



GOVERNMENT OF HARYANA / हरियाणा सरकार

Directorate School Education

विद्यालय शिक्षा निदेशालय

 शिक्षा, संस्कृति एवं विकास
 Education, Culture and Development

 तमसो मा ज्योतिर्गमय
 Lead me from Darkness to Light

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From

 Director Secondary Education,
 Haryana, Panchkula

To

1. The Director SCERT, Haryana, Gurgaon.
2. All the District Education Officers, State of Haryana
3. All the District Elementary Education Officers, State of Haryana

Memo No.1/17-2017-e.Gov. Cell

Dated, Panchkula, the 23/02/2017

Subject: National Awards for Teachers -2017 "Using ICT for Innovation and Education".

Kindly refer to the subject cited above.

The Central Institute of Educational Technology (CIET), NCERT, New Delhi's scheme for **"National Awards for Teachers-2017 - using ICT for innovations in Education in schools level"** wherein they have invited applications from teachers of primary, upper primary, secondary and higher secondary level pertaining to State Govt. schools/ run by local bodies and Govt. Aided Schools (including the Govt. & Private Schools affiliated to State Board of Education) and who have enhanced student learning by effectively and innovatively integrating technology supported learning into the school curriculum and subject teaching, and thereby promoted enquiry-based cooperative-collaborative learning using ICT among their students.

It is, therefore, you are requested to please do wide publicity for encouraging the eligible teachers to apply for award and their cases should be forward alongwith full justification / documentary evidences and with your recommendation to this Directorate latest by 31st July, 2017 upto 5.00 PM. Cases received after this date shall not be entertained. The policy / Instructions of Award are available at the website of the department at www.schooleducationharyana.gov.in and copy of the same is attached herewith for ready reference.

(Signature)
Additional Director (Administration)
for Director Secondary Education
Haryana, Panchkula

(Signature)


केन्द्रीय शैक्षिक प्रौद्योगिकी संस्थान
राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद्
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Prof. Rajarath S. Sharma
Joint Director

3-114/2016-17/DICT&TD/CIET

31/12/2016

Respected Madam/Sir,

The Centrally Sponsored Scheme of Information and Communication Technology (ICT) in Schools have been revised and a new component on National Award for Teachers for use of ICT in education has been introduced.

In all 87 ICT awards are instituted by Govt. of India for different States/ UTs and Autonomous Bodies/ organizations under MHRD. A break-up of state-wise allocation of awards is enclosed. The award proposes to felicitate those teachers who have enhanced student learning by effectively and innovatively integrating technology supported learning into the school curriculum and subject teaching, and thereby promoted enquiry-based cooperative-collaborative learning using ICT among their students. Teachers of primary, upper primary, secondary, higher secondary schools pertaining to the following organizations are eligible to be nominated under the scheme:

- State Government Schools, Schools run by local bodies, Government Aided Schools and Schools affiliated to State Boards of Education
- Central Government schools i.e. Kendriya Vidyalayas (KVs), Jawahar Navodaya Vidyalayas (JNVs), Central Tibetan Schools (CTSA), Schools run by Ministry of Defence (MOD) i.e. Sainik Schools etc. and schools run by Atomic Energy Education Society (AEES)
- Schools affiliated to Central Board of Secondary Education (CBSE) other than those at (i) and (ii) above.
- Schools affiliated to Council for Indian Schools Certificate Examinations (CISCE)

As per the guidelines of the Scheme, the selection process for identifying the awardee teachers involves the following:

- Schools will send detailed entries in the prescribed format along with supporting documents to the Directorate of Education of their States/UTs/Organisation through proper channel (Principal/DEO/Regional Offices etc.).
- A Committee under the Chairmanship of Secretary/Commissioner (Education)/ Director of the concerned State/UT/Autonomous Organizations (KVS, NVS, CBSE, CISCE, CTSA, AEES etc.) will scrutinize all the entries and shortlist the candidates and forward the same to the Chairman of the Awards Committee along with minutes of the meeting. **The State/UT/Organization shall recommend only twice the number of teachers as their awards quota, in order of merit.**

