

18/02/14

**OFFICE OF THE DIRECTOR GENERAL ELEMENTARY EDUCATION HARYANA  
PANCHKULA**

**ORDER NO. 11/1-2014 HRM-I (5)**

**DATED, PANCHKULA, THE 07.02.2014**

Consequent upon the acceptance of the voluntary retirement notice dated 31.10.2013 for voluntary retirement in view of the provision of rule 5.32.B of CSR Vol-II and also in term of Haryana Govt. letter No.1/2 (27) 30-5 FRI dated 1.08.1980, Sh. Om Parkash Dawar, Middle Head GMS Duma (Gurgaon) is hereby allowed to retire voluntary w.e.f. 31.01.2014.

**RITU HCS  
ADDITIONAL DIRECTOR ADMINISTRATION  
O/o DIRECTOR GENERAL ELEMENTARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA, 11-2-2014**

A copy is forwarded to the following for information and necessary action:-

**Regd:**

1. Accountant General (A&E) Haryana, Chandigarh
2. District Elementary Education Officer, Gurgaon w.r.t. his memo no. E-2/13/2080 dated 02.12.2013. The original service book of the official is returned herewith.
3. Headmaster, GMS Duma (Gurgaon)
4. Sh. Om Parkash Dawar, Middle Head GMS Duma (Gurgaon)
- ✓ 5. T.O (Computer Cell)

*[Signature]*  
**SUPERINTENDENT HRM-I  
FOR DIRECTOR GENERAL ELEMENTARY EDUCATION  
HARYANA, PANCHKULA**

26/2/14  
12/2/14

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA  
PANCHKULA**

**Order No. 22/167-2013 HRL (2)**      **Dated, Panchkula, the 06.02.2014**

Sanction is hereby accorded under Notification No. 15/136-2010 Co (1) dated 26<sup>th</sup> April, 2011 to re-employment of **Sh. Babu Lal, Lecturer in English, Govt. Girls. Sr. Sec. School, Gujjarwas (Mahendergarh)** who has been retired on 31.11.2013. He has been retain in same institution with immediate effect upto 31.03.2014 or till the vacancies are filled in by promotion or fresh recruitment or from the date of actual joining whichever is later on the following terms and conditions:-

1. There is no adverse remarks regarding integrity during last three years service and service record during last three years is good or better than that.
2. No charge sheet U/R 7 or 8 of Haryana Civil Services (Punishment & Appeal) Rules 1987 is pending against him/her.
3. Medical fitness Certificate from the Government Medical Officer.
4. No case involving moral turpitude is pending and no charges have been framed by the competent Court.
5. The salary will be paid as per provisions of CSR Vol-II i.e. last pay drawn minus pension.

**CHANDER SHEKHER  
DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula, the 11/2/2014**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Mahendergah.
2. Principal, Govt. Girls Sr. Sec. School, Gujjarwas (Mahendergarh).
3. Official concerned.
4. Technology Officer (Local).

*again*  
**Deputy Director Lecturer  
for Director Secondary Education,  
Haryana, Panchkula**

256 (IT64)  
12/2/14

**OFFICE OF THE DIRECTOR, SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER NO. 20/88-2013 HRL (1) DATED PANCHKULA, THE 06.02.2014**

Smt. Aparna Kaushik, Lecturer in Political Science, Govt. Senior Secondary School, Rohtak is hereby granted child care leave w.e.f. **01.02.2014 to 09.04.2014** as per F.D. letter No. 11/102/2009-3FR dated 05.02.2010 and letter No. 11/102/2009-3FR dated 05.11.2012.

Chander Shekhar  
Director Secondary Education,  
Haryana, Panchkula

**ENDST. NO. EVEN**

**DATED, PANCHKULA, THE 11.2.2014**

A copy is forwarded to the following for information and necessary action:-

- ✓ 1. District Education Officer, Rohtak w.r.t. their Memo No. E-1/2014/462 dated 30.01.2014.
2. Principal, Govt. Sr. Sec. School, Rohtak.
3. Official concerned.

