celebration of marriage and be sent to this office duly countersigned.
5. **Regd. The Treasury/Sub-Treasury, Kaithal.**
6. **Regd. Sh. Suresh Kumar, Lect. Hindi, GSSS, Keorak (Kaithal).**
7. Budget controlling authority (Sec.Edu.).
8. Technology Officer, IT Cell.


SUPERINTENDENT A&A
for DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA, PANCHKULA

ORDER NO. 2/137-15 A&A (3)

DATED, PANCHKULA, THE 30.12.15

In exercise of the powers delegated by the Finance Department vide their U.O. No. 2/2/2004-WM(3) dated 02.05.12 to the Head of the Department and further delegated the powers by the Director Secondary Education, Haryana, Chandigarh vide order No. 10/22-2012 Admn (4) dated 02.05.12 sanction is hereby accorded under Sr. No. of Rule 19.10 of P.R.F Vol.-I Part-1 to the grant of advance amounting to **Rs. 45000/- (Rs. Forty Five Thousand Only)** to **Sh. Dharmender Kumar, Clerk, O/o BEO, Charkhi Dadri (Bhiwani)** for the purchase of **New Motor Cycle**. The advance should be drawn before **29.03.16** the date upto which the fund have been earmarked. The basic pay + G.P. of the official/officer is **Rs. 7580/- P.M. & PRAN No. 11002424973**.

1. The advance is sanctioned subject to the condition laid down in Chapter-X of P.F.R. Vol.-I and other rules/instructions issued by **Finance Department letter No. 2/2-5 WM (3) dated 02.05.2012** prior to the issue of the sanction of the advance to the official/ officer concerned, This may also be ensured that the advance is utilized for the purpose for which it has been sanctioned.
2. The Rate of interest applicable on this advance is **8.7% P.A** vide FD Letter No. 34/2/94-WM (3) dated 31.05.2013 for the year 2015-16.
3. The Officer/Official is due to Retire on **30.04.2045**.
4. An agreement in PFR Form 21 should be executed at the time of drawing advance.
5. The advance shall be recovered in **100 installments** (including interest). Balance if any, will be recovered from the D.C.R.G of the officer/official concerned. The recovery will commence from the first issue of the pay after the advance is drawn.
6. The vehicle should be purchased within a period of one month after the drawal of advance. In the event, if any delay, the official concerned should apply for the extension of time limit within the permissible period of one month and seek permission for retaining the advance for further period which should be specified. The power to allow extension in the time limit of one month can be exercised by the Directorate to sanction the advance subject to the conditions prescribed in the rules In case the loanee is unable to comply with the provision, the entire loan should be got refunded and deposited in the treasury along with penal interest **10% PA**.
7. Possession of conveyance should not be taken by the Government servant has purchased or taken possession of a conveyance before he/she has received such intimation the sanction of the advance will cease to be operative and money drawn must be refunded.
8. It may also be ensured that no enquiry under rule 7 of the Punishment and Appeal Rules is pending against the loanee and loan is fully secured and will be recovered from the loanee.
9. A Mortgage Bond in PFR form 22 with photocopies of vender receipt/comprehensive insurance/ registration certificates hypothecating the vehicle in favour of Governor of Haryana will be obtained from the applicant and sent to Education Deptt. (Audit & Account Branch) within one month of the drawal of amount positively.
10. The amount will be debited to the Major Head "7610-Loans to Government Servants etc. 202-Advance for the purchase of motor conveyance (99) Advance for the purchase of motor conveyance other than ministers and State Legislatures-50 Advances" (Non-Plan).
11. Comprehensive insurance policy of the vehicle is necessary & attention is drawn to rule 5 below rule 10.21 P.F.R. Vol-I regarding insurance of Car/ Scooter/ Motor Cycle/ Moped and renewal of insurance from time to time until the advance is fully repaid. It is therefore, necessary that the vehicle is purchased with the aid of advance from Government be comprehensively insured against the lost of damage by fire or accident or the theft.
12. It may also be ensured that the loan is not released to the loanee if he/she has already taken two advances for the same purpose.

S.K. GOEL
CHIEF ACCOUNT OFFICER
O/o DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

Dated, Panchkula, the 5/1/2016

Endst. No. Even

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (A&E) Haryana, Chandigarh.
2. The Principal Secretary to Government, Haryana, Finance department Chandigarh.
3. The District Education Officer, **Bhiwani**.
4. **Regd. , O/o BEO, Charkhi Dadri (Bhiwani)**. He/She official may be asked to furnish A Mortgage Bond in PFR form 22 with photocopies of vender receipt/comprehensive insurance/ registration certificate after hypothecating the vehicle in favour of Governor of Haryana will be obtained from the applicant and sent to Directorate after one month of drawal of amount positively.
5. **Regd. The Treasury/Assistant Treasury Officer, Charkhi Dadri (Bhiwani)**.
6. **Regd. Sh. Dharmender Kumar, Clerk, O/o BEO, Charkhi Dadri (Bhiwani)**.
7. Dealing Assistant (Primary Local).
8. Technology Officer (IT Cell).


