

Haryana School Shiksha Pariyojna Parishad, Panchkula
Shiksha Sadan, Sector - 5, Panchkula -134105

Advertisement no: SSA/Admn./0766 dated 31.07.2014

Closing date for submission of online application : 5 PM on 20/08/2014
Last date for deposit of fees : 4 PM on 22/08/2014
Date & Time of Exam : 3 PM to 5 PM on 28/8/2014
Venue of Exam : Panchkula

Applications for recruitment for MID DAY MEAL (MDM) Scheme

Online applications are invited for recruitment of candidates for the below mentioned categories of posts under MDM scheme, on contractual basis, initially for a period of one year and further extendable on yearly basis subject to satisfactory performance. **These posts are purely contractual and part-time in nature and subject to approval of Govt. of India. The online application can be submitted online at <http://recruitment-portal.in> up to 5.00 P.M. on 20/08/2014. Thereafter, website link will be disabled.** The candidates are strongly advised to apply online well in time without waiting for the last date of submission of online application. The candidate will bring the printed copy of the online application form along-with necessary certificates at the time of verification of documents. No offline application form or copy of downloaded application form will be accepted by the office. Qualification/eligibility conditions, age and certificates will be determined with regard to last date fixed for submission of online application form. The details and requirements of posts are as under:-

Sr. No.	Name of Posts	Number of Posts
1.	Programme Executive	15
2.	Accounts Executive	131

1. Essential qualifications (EQ) for all posts:-

Sr. No.	Name of posts	No. of Posts	Essential Qualification
1.	Programme Executive	15	Masters in Computer Application /M.Sc.(computer Science/IT) with at least 50% marks
2.	Accounts Executive	131	(i)B.A with mathematics/B.Com with at least 50% marks (ii)one year diploma in computer application from reputed institute Desirable: Knowledge of accounts software(Tally 9.0 ERP)

- 2. Age:** The age limit for the above posts is between 18-40 years as on last date fixed for submission of online application form.
- 3. Relaxation in Age:** In the case of candidates belonging to the Scheduled Caste and Backward Classes, Ex-Servicemen, Physically-Challenged and Widows/Divorcees etc.

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the upper age limit shall be such as may be fixed by the Government of Haryana from time to time.

4. **Remuneration:** The total contractual remuneration will be **Rs.14,000/-** per month for Programme Executive and **Rs.12,000/-** per month for Accounts Executive.
5. **Application Fee:** Application fees (non-refundable) amounting to Rs.500/- + Rs. 20 (Bank charges) for General and other category candidates, and Rs.250/- + Rs. 20 (Bank charges) for Female/SC/PH candidates of Haryana state will be payable through challan, generated after online filling of application. Candidates belonging to other reserved categories (SC/BC/ESM/PHC candidates of Haryana state) must ensure that they have valid caste certificate issued by the competent authority. In case, at the time of verification of documents, it is found that certificates are not valid, their candidature will be rejected.
6. **The question paper** of written exam will include objective type questions as described below:

A. Part - I (General)

Suggested Syllabus	Marks
General knowledge, Mental ability (reasoning & quantitative technique), Child Development and Psychology, Hindi (Matric level) & English (Matric level)	40 Marks

B. Part-II (Post Specific)

Posts	Suggested Syllabus	Marks
Programme Executive	Post Graduate level in Computer Application/Computer Science/IT	40 Marks
Accounts Executive	Graduate level of Mathematics and Commerce	40 Marks

7. Selection Criteria:

Selection Criteria for the post of Programme Executive:

Particulars	Max. Weight	Criteria for Scoring
10 th	5	0.05 of percentage of marks obtained
10+2	5	0.05 of percentage of marks obtained
Graduation	5	0.05 of percentage of marks obtained
Post Graduation	5	0.05 of percentage of marks obtained
Sub Total	20	
Written test	80	
TOTAL	100	

Handwritten signature/initials

Selection Criteria for the post of Accounts Executive:

Particulars	Max. Weight	Criteria for Scoring
10 th	5	0.05 of percentage of marks obtained
10+2	5	0.05 of percentage of marks obtained
One year diploma in computer application	5	0.05 of percentage of marks obtained
Knowledge of Account software(Tally 9.0 ERP)	3	0.03 of percentage of marks obtained
Post Graduation	2	0.02 of percentage of marks obtained
Sub Total	20	
Written test	80	
TOTAL	100	

7. Overall qualifying cutoff marks in aggregate for general/BC/Others category would be 50% and for SC/PH would be 45%

8. Written test consisting of objective type MCQs will be conducted.

9. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the date of advertisement. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility conditions or it is found that the information furnished is false or incorrect their candidature/appointment will be cancelled.

10. Reservation in SC, BC, ESM, Sports Person and PHC is only for Haryana State. The SC/ BC/PHC candidates are required to submit SC/BC/PHC Certificate duly issued by the competent authority at the time of interview. Likewise the Outstanding Sports Person shall be required to submit the sport gradation certificate at the time of interview/document verification as per Government instructions duly issued by the competent authority. DESM shall be required to submit the fresh Eligibility Certificate duly issued by the respective Zila Sainik Board at the time of document verification.

11. 33% posts in each category i.e, General/Open Competition (OC), Scheduled Caste (SC), Backward Class (BC) and Physically Challenged (PHC) etc. shall be reserved for women. This reservation shall be horizontal.

12. Physically Handicapped Candidates means physically Challenged/ Persons with Disabilities as per Haryana Govt. Instructions.

13. Detailed instructions for filling the online application form are available on the website <http://recruitment-portal.in>

14. In case of any guidance/information/clarification regarding the online filling of the form the candidate can call at CDAC Mohali helpline Nos. 0172-6619054-55 on all working days from 9:00 a.m. to 6:00 p.m.

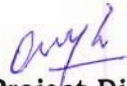
15. The Parishad reserves the right to increase or decrease the number of vacancies at any point of time.

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16. The reservation policy of the State Government will be followed. However, these being Institutional contractual posts, if suitable candidates from reserved categories are not available then the candidates from other /general categories will be recruited and vice-versa.

17. The prescribed essential qualification does not entitle a candidate to be called for document verification. The decision of the Parishad in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

18. Complete information is also available at Parishad website www.hsspp.in. Changes/Amendments (if any) will be notified only on <http://recruitment-portal.in> and www.hsspp.in.


f State Project Director
Haryana School Shiksha Pariyojna Parishad
Shiksha Sadan, Sec-5, Panchkula