*Chander Shekhar*  
11/2/14  
Deputy Director Lecturer  
For Director Secondary Education,  
Haryana, Panchkula



GOVERNMENT OF HARYANA / हरियाणा सरकार

# Directorate School Education

## विद्यालय शिक्षा निदेशालय

www.schooleducationharyana.gov.in | edusecondaryhry@gmail.com

**HARYANA GOVERNMENT  
EDUCATION DEPARTMENT  
CHANDIGARH**

ORDER NO. 22/01-2014-HRG-II(4)

DATED, PANCHKULA: 28/01/2014

The following Head Master is hereby transferred/adjusted with immediate effect.

Sr.	Transfer Id	Name, Designation	Present Place of Posting	Transfer/Adjusted to	Remarks
1	64595	Sh. Virender Kumar Head Master Employee ID: 043517	GSSS Mehra, (Kurukshetra) [2447]	GHS Rattan Dera, (Kurukshetra) [4183]	Against vacancy

**Note :-**

- 1 The official will be relieved immediately and in any case within 3 days failing which he/she will be liable for disciplinary action. However if any official is working in Census duty, he/she shall not be relieved till the Census duty is accomplished.
- 2 No TA/DA and joining time will be admissible to the official if he/she has been shifted on his/her request after exercising option.
- 3 No male teacher below the age of 50 years be allowed to join in the girls schools.
- 4 If there is no vacancy in the destination school for any reason the incumbent transferred shall re-join his/her previous place of posting and also inform to concerned branch/computer cell at HQ.  
If any discrepancy is noticed in this order or there is a violation of transfer policy, It should be brought to the notice of Computer Cell/Concerned branch within three days and the order be not implemented.
- 5 In case of mutual transfer, it is directed that before relieving/joining the officials concerned, it may be ensured that the distance between both the schools is not less than 8 km.
- 6 In case of urban area stations while implementing the transfer orders, it may be ensured that the transferee has completed the rural service as per transfer policy.
- 7 The mutual transfer would be effective only when both the employees seeking mutual transfer submit a consent document to their respective Principals.

**CHANDER SHEKHAR  
JOINT SECRETARY TO GOVT. HARYANA  
SCHOOL EDUCATION DEPARTMENT  
CHANDIGARH**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

ENDST. NO. 22/01-2014-HRG-II(4)

DATED PANCHKULA, 29.1.14

A copy is forwarded to the following for information and necessary action :-

- 1 District Education Officer/ District Elementary Education Officer, Concerned.
- 2 Head of the institution, Concerned. It is hereby directed to check consent of both the employees those are transferred mutually, before their relieving / joining.
- 3 Official Concerned.
- 4 Secy. OSD/CM
- 5 Sr. PS/E.M.
- 6 Sr. PS/PSSE
- 7 PS/DSE
- 8 Technology officer (HQ)

**SUPERINTENDENT HRG-II  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**



254 (H/14)  
12/02/14



**HARYANA GOVERNMENT  
EDUCATION DEPARTMENT  
ORDER**



( TO BE SUBSTITUTE BEARING THE SAME NUMBER AND DATE )

**DD ID: 2193**

**Dated, Panchkula, the 07/02/2014**

**Order No. 9/2-2014-HRG-I(4)**

Sh. Joginder Singh [035781] Principal ~~DIET~~ DIET Madina Distt. Rohtak [4615] is hereby authorised to exercise the power of Drawing & Disbursing Officer in his own pay scale in respect of O/o DEO/DEEO Jind Distt. Jind [6838] in addition to his own duties till regular Head of Institution joins.

He will not claim seniority privileges and other pecuniary benefits by virtue of this appointment.