SUPERINTENDENT A&A
for DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA, PANCHKULA

ORDER NO. 7/103-15 A&A (3)

DATED, PANCHKULA, THE 01.01.16

In exercise of the powers delegated by the Director Secondary Education, Haryana, Chandigarh vide order No 1/1/2003 Admn (4) dated 31.05.2011 sanction is hereby accorded in the light of the instructions contained in the Finance Department circular letter No. 38/110/93-WM(5) dated the 2nd May, 2002 and No.38/110-99 WM(5) dated the 6th May,2005, 38/110-99 MW(5) dated 26.09.08, 38/110-99 WM(5) dated 21.02.11 and 10.05.11 and other instructions issued in this regard from time to time, to the grant of an advance of **Rs. 35000/- (Rs. Thirty Five Thousand Only)** to **Sh. Deepak Kaushik, Clerk GSSS, Kalkha (Panipat)** for the purchase of **New Computer**. The funds amounting to **Rs. 35000/-** have been earmarked by the Head of Department. The basic Pay + G.P. of the official/ officer is **Rs. 12290/- P.M.** and **GPF No. HR/EDU.123934 DOR 31.12.2039**.

1. The admissibility of the advance may please be ensured in accordance with the relevant rules/ instructions prior to the disbursement of the advance to the officer/official concerned. This may also be ensured that the advance is utilized for the purpose for which it has been sanctioned.
2. The computer should be purchased within a period of two months after the drawl of an advance. In the event of any delay the official concerned should apply for the extension of time limit within the permissible period of two months and seek permission for retaining the advance for further period which should be specified. The power to allow extension in the time limit of two months can be exercised by the authority competent to sanction the advance subject to the conditions prescribed in the rules/ instructions. In case the loanee is unable to comply with the provision, the entire loan should be got refunded and deposited in the treasury along with interest under intimation to this office.
3. The Authority is valid upto **29.02.16**.
4. Possession of computer should not be taken by the Government servant concerned until he/she receives intimation that an advance has been sanctioned. Where a Government has purchased or taken possession of Computer before he/she has received such intimation, the sanction of the advance will cease to be operative and money drawn must be refunded.
5. Recovery of advance will be made in **75 installments** (Including interest) each commencing with first issue of pay after the advance is drawn. The DDO will intimate the amount of installments of the interest accrued thereon and recoverable from the applicant with further directions that the recovery of interest installment will start immediately after the principal is fully recovered. It may also be ensured that the entire amount of the loan along with interest accrued thereon is recovered before his/her retirement.
6. The advance shall bear interest **8.7% P.A.** but in case of miss-utilization of advance a penal against **10% PA** over and above the normal rate of interest will be charged.
7. It may also ensure that no enquiry under Rule-7 of the Punishment & Appeal Rules is pending against the loanee and loan is fully secured and will be recovered from the loanee.
8. The amount is debited to the Major Head "7610 -Loans to Government Servants etc.204-Advnace for the purchase of Computer (99) Advance for purchase of Computer -50 Advance "(Non-Plan) for the year 2014-15.

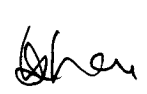
S.K.GOEL
CHIEF ACCOUNTS OFFICER
for DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

Endst. No. Even

Dated, Panchkula the 9/1/2016

A copy is forwarded to the following for information and necessary action:-

1. The Principal Secretary to Government, Haryana, Finance department.
2. The Accountant General (A&E) Haryana, Chandigarh.
3. The District Education Officer, **Panipat**.
4. **Regd. Principal, GSSS, Kalkha (Panipat)**. A mortgage Bond in PFR Form 22 with photocopies of vender receipt/comprehensive insurance will be obtained from the applicant and sent to Directorate after one month of the drawl of amount.
5. **Regd. The Treasury/Sub-Treasury, Madlauda (Panipat)**.
6. **Regd. Sh. Deepak Kaushik, Clerk, GSSS, Kalkha (Panipat)**.
7. Budget controlling authority (Sec. Local).
8. Technology Officer, I.T. Cell.