3. Short listed candidates would be required to make presentations before the Awards Committee. Invitation in this regard will be sent to teachers directly by CIET-NCERT with intimation to their Directorate. The composition of the Committee will be as follows:

i.	Director, NCERT, New Delhi	Chairman
ii.	DDG. NIC, New Delhi	Member
iii.	Representative from Secondary Education Bureau, Dept. of SE&L, Ministry of HRD, GOI	Member
iv.	Representative from Dept of IT, New Delhi	Member
v.	Joint Director, CIET, New Delhi	Member Secretary

The Awards Committee would recommend the requisite number of awardees to the Ministry with justification. The Ministry will process the recommendation for the awards.

Each awardee teacher will be awarded with a laptop and a commendation certificate. All winners will form a community of resource persons through networking.

Each entry from the state/UT must include individual applications (as per the Performa attached) of teacher nominated along with necessary documents and evidence. **The last date for forwarding of short listed candidates by State Govt./UTs/Autonomous Organisations to the Joint Director, CIET-NCERT, New Delhi-110016 is 31st August, 2017. It may be noted that the teachers/ schools of your esteemed organization are to submit their nominations to your good offices on or before 31st July, 2017. Nominations/ entries in any case should not be sent to NCERT directly by the teachers/ schools.**

I shall be grateful if you could kindly look into the matter personally to disseminate the information among all stake holders, obtain nominations from school teachers and send the short listed nominations from your State/UT/Organization in the prescribed format to CIET-NCERT latest by **31st August, 2017**. For other details you are requested to instruct the teachers to log in to CIET website: www.ciet.nic.in. www.ncert.nic.in. A copy of citation booklet of National ICT Award for School Teachers 2010 to 2015, e-pathshala, MOOCs on SWAYAM, SWAYAM PRABHA DTH-TV Channel, ICT Curriculum for Students and Teachers, NROER brochure and UNESCO DVD containing free educational software's and course on ICT in Education for students (version #1.02) is attached for your ready reference, use and dissemination among schools.

With regards,

Yours truly


(Rajaram S. Sharma)

To

The Principal Secretary
Dept. of School Education
Govt. of Haryana, New Secretariat, 3rd Floor
Room No-303, Sector – 17
Chandigarh – 160 017, Haryana

National Awards for Teachers-2017
for
“Using ICT for Innovations in Education”

1. Guidelines for States/UTs/Autonomous Bodies under MHRD

Eligibility

School teachers of primary, upper primary, secondary and higher secondary schools working in any recognized school in the Indian Union under the following categories:

- (i) Schools run by State Govt/UTs Administration, schools run by local bodies, private schools affiliated to state boards, aided by State Govt. and UT Administration.
- (ii) Central Govt. Schools i.e. Kendriya Vidyalayas (KVs), Jawahar Navodaya Vidyalayas (JNVs), Central Schools for Tibetans (CTSA), Sainik Schools and Schools run by Ministry of Defence (MOD), Schools run by Atomic Energy Education Society (AEES).
- (iii) Schools affiliated to Central Board of Secondary Education (CBSE) (other than those at (i) and (ii) above)
- (iv) Schools affiliated to Council for Indian Schools Certificate Examination (CISCE) (Other than those at (i), (ii) and (iii) above)

Note: State Governments/ UTs administration may not nominate teachers from any of the other categories.

Allocation of Awards

(i)	Three awards for each large State (Defined as States having teacher strength of 1 lakh or more)	13x3= 39
(ii)	Two awards for each small State (Defined as States whose teacher's strength is less than 1 lakh)	15x2=30
(iii)	One award for each UT	7x1= 7
(iv)	Two awards each for KVS & NVS	2x2= 4
(v)	Three awards for CBSE	3
(vi)	One award for CISCE	1
(vii)	One award for CTSA	1
(viii)	One award for Sainik School and Schools under MOD	1
(ix)	One award for schools under AEES	1

<u>Award</u>	Total	87
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Each awardee teacher will get an ICT Kit, a laptop and a commendation certificate. The awardees would be encouraged to function as mentors (resource persons) for their area to motivate and train other teachers. All the awardees will form a community of resource persons through networking. Selected initiatives would be shared as best practices across the country.