**CHANDER SHEKHAR  
DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**Endst No. Even**

**Dated, Panchkula the 12/2/14**

**A copy is forwarded to the following for information and necessary action:-**

1. District Education Officer Jind.
2. Head of Institution, DIET Madina Distt. Rohtak
3. Sh. Joginder Singh Principal DIET DIET Madina Distt. Rohtak
4. Assistant/Treasury Officer Jind Distt. Rohtak
5. Accountant General A&E Haryana , Chandigarh
6. Technology Officer (HQ IT Cell)
7. Head of Institution, DEEO Jind Distt. Jind

  
**SUPERINTENDENT HRG-I  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

253 (ITG) /  
12/2/14

( To be substituted bearing same Number and Date )

**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA,  
PANCHKULA**

**Order No. 11/11-2013 HRG-1(4) Dated, Panchkula the 17.12.2013**

Sanction is hereby accorded one month's salary in lieu of leave travel concession to Sh. Virender Singh, District Education Officer, Rewari who is going to retired on 31.03.2014 during the Block year 2012-2015 as specified in Chief Secretary to Govt. Haryana Letter No.13/19/2008-2SII dated 05.02.2009 & 18.05.2009.

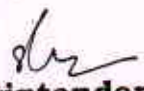
**SUMEDHA KATARIA  
ADDITIONAL DIRECTOR ADMINISTRATION  
O/O DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula the - 17/12/14**

A copy is forwarded to the following for information and necessary action:-

1. Accountant General (A&E), Haryana, Chandigarh.
2. District Education Officer, Rewari w.r.t. his Memo No. A-2/13/275 dated 15.11.2013.
3. Treasury Officer, Rewari.
4. A copy is forwarded to HRG-1/5 for making entry in the service book of the officer.

  
**Superintendent HRG-1  
for Director Secondary Education  
Haryana, Panchkula**





GOVERNMENT OF HARYANA / हरियाणा सरकार

## Directorate School Education

विद्यालय शिक्षा निदेशालय

www.schooleducationharyana.gov.in | edusecondaryhry@gmail.com

DATED, PANCHKULA: 07/02/2014

ORDER NO. 2/56-2014-HRL(2)

The following official(s) is/are hereby transferred/adjusted with immediate effect.

Sr. No.	Transfer Id	Name, Designation	Present Place of Posting	Transfer/Adjusted to	Remarks
1	64650	Smt. Bindu Bala Lecturer in English Employee ID: 048855	GSSS Pinjore, Distt. Panchkula [3706]	GSSS Saketari, Distt. Panchkula [3737]	Against vacancy by allocating additional post under Rationalization.
2	64664	Sh. Vinod Kumar Lecturer in English Employee ID: 006895	GSSS Khanak, Distt. Bhiwani [429]	GHS Hisar (MT), Distt. Hisar [1250]	Against vacancy
3	64665	Sh. Shyam Sunder Lecturer in Mathematics Employee ID: 044786	GSSS Sisana, Distt. Sonipat [3491]	GSSS Sonipat (Model Town), Distt. Sonipat [3482]	Against vacancy

## Note:

- The official will be relieved immediately and in any case within 7 days failing which he/she will be liable for disciplinary action.
- No TA/DA and joining time will be admissible to the official if he/she has been shifted on his/her request after exercising option.
- No male official below the age of 50 years be allowed to join in the girls schools.
- If there is no vacancy in the destination school for any reason the incumbent transferred shall re-join his/her previous place of posting and also inform to concerned branch/computer cell at HQ.**  
If any discrepancy is noticed in this order or there is a violation of transfer policy, It should be brought to the notice of Computer Cell/Concerned branch within three days and the order be not implemented.
- In case of mutual transfer, it is directed that before relieving/joining the officials concerned, it may be ensured that the distance between both the schools is not less than 8 km by shortest route.
- In case of urban area stations while implementing the transfer orders, it may be ensured that the transferee has completed the rural service as per transfer policy.
- The mutual transfer would be effective only when both the employees seeking mutual transfer submit a consent document to their respective Principals.**