SUPERINTENDENT A&A
for DIRECTOR SECONDARY EDUCATION
HARYANA, PANCHKULA

OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA, PANCHKULA

ORDER NO. 1/206-15 A&A (4)

DATED, PANCHKULA, THE 31.12.15

In exercise of the powers delegated by the Finance Department vide their U.O. No. 2/2/2004-WM(3) dated 02.05.12 to the Head of the Department and further delegated the powers by the Director Secondary Education, Haryana, Panchkula vide order No. 10/22-2012 Admn (4) dated 02.07.12 sanction is hereby accorded in the light of the instructions contained in the Finance Department letter No. 1756-WM(1)-74/9184 dated 12.02.85 read with letter No. 9993-WM (4)-84 dated 27.10.1980 and letter No. 38(240)WM(6) dated 01.12.1987. A sum of **Rs. 430000/- (Rs. Four Lac Thirty Thousand Only)** has been earmarked to **Jagge Singh, Waterman, GSSS, Rohat (Sonapat)** for the **Consturction of House at Bindhroli (Sonapat)**. A sum of **Rs 172000/- (Rs. One Lac Seventy Two Thousand Only)** is being released equal to **40% (First)** of total admissibility amount to His/her **Basic Pay + G.P. is Rs. 10930/-** and **G.PF No. HR/EDU 99740**.

1. The advance is sanctioned subject to the condition laid down in Chapter-X of P.F.R. Vol-I and other instructions on the subject issued from time to time.
2. The funds have been earmarked to Government employees out of the grant placed at the deposal of the Department. The amount will be lapsed if the funds are not drawn upto **30.03.16**.
3. The official has mortgaged in P.F.R. form No. 15 of the House to be constructed by him / her with the aid of Government money to Govt. of Haryana required under the rules.
4. The advance shall be recovered in **100** installments each installment will be of Rs. **1720/-** P.M. balance, if any, shall be recovered from Death-cum-Retirement Gratuity (DCRG) of the official/officer concerned.
5. The Officer/official is due to retire on **31.05.2028**.
6. The recovery of advance shall be commenced from 4th/13th issue of pay from the date of drawal of 1st advance.
7. The balance if any amount of principal and interest shall be recovered from the Death-cum-Retirement Gratuity (D.C.R.G) payable to the applicant at the time is his retirement or Death. The DDO will intimate the amount of installment of the interest accrued thereon and recoverable from the applicant with the further directions that the recovery of interest installment will start immediately after the principal is fully recovered.
8. The rate of interest **8.7%** applicable to the advance shall be as fixed by the F.D. from time to time.
9. It may be ensured that no enquiry under rule -7 of the Punishment and Appeal Rules is pending against the loanee and the loan is fully secured and will be recovered from the loanee.
10. It may be ensured that the formalities required under rules/institution have been complied with and the advance properly secured.
11. It may be ensured by the D.D.O. that, regular recovered of loan amount and interest is made, incase regular recovery is not made. panel interest shall be enforced over and above @ **10%** under rule 10.7 (b) of P.F.R. It may also be ensured that the funds are utilized for the purpose for which they are drawan. In case of mis-utilization of funds, penal interest, besides of the punishments under Rules shall be changed.
12. The amount will be debited to the Major Head "7610-Loans to Govt. Servants etc.(Non-Plan)51-201-House Building advances (**99**) Advances to Govt. Servants other than AIS Officers-(**99**) Advances other than **DQ-50** Advances during the year 2015-2016.

S.K. GOEL
CHIEF ACCOUNT OFFICER
O/o DIRECTOR SECONDARY EDUCATION,
HARYANA, PANCHKULA

Dated, Panchkula, the

7/11/2016

Endst. No. Even

A copy is forwarded to the following for information and necessary action:-

1. The Principal Accountant General (A&E) Haryana, Chandigarh.
2. The Principal Secretary to Government, Haryana, Finance department Chandigarh.
3. The District Education Officer, **Sonapat**.
A certificate to this effect that the amount has been disbursed to the loanee and that his/her receipt exist on record in his/her office. The official is required to utilize the advance with in three months from the date of darwal of advance. After this period he/she may be asked to furnish the following documents:-
 - A. Completion report along with Map of constructed house duly approved by the Municipal/ Panchyat etc.
 - B. Communication to this effect that the entire amount of advance has been utilized with the stipulated period has furnished the required documents failing which the amount of advance along with interest occurred their on should be recovered lump-sum amount from his/her Pay/Gratuity.
4. **Regd, Principal, GSSS, Rohat (Sonapat)**. He/She official may be asked to furnish the mortgage deed within 10 days after the disbursement of the amount.
5. **Regd. The Treasury/Asstt. Treasury Officer, Kharkhoda (Sonapat)**.
6. **Regd. Jagge Singh, Waterman, GSSS, Rohat (Sonapat)**.
7. Budget Controlling Authority (Secondary Local).
8. Technology Officer, IT Cell.