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Selection Procedure

(i) For States & UT schools

Schools will send detailed entries in the prescribed format along with supporting documents to the Directorate of Education of the State/UT through the District Education Officer.

The Directorate of Education, with the help of a State-level Committee headed by Secretary (Secondary Education)/ SPD - RMSA will scrutinize all the entries and shortlist the candidates and forward the same to the Joint Director, Central Institute of Educational Technology (CIET), NCERT, New Delhi - 110016 for further action. The number of candidates to be nominated will be twice the number of awards allotted.

(ii) For others i.e. Autonomous organizations/ institutions under Govt of India

Schools will forward detailed entries in prescribed format along with supporting documents to the headquarters of the concerned organization i.e. KVS, NVS, CBSE, CISCE, CTSA, Sainik Schools under Ministry of Defence (MoD), AEES. A Committee under the Head of the organization of the autonomous body will scrutinize all the entries and shortlist the candidates and send the same to The Joint Director, CIET, NCERT New Delhi - 110016 for further action. The number of candidates to be nominated will be twice the number of awards allotted.

(iii) At CIET the short listed candidates would be required to make presentations before a Committee. The composition of the Committee will be as follows:

- | | |
|--|--------------------|
| a) Director, NCERT | - Chairman |
| b) DDG, NIC | - Member |
| c) Representative from Secondary Education Bureau, Dept of SE&L, Ministry of HRD | - Member |
| d) Representative from Dept of IT | - Member |
| e) Joint Director, CIET | - Member Secretary |

(iv) The Committee would recommend the requisite number of awardees to the Ministry with justification. At the Ministry level the proposal would be scrutinized before the approval of the Minister.

(v) Important dates related to the ICT Award process:

S.No	Item	Date
1.	Advertisement for nomination including announcement on website of Ministry and NCERT website.	31 st December
2.	Last date for submission of detailed entries by schools to State Directorate of Education/Organization/ Autonomous bodies under MHRD (CBSE, CISCE, KVS, NVS, CTSA, AEES, Sainik Schools under Ministry of Defence)	31 st July
3.	Scrutiny and forwarding of short listed candidates by State Govt./UT/Organizations with Minutes to The Joint Director, CIET-NCERT, New Delhi- 110016	31 st August
4.	Scrutiny of short listed candidates by CIET-NCERT and forwarding Final list for consideration to Ministry of HRD, Govt. of India.	27-30 December
5.	National ICT Award for School Teachers- Award Function	5 th September

2. Guidelines for submission of nomination/ entry for the National ICT Award for School Teachers-2017

- A teacher Portfolio should be submitted along with the Entry Form.
- The portfolio should include evidence of the teacher's awareness and use of ICT in his/ her own professional development, in improving his/ her teaching- learning, and in enhancing overall quality of education in schools and community.
- The portfolio should document sustained systematic work using ICT over the years.
- The portfolio should include relevant supporting documents, tools, reports of activities, field visits, photographs, audios or videos.
- E-contents listed in the portfolio (Audios, Videos, Multimedia, Charts, Maps, Models lesson plans and images) should be uploaded/ shared online.

National Awards for School Teachers–2017
for
“Using ICT for Innovations in Education”
Entry Form

Section- A:

S.No	ICT Environment in the School
1.	Name of the School: UDISE Code:
2.	Postal Address of the School: Phone Number (with STD Code): Fax: Email address: Mobile No:
3.	Category of Award applied for (pl. put tick mark on appropriate category): (i) Schools from States (Government and Government aided Schools) <input type="checkbox"/> (ii) Schools from UTs (Government and Government aided Schools) <input type="checkbox"/> (iii) Schools run by Kendriya Vidyalaya Sangathan (KVS) <input type="checkbox"/> (iv) Schools run by Navodaya Vidyalaya Samiti (NVS) <input type="checkbox"/> (v) Schools affiliated to CBSE <input type="checkbox"/> (vi) Schools affiliated to CISCE <input type="checkbox"/> (vii) Schools under Central Tibetan Schools Administration (CTSA) <input type="checkbox"/> (viii) Schools under Ministry of Defence (MOD) i.e. Sainik Schools etc. <input type="checkbox"/> (ix) Schools under Atomic Energy Education Society (AEES) <input type="checkbox"/>
4.	Name of the State/UT/Autonomous body under MHRD, Govt. of India:
5.	Category of the school (please put a tick mark): a) Primary <input type="checkbox"/> b) Upper Primary <input type="checkbox"/> c) Secondary <input type="checkbox"/> d) Higher Secondary <input type="checkbox"/>
6.	Describe the ICT environment in your school (attach separate sheet/ pages if required): Hardware (list all equipment and their quantity):