PANCHKULA  
10/02/2014SURINA RAJAN  
PRINCIPAL SECRETARY TO GOVT. HARYANA  
SCHOOL EDUCATION DEPARTMENT  
CHANDIGARH

DATED, PANCHKULA, 12-02-14

ENDST. NO. 2/56-2014-HRL(2)

A copy is forwarded to the following for information and necessary action :-

- District Education Officer concerned
- Head of the institution concerned. It is hereby directed to check consent of both the employees those are transferred mutually, before their relieving / joining.
- Official concerned.
- Secy. OSD/CM
- Sr. PS/E.M.
- Sr. PS/PSSE
- PS/DSE
- Technology Officer (HQ)

DEPUTY DIRECTOR LECTURER  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA





GOVERNMENT OF HARYANA / हरियाणा सरकार

# Directorate School Education

## विद्यालय शिक्षा निदेशालय

विद्या, संस्कृति एवं विकास  
Education, Culture and Development

School Education, Haryana  
विद्यालय शिक्षा, हरियाणा

तमसो मा ज्योतिर्गमय  
Lead me from Darkness to Light

www.schooleducationharyana.gov.in | edusecondaryhry@gmail.com

ORDER NO. 2/61-2014-HRL(3)

DATED, PANCHKULA: 03/02/2014

The following official(s) is/are hereby transferred/adjusted with immediate effect.

Sr. No.	Transfer Id	Name, Designation	Present Place of Posting	Transfer/Adjusted to	Remarks
1	64672	Sh. Desh Raj Sharma Lecturer in Sociology Employee ID: 012469	GSSS Sondhad, Distt. Palwal [996]	GSSS Ballabgarh, Distt. Faridabad [956]	Against vacancy
2	64673	Smt. Santosh Kumari Lecturer in Chemistry Employee ID: 003923	GSSS Jagadhri/workshop,	GSSS Jagadhri, Distt. Yamuna Nagar [179]	Against vacancy
3	64674	Sh. Sant Ram Lecturer in Physics Employee ID: 065186	GSSS Dadlana, Distt. Karnal [1856]	GSSS Jattal, Distt. Panipat [2136]	Against vacancy
4	64675	Smt. Savita Devi Lecturer in Biology Employee ID: 007144	GSSS Loharu, Distt. Bhiwani [393]	GGSSS Faridabad (NIT No. 3), Distt. Faridabad [975]	Against vacancy

**Note:**

- The official will be relieved immediately and in any case with in 7 days failing which he/she will be liable for disciplinary action.
- No TA/DA and joining time will be admissible to the official if he/she has been shifted on his/her request after exercising option.
- No male official below the age of 50 years be allowed to join in the girls schools.
- If there is no vacancy in the destination school for any reason the incumbent transferred shall re-join his/her previous place of posting and also inform to concerned branch/computer cell at HQ.**  
If any discrepancy is noticed in this order or there is a violation of transfer policy, It should be brought to the notice of Computer Cell/Concerned branch within three days and the order be not implemented.
- In case of mutual transfer, it is directed that before relieving/joining the officials concerned, it may be ensured that the distance between both the schools is not less than 8 km by shortest route.
- In case of urban area stations while implementing the transfer orders, it may be ensured that the transferee has completed the rural service as per transfer policy.
- The mutual transfer would be effective only when both the employees seeking mutual transfer submit a consent document to their respective Principals.**

PANCHKULA  
03/02/2014

**SURINA RAJAN**  
PRINCIPAL SECRETARY TO GOVT. HARYANA  
SCHOOL EDUCATION DEPARTMENT  
CHANDIGARH

ENDST. NO. 2/61-2014-HRL(3)

DATED, PANCHKULA, 12-2-2014

A copy is forwarded to the following for information and necessary action :-

- District Education Officer concerned
- Head of the institution concerned. It is hereby directed to check consent of both the employees those are transferred mutually, before their relieving / joining.
- Official concerned.
- Secy. OSD/CM
- Sr. PS/E.M.
- Sr. PS/PSSE
- PS/DSE
- Technology Officer (HQ)