SUPERINTENDENT A&A
for DIRECTOR SECONDARY EDUCATION,
HARYANA, PANCHKULA

OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA, PANCHKULA

ORDER NO. 1/318-15 A&A (4)

DATED, PANCHKULA, THE 05.01.16

In exercise of the powers delegated by the Finance Department vide their U.O. No. 2/2/2004-WM(3) dated 02.05.12 to the Head of the Department and further delegated the powers by the Director Secondary Education, Haryana, Panchkula vide order No. 10/22-2012 Admn (4) dated 02.07.12 sanction is hereby accorded in the light of the instructions contained in the Finance Department letter No. 1756-WM(1)-74/9184 dated 12.02.85 read with letter No. 9993-WM (4)-84 dated 27.10.1980 and letter No. 38(240)WM(6) dated 01.12.1987. A sum of **Rs. 484000/- (Rs. Four Lac Eighty Four Thousand Only)** has been earmarked to **Sh. Ravinder Kumar, Clerk, GHS, Nilauthi (Jhajjar)** for the **Built Up of House at Bahadurgarh (Jhajjar)**. His/her **Basic Pay + G.P. is Rs. 12100/-** and **GPF No. HR/EDU. 149293**.

1. The advance is sanctioned subject to the condition laid down in Chapter-X of P.F.R. Vol-I and other instructions on the subject issued from time to time.
2. The funds have been earmarked to Government employees out of the grant placed at the disposal of the Department. The amount will be lapsed if the funds are not drawn upto **04.04.16**.
3. The official has mortgaged in P.F.R. form No. 15 of the House to be constructed by him / her with the aid of Government money to Govt. of Haryana required under the rules.
4. The advance shall be recovered in **100** installments each installment will be of Rs. **4840** /- P.M. balance, if any, shall be recovered from Death-cum-Retirement Gratuity (DCRG) of the official/officer concerned.
5. The Officer/official is due to retire on **30.11.2038**.
6. The recovery of advance shall be commenced from 4th/13th issue of pay from the date of drawal of 1st advance.
7. The balance if any amount of principal and interest shall be recovered from the Death-cum-Retirement Gratuity (D.C.R.G) payable to the applicant at the time is his retirement or Death. The DDO will intimate the amount of installment of the interest accrued thereon and recoverable from the applicant with the further directions that the recovery of interest installment will start immediately after the principal is fully recovered.
8. The rate of interest **8.7%** applicable to the advance shall be as fixed by the F.D. from time to time.
9. It may be ensured that no enquiry under rule -7 of the Punishment and Appeal Rules is pending against the loanee and the loan is fully secured and will be recovered from the loanee.
10. It may be ensured that the formalities required under rules/institution have been complied with and the advance properly secured.
11. It may be ensured by the D.D.O. that, regular recovery of loan amount and interest is made, incase regular recovery is not made. penal interest shall be enforced over and above @ **10%** under rule 10.7 (b) of P.F.R. It may also be ensured that the funds are utilized for the purpose for which they are drawn. In case of mis-utilization of funds, penal interest, besides of the punishments under Rules shall be changed.
12. The amount will be debited to the Major Head "7610-Loans to Govt. Servants etc.(Non-Plan)51-201-House Building advances (99) Advances to Govt. Servants other than AIS Officers-(99) Advances other than **DQ-50** Advances during the year 2015-2016.

S.K. GOEL
CHIEF ACCOUNT OFFICER
O/o DIRECTOR SECONDARY EDUCATION,
HARYANA, PANCHKULA
Dated, Panchkula, the 7/1/16

Endst. No. Even

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (A&E) Haryana, Chandigarh.
2. The Principal Secretary to Government, Haryana, Finance department Chandigarh.
3. The District Education Officer, **Jhajjar**.
A certificate to this effect that the amount has been disbursed to the loanee and that his/her receipt exist on record in his/her office. The official is required to utilize the advance within three months from the date of drawal of advance. After this period he/she may be asked to furnish the following documents:-
 - A. Completion report along with Map of constructed house duly approved by the Municipal/ Panchyat etc.
 - B. Communication to this effect that the entire amount of advance has been utilized within the stipulated period has furnished the required documents failing which the amount of advance along with interest occurred thereon should be recovered lump-sum amount from his/her Pay/Gratuity.
4. **Regd. Headmaster, GHS, Nilauthi (Jhajjar)**. He/She official may be asked to furnish the mortgage deed within 10 days after the disbursement of the amount.
5. **Regd. The Treasury/Asstt. Treasury Officer, Bahadurgarh (Jhajjar)**.
6. **Regd. Sh. Ravinder Kumar, Clerk, GHS, Nilauthi (Jhajjar)**.
7. Superintendent Budget (Secondary Local).
8. Technology Officer, IT Cell.

SUPERINTENDENT A&A
for DIRECTOR SECONDARY EDUCATION,
HARYANA, PANCHKULA