

OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA, PANCHKULA

ORDER No. 1/29-2014-IT Cell

DATED 14.8.2014

Order No. 1/29-2014-IT Cell dated 11.8.2014 are hereby amended to the extent that Smt. Manoj Kaushik shall be the Nodal Officer for "Sugam Sampark". She shall be provided support of one Assistant and One Data Entry Operator in coordination work. Any Technical Support i.e. upgradation of application software, amendment in respect of reports etc. shall be provided by Sh. Anil Rangji, Programmer.

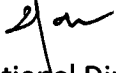

Vivek Aray
Director Secondary Education,
Haryana, Panchkula

Endst. No. 1/29-2014-IT Cell

Dated: 20.8.2014

A copy is forwarded to the following for information and necessary action:-



1. Director SCERT, Haryana, Gurgaon.
2. All officers of the Directorate of Secondary and Elementary Education Directorates.
3. All Branch Superintendents and Branch Incharges of Secondary and Elementary Education Directorate.
4. All District Education Officers and District Elementary Education Officers of the State.
5. PA/DSE/Admn-I/Admn-II/JDA.


Additional Director Admn-I
For Director Secondary Education
Haryana, Panchkula


Endst. No. 1/29-2014-IT Cell

Dated: 20.8.2014

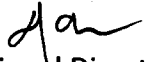

A copy is forwarded to Director Elementary Education, Haryana, Panchkula for issuance of necessary directions to the respective officers of Elementary Education Directorate.


Additional Director Admn-I
For Director Secondary Education
Haryana, Panchkula


Endst. No. 1/29-2014-IT Cell

Dated: 20.8.2014

A copy is forwarded to Director Elementary Education, Haryana, Panchkula for issuance of necessary directions to the respective officers of Elementary Education Directorate.


Additional Director Admn-I
For Director Secondary Education
Haryana, Panchkula


OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA, PANCHKULA

ORDER

No. 1/29-2014-IT Cell

Dated 11.8.2014

An Online application software named as **"Sugam Sampark"** has been designed for Easy Communication between employees and the Department of School Education, Haryana, which enables Teachers and employees to submit their requests related to their service benefits **"online"** on the portal of the Department. Hon'ble Education Minister, has launched the said service on 6.8.2014 in the presence of Additional Chief Secretary School Education.

Employee of the Department shall be able to submit their requests online by visiting the department's website www.schooleducationharyana.gov.in. After submission of the request, a Ticket Number shall be generated automatically by the System which shall be the reference number for future communication. The employee shall also be able to check the status of his request at a later stage by using the "Ticket Number" allocated to him/her.

Initially, employees, of the Department, except JBTs and Head Teachers, who shall also be soon covered for the said service, are able to use this portal.

A Separate Monitoring Cell for coordinating the work of **"Sugam Sampark"** has been constituted. Technology Officer shall be the Nodal Officer and Sh. Anil Rangji, Programmer shall provide every Technical Support. Further upgradation and changes shall also be done by him.

Such requests shall be directly sent to the Branch Superintendent with a target date. Concerned Superintendent shall be responsible to get the said requested disposed off on priority by the said target date.

Monitoring Cell shall maintain record of such requests in format placed at Annexure 'A'. All branches shall also maintain a record of such requests in format placed at Annexure 'B'.

After receipt of the request, employee shall be informed about the target date. If they do not receive any reply by the Target date, only then they can visit the State Headquarters.

Files pertaining to such requests shall also be flagged with **"Sugam Sampark"** and shall be disposed by all the authorities on priority.

(Vivek Atray)


Director Secondary Education,
Haryana, Panchkula

Endst. No. 1/29-2014-IT Cell

Dated 11.8.2014

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
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5. PA/DSE/ADAdmn-I/Admn-II/JDA


 Additional Director Administration-I
 For Director Secondary Education,
 Haryana, Panchkula

Endst. No. 1/29-2014-IT Cell

Dated 11.8.2014


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Additional Director Administration-I
For Director Secondary Education,
Haryana, Panchkula


Endst. No. 1/29-2014-IT Cell

Dated 11.8.2014

A copy is forwarded to PS/ACS(SE) for kind information of Additional Chief Secretary School Education, Haryana.


Additional Director Administration-I
For Director Secondary Education,
Haryana, Panchkula