*(Signature)*  
DEPUTY DIRECTOR LECTURER  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA



256 (IT Cell)

**OFFICE OF THE DIRECTOR GENERAL ELEMENTARY EDUCATION  
HARYANA PANCHKULA**

Order No. 15/19-2014 HRM-II (1)

Dated, Panchkula, the 10-02-2014

Smt. Anisha Math Mistress, GSSS Silani (Jhajjar) is hereby granted the following leave:-

Sr. No.	Name of Leave	From	Instructions applicable
1.	Child Care Leave	1.02.2014 to 30.05.2014	F.D. letter No. 11/102/2009-3 FR dated 05-07-2012 and 05-11-2012

It is also certified that the official would have continued to officiate in class-III but for her proceeding on leave.

She is permitted to draw the usual city compensatory allowances during the period of leave and she is likely to return to the post to which these allowances are attached.

It is also certified that the officer/official would have continued to officiate in Class-III but for she proceedings on leave during above period.

**The sanction is hereby accorded vide F.D. letter No. 11/102/2009-3 FR dated 05-07-2012 and 05-11-2012 with the condition that the leave account of CCL shall be maintained in prescribed performa and kept in the service book of the concerned woman Govt. Employee.**

**RITU, HCS  
ADDITIONAL DIRECTOR ADMN.  
O/o DIRECTOR GENERAL ELEMENTARY EDUCATION  
HARYANA, PANCHKULA.**

**Endst. No. Even:**

**Dated, Panchkula, the 11/2/14**

A copy is forwarded to the following for information and necessary action:-

Regd.

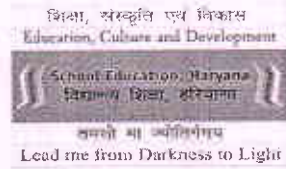
1. District Elementary Education Officer, Jhajjar w.r.t. their Memo No. E-1-2013/ dated 20-1-2013 to make arrangement of teacher so, that studies of students are not affected.
2. Principal, GSSS Silani (Jhajjar).
3. Smt. Anisha Math Mistress, GSSS Silani (Jhajjar).
4. Technology Officer (I.T Cell).

**SUPERINTENDENT HRM-II  
FOR DIRECTOR GENERAL ELEMENTARY EDUCATION  
HARYANA, PANCHKULA.**

R



# Directorate Elementary Education मौलिक शिक्षा निदेशालय



www.schooleducationharyana.gov.in | eduprimaryhry@gmail.com

ORDER NO. 15/23-2014-HRM-I(1)

DATED, PANCHKULA: 10/02/2014

The following Master/Mistress is hereby transferred/adjusted with immediate effect.

Sr. No	TransferId	Name , Designation	Present Place of Posting	Transfer/Adjusted to	Remarks
1	64677	Sh. Shyam Lal Social Studies Master Employee ID: 083225	GMS Sirasgarh, (Ambala) [5352]	GMS Hema Majra, (Ambala) [5359]	Against vacancy on administrative grounds.

**Note :-**

- The official will be relieved immediately and in any case with in 3 days failing which he/she will be liable for disciplinary action, However if any official is working in Census duty, he/she shall not be relieved till the Census duty is accomplished.
- No TA/DA and joining time will be admissible to the official if he/she has been shifted on his/her request after exercising option.
- No male teacher below the age of 50 years be allowed to join in the girls schools.
- If there is no vacancy in the destination school for any reason the incumbent transferred shall re-join his/her previous place of posting and also inform to concerned branch/computer cell at HQ.  
If any discrepancy is noticed in this order or there is a violation of transfer policy, It should be brought to the notice of Computer Cell/Concerned branch within three days and the order be not implemented.
- In case of mutual transfer, it is directed that before relieving/joining the officials concerned, it may be ensured that the distance between both the schools is not less than 8 km.
- In case of urban area stations while implementing the transfer orders, it may be ensured that the transferee has completed the rural service as per transfer policy.
- The mutual transfer would be effective only when both the employees seeking mutual transfer submit a consent document to their respective Principals.

