



# Directorate School Education

## विद्यालय शिक्षा निदेशालय



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To

Director, SCERT, Gurugram  
All District Education Officer in the State  
All District Elementary Education Officer in the State.  
All the Principal DIET/ BITE/ GETTI/ other institutions

Memo No. 2162-2016 व/न  
Dated 14/12/2016

**Subject: - Regarding School Building Works Management System Portal.**

Kindly refer to the subject cited above.

It has been observed that several grants are being issued to the different schools/ institutions by Director Secondary Education/ Director Elementary Education/ SPD (SSA)/ RMSA/ as well as by other agencies like MPLAD scheme, District Plan Scheme, women and child development department/ other agencies and hence it is difficult to keep an eye over all the grants from the headquarter and hence this school building work management system has been developed for benefit of schools/ institutions as well as monitoring agencies. This SBWMS (School Building Works Management System) is a web based solution for monitoring of funds released to schools/ institutions and is designed to track the financial progress of all the construction activities in the schools/ institutions starting from sanction of the funds till completion of building and submission of utilization certificate.

### **Objectives:**

- To provide an automated & transparent interface for civil work related financial activities.
- Reduce the time span in sanction allocations and seeking utilization of funds released for civil works.
- Transparency in the expenditure on the civil work.
- Doing away the needs to visit the Office of Directorate sanctioning of amount or utilization certificates for different civil works.
- Fair and transparent decision making process of civil works related activities.

### **Process/ features of the system :-**

1. Firstly the schools/ institutions have to visit the departmental website i.e. [www.schooleducationharyana.gov.in](http://www.schooleducationharyana.gov.in).
2. Go to online application section, click on school building work portal and login with your school code and password. The school code and password will be provided to your District Education Officer/ District Elementary Education Officer.
3. Password updation screen will appear for changing the current password and you must change the password before any action.

4. All the grants issued from headquarter will appear on it and you should follow the instructions given in user manual (version 1.0) which is attached with this letter and is also available on department website. The user manual will be updated as more and more feature will be added and you must keep yourself updated for the user manual to be followed in future.
5. You can update your UC (utilization certificate) for the work completed by you on this web based application.

You are, therefore, requested to take personal interest in implementation of this web based solution and also apprise all the school Head/ Principal about this system. You are also directed to use this web based solution for your monitoring within the district. In case of any clarification/ problems in handling this web based solution, you may contact Sh. Anil Rangi, Programmer/ Sh. Surender Singh, Technology Officer of this office.

**Encl:** user manual

(A.S. MANN)  
 ADDITIONAL DIRECTOR ADMN  
 SECONDARY EDUCATION, HARYANA  
 PANCHKULA  
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**Endst. No. Even**

**Dated:** Panchkula, the 14/12/2016

A copy is forwarded to the following for information and necessary action:-

1. Secretary / Hon'ble Education Minister, Haryana.
2. PS/ACSSE
3. PA/DSE
4. PA/DEE
5. Steno/Additional Director Admn-I/II/III.
6. Technology Officer
7. Superintendent work branch/ SSA/RMSA/CCA.

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