Software (list all software applications):

Located in (tick all applicable):

Office Room

Laboratory

Staff Room

Classrooms

Internet (Type, Availability and Location):

7. Describe your personal use of ICT:

Using ICT from (year) _____ (Number of years) _____

Frequency of use:

Always

Once Daily

Weekly

Sometimes

Never

Hardware (list all equipment you use normally):

Software (list all software you use normally):

8.	What do you use ICT for?
9.	Describe an ICT activity you have done, which showcases your best use of ICT for Education (attach supporting evidence, if any):

Information about the Teacher and the Innovation in ICT Integration

Section B:

S.No.	General Information and Profile of the Teacher (Please provide all the information):	
1.	Name of the Teacher (in capital letters):	
2.	Email Address of the teacher: Mobile No:	
3.	Residential Address and Phone no.:	
4.	Date of Birth:	
5.	Gender:	
6.	Educational and Professional Qualifications:	
7.	Teaching Experience (in years):	
8.	Subjects and Class Taught:	
9.	Have you participated in any contest for integration of ICT in innovative teaching (in or outside classroom)? If yes, please give details.	
10.	Have you won any award in the above-mentioned contest? If yes, please give details of the same.	
11.	What has been the overall impact of your use of ICT in Teaching – Learning Process?	
12.	What has been your contribution to the school with respect to ICT integration?	
13.	What are your future plans about ICT integration and enhancing quality of education?	

Section C:

S.No.	About the Teacher's efforts towards Integration of ICTs in Education. Please provide supporting documents, wherever necessary:
1.	Describe (in about 500 words) your strategy implemented for use of ICT in teaching-learning. The write up should highlight the educational issues, integration of ICT tools, e-resources and students involvement in ICT integration.
2.	How has ICT helped you in your own professional growth? Describe how it has helped you improve as a teacher.
3.	Analyze your usage of any one (or a set of) ICT tools, software or e-resources, showing clearly how it helps you address educational issues.

4.	Please give details of activities/ innovations implemented by you in the last two academic years 2014-15 and 2015-16, where you have successfully integrated ICT in teaching-learning. Attach supporting documents/ evidence.	
Sr. No.	Class	Topic/ Title of Activity
I.		
II.		
III.		
A.	How have you helped students to use ICTs for self-learning, investigation and experiments?	
B.	How have you engaged your students in cooperative/ collaborative learning using ICT?	
C.	How have you been using ICTs to support the development of higher order thinking skills among students? Attach copies of student assignment/ work showing ICT use.	
D.	What are the various assessment strategies adopted by you in the regular class room teaching which indicate the impact of ICT use? Attach samples of your work related to ICT integration	

Check List of documents to be attached:

- A. Teacher Portfolio
- B. Entry Form
- C. Supporting documents/ evidence [attach following supporting documents (soft copy and hard copy)]
 - Supporting documents related to implementation of the ICT enabled teaching learning with students. (e.g. photographs, field visit report, posters, banners, URL of website, group, blogs etc.)
 - Students assignments related to ICT integration work (at least two samples)
 - Assessment tools used

Signature of the Teacher:

**Signature of the Principal
of the School: (with seal):**

Name (in capital letters):

Name:

Place:

Date:

Place:

Date

(To be counter signed by the Principal of the School with Seal)

Note:

- Nominations/ Entry of teachers should be sent to their parent organization through proper channel.
- Nomination/ Entry should not be sent directly to CIET-NCERT