**DR. D. SURESH**  
**DIRECTOR GENERAL ELEMENTARY EDUCATION**  
**HARYANA, PANCHKULA**

ENDST. NO. 15/23-2014-HRM-I(1)

DATED PANCHKULA, 12-2-2014

A copy is forwarded to the following for information and necessary action :-

- District Education Officer/ District Elementary Education Officer, Concerned.
- Head of the institution, Concerned. It is hereby directed to check consent of both the employees those are transferred mutually, before their relieving / joining.
- Official Concerned.
- Secy. OSD/CM
- Sr. PS/E.M.
- Sr. PS/PSSE
- PS/DSE
- Technology officer (HQ)

**SUPERINTENDENT HRM-I**  
**for DIRECTOR GENERAL ELEMENTARY EDUCATION**  
**HARYANA, PANCHKULA**

12/2/14

**GOVERNMENT OF HARYANA  
SCHOOL EDUCATION DEPARTMENT  
ORDER**

**Order No. 2/16-2014 HRL (4)**

**Dated Chandigarh, the 12.2.14**

To improve the quality of School Education in the State of Haryana, a Project Management Unit has been created and the following officers are hereby deputed in this project, for rolling out the various initiatives, as mentioned against their names, with immediate effect:-

Sr. No.	ID No., Name, Designation & Present place of posting	New Assignment	Remarks
1.	[ID 009577] Jitender Yadav, Lecturer, DIET, Gurgaon	Project Management Unit	Demo District
2.	[063549] Amrit Kaur, Lecturer in Economics, DIET, Mohra (Ambala)	Project Management Unit	Org. Restructuring

It is further made clear that no deputation allowance in any form will be paid. Further, the incumbents will perform the duties of their new assignment from their present place of posting. In case there is a need for a change of headquarters then such a request has to be routed through the PMU.

Surina Rajan  
Principal Secretary to Govt. Haryana  
School Education Department  
Chandigarh

**Order No. 2/16-2014 HRL (4)**

**Dated Panchkula, the 12.2.14**

A copy is forwarded to the following for information and necessary action:-

1. CEO-cum-MS Utkarsh Society.
2. District Education Officer concerned.
3. Officer concerned.
4. Technology Officer (IT Cell)

*Surina Rajan*  
Deputy Director Lecturer  
For Director Secondary Education  
Haryana, Panchkula



260(IT Cell)  
12/02/14

**GOVERNMENT OF HARYANA  
SCHOOL EDUCATION DEPARTMENT  
ORDER**

**(To be substituted bearing same number and date)**

**Order No. 2/16-2014 HRL (4) Dated Chandigarh, the 12.2.14**

To improve the quality of School Education in the State of Haryana, a Project Management Unit has been created and [019606] Sh. Suraj Kumar, Lecturer, Jahajpul (Hisar) was deputed in this project, for rolling out the various initiatives. The deputation order is hereby cancelled.

Surina Rajan  
Principal Secretary to Govt. Haryana  
School Education Department  
Chandigarh

**Order No. 2/16-2014 HRL (4) Dated Panchkula, the 12.2.14**

A copy is forwarded to the following for information and necessary action:-

1. CEO-cum-MS Utkarsh Society.
2. District Education Officer concerned.
3. Officer concerned.
- ✓ 4. Technology Officer (IT Cell)

*again 12/2/14*  
Deputy Director Lecturer  
For Director Secondary Education  
Haryana, Panchkula



GOVERNMENT OF HARYANA / हरियाणा सरकार

# Directorate School Education

## विद्यालय शिक्षा निदेशालय

 शिक्षा, संस्कृति एवं विकास  
 Education, Culture and Development

 लक्ष्मी मा ज्योतिर्गमय  
 Lead me from Darkness to Light

www.schooleducationharyana.gov.in | edusecondaryhry@gmail.com

DATED, PANCHKULA: 07/02/2014

ORDER NO. 20/23-2013-HRME(1)

The following Laboratory Attendent is hereby transferred/adjusted with immediate effect.

