



GOVERNMENT OF HARYANA / हरियाणा सरकार

Directorate School Education विद्यालय शिक्षा निदेशालय

Directorate of School Education / विद्यालय शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास
Education, Culture and Development



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Memorandum

Subject:- Regarding allocation of posts of PGTs .

Reference office memo no 4/33-2011 SE (4) dated 05.07.2017 vide which rationalized allocations of posts of PGTs was issued for every Government High and Senior Secondary Schools for the year 2017-18.

The matter of determining the teacher surplus has been deeply examined in view of the provisions of Teachers Transfer Policy, 2016 notified on 29.06.2016 and on 01.06.2017. The policy provisions and the technical deliveries determine the steps declaring a teacher surplus are as under:-

1. First of all, clear vacant position will be marked as surplus.
2. Still, if count is not satisfied then employees who are deemed eligible (who have completed more than 5 years stay in zone) will be marked surplus.
3. Still, if count is not satisfied then employees who are newly promoted to higher post but not relieved due to the reason giving no posting or posting given but not yet relieved.
4. Still, if count is not satisfied then employees who have voluntarily/forcefully participated in the drive. (This shall also include employees who are Assistant NCC Officer (ANO), suffering from 100% vision loss, 100% Locomotor disability for any reason, currently suffering from cancer and other diseases approved in transfer policy and who have voluntarily participated).
5. Still, if count is not satisfied then zonewise school wise stay is calculated and employee who is not otherwise eligible for transfer (except employees who are Assistant NCC Officer (ANO), suffering from 100% vision loss, 100% Locomotor disability for any reason, currently suffering from cancer and other diseases approved in transfer policy) and whose stay at present station is higher is considered for surplus.
6. Still, if count is not satisfied then Position of employees whose current type of appointment is contractual/ adhoc. Such employees relieved from school with reason for leaving "Surplus" (Employees having least stay will be surplus first).
7. Still, if count is not satisfied then only such protected employees are marked as surplus in the following sequence:-
 - a. Employees who are Assistant NCC Officer (ANO).