Sr. No	TransferId	Name, Designation	Present Place of Posting	Transfer/Adjusted to	Remarks
1	64653	Sh. Satbir Singh Laboratory Attendent Employee ID: 046976	GSSS Salhawas, (Jhajjar) [3108]	GSSS Jatwara, (Sonipat) [3468]	Against vacancy

Note :-

- The official will be relieved immediately and in any case within 3 days failing which he/she will be liable for disciplinary action. However if any official is working in Census duty, he/she shall not be relieved till the Census duty is accomplished.
- No TA/DA and joining time will be admissible to the official if he/she has been shifted on his/her request after exercising option.
- No male teacher below the age of 50 years be allowed to join in the girls schools.
- If there is no vacancy in the destination school for any reason the incumbent transferred shall re-join his/her previous place of posting and also inform to concerned branch/computer cell at HQ.  
If any discrepancy is noticed in this order or there is a violation of transfer policy, It should be brought to the notice of Computer Cell/Concerned branch within three days and the order be not implemented.
- In case of mutual transfer, it is directed that before relieving/joining the officials concerned, it may be ensured that the distance between both the schools is not less than 8 km.
- In case of urban area stations while implementing the transfer orders, it may be ensured that the transferee has completed the rural service as per transfer policy.
- The mutual transfer would be effective only when both the employees seeking mutual transfer submit a consent document to their respective Principals.
- Consent/affidavit of the official be taken that he is willing to lose his seniority in case of requested transfer orders.

GEETA BHARTI

 ADDITIONAL DIRECTOR ADMINISTRATION  
 O/O DIRECTOR SECONDARY EDUCATION  
 HARYANA, PANCHKULA

DATED PANCHKULA, 12-2-2014

ENDST. NO. 20/23-2013-HRME(1)

A copy is forwarded to the following for information and necessary action :-

- District Education Officer/ District Elementary Education Officer, Concerned.
- Head of the institution, Concerned. It is hereby directed to check consent of both the employees those are transferred mutually, before their relieving / joining.
- Official Concerned.
- Secy. OSD/CM
- Sr. PS/E.M.
- Sr. PS/PSSE
- PS/DSE
- Technology officer (HQ)

SUPERINTENDENT HRME

 for DIRECTOR SECONDARY EDUCATION  
 HARYANA, PANCHKULA

From The Director  
Secondary Education Haryana,  
Shiksha Sadan, Sector-5, Panchkula

To The District Education Officer  
Jhajjar and Hisar

Memo No. 4/26-11SE(4)  
Dated, Panchkula 12-02-2014

**Subject:- Allocation of Additional Posts of PGTs in District Jhajjar and Hisar.**

\*\*\*\*\*

The following Additional Posts of PGTs are hereby allocated in district Jhajjar and Hisar. The PGTs will henceforth, teach 9<sup>th</sup> to 12<sup>th</sup> class of their respective subjects.

Sr. No.	Name of School	Subject	Number of Additional Posts Sanctioned
1.	GSSS Gangwa (Hisar) [1447]	PGT Sociology	One
2.	GSSS Parnala (Jhajjar) [3256]	PGT Sociology	One

**CHANDER SHEKHAR  
DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula the 12-02-2014**

A copy is forwarded to the following for information and necessary action:-

1. PS/PSSE.
2. PS/DSE.
3. PA/ADA -I and II .
4. Deputy Director, HRL.
5. Head of Institution concerned.
6. T.O. (IT Cell).

*Blwab*  
**Joint Director**  
for Director Secondary Education Haryana  
Panchkula