

**Prarambh School for Teacher Education
Model School Campus, Jhajjar-Bahadurgarh Road
Jhajjar, Haryana- 124104**

Advertisement No.: SSA/Admn/10376 dt. 25.7.14

Opening date for submission of online application : 10.00 AM on 28.07.2014
Closing date for submission of online application : 5.00 PM on 01.09.2014
Last date for deposit of fees : 4.00 PM on 03.09.2014

Prarambh School for Teacher Education (henceforth called as Prarambh) has been set up by Government of Haryana as an autonomous body to function as a leading Institute in the State, in the field of policy making, quality research, innovation and pre-service training.

Online applications are invited for filling up of the under mentioned categories of posts purely on contractual/deputation basis initially for a period of one year and further extendable on yearly basis subject to satisfactory performance. The online application form can be filled up from 10.00 AM on 28.07.2014 up to 5.00 PM on 01.09.2014 thereafter, website link will be disabled. The candidates are strongly advised to apply online well in time without waiting for the last date of submission of online application. The printed copy of the online application form along with necessary certificates will be brought by the candidate at the time of interview/verification of document. No offline application form or copy of downloaded application form will be accepted by the office. Qualification/ eligibility conditions, age and certificates will be determined with regard to last date fixed for submission of online application form. The details of posts are as under:-

(A) Faculty Positions

Prarambh invites application from Indian nationals, possessing excellent academic background, commitment to quality teaching and potential to carry out research in the field of education, for the following departments of the Institute, on /deputation/contract basis:

1. Department of Education in Languages (Hindi, English)
2. Department of Education in Science and Mathematics (Physics, Chemistry, Zoology, Botany, Maths and Environmental Science)
3. Department of Education in Social Science (History, Geography, Economics, Political Science, Commerce)
4. Department of Educational Psychology & Foundation of Education (Philosophy, Psychology and Sociology)
5. Department of Educational Research

Posts: Principal/ Assistant Professor

Qualification & Experience for the Posts

S.No.	Designation and Post	No. of Posts (Category wise)	Academic Qualification and experience for appointment on contract /deputation	Scale of pay/pay band and grade pay
1.	Principal	01 (Gen)	<p>(i) Masters degree in Science/Humanities/Commerce with 55% marks</p> <p>(ii) M.Ed. with 55% marks or its equivalent grade</p> <p>(iii) Ph.D. in Education.</p> <p>(iv) 10 years teaching experience out of which at least 5 years teaching experience in a secondary teacher education institution</p> <p>(v) Consistently good academic record</p> <p>(vi) Conversant in IT skills and effective use of new technologies as tools for learning</p> <p>(vii) Matric with Hindi/Sanskrit or 10+2/ B.A./ M.A. with Hindi as one of the subject</p> <p>(viii) Age not less than 35 years. (Maximum age – 50 years)</p> <p>Desirable: Experience of working in a residential institute.</p>	<p>PB-IV (37400-67000 + GP 10000)</p> <p>Consolidate Remuneration for Contractual Employees – Rs. 94,800/- P.M</p>
2.	Assistant Professor			
	a) Hindi, Physics, Zoology, Commerce, History, Political	01 for each subject (Gen)	<p>(i) Masters in degree in relevant subject with 55% marks</p> <p>(ii) Consistently good academic record</p> <p>(iii) Conversant in IT skills and</p>	<p>PB-III (15600-39100+ GP 6000)</p> <p>Consolidate Remuneration</p>

	Science, Economics, Geography and Environmental Science		<p>effective use of new technologies as tools for learning</p> <p>(iv) Matric with Hindi/Sanskrit or 10+2/ B.A./M.A. with Hindi as one of the subject</p> <p>(v) 2 years teaching experience in the relevant subject of any recognized degree college/secondary teacher education institution or 2 years full time experience in a University department</p> <p>(vi) National Eligibility Test (NET) qualified either in the subject concerned or education.</p> <p>Desirable: B.Ed/ M.Ed with 55% marks</p>	for Contractual Employees -- Rs. 43,200/- P.M
	b) Psychology, Philosophy, Sociology	01 for each subject (Gen)	<p>(i) Masters degree in relevant subject with 55% marks</p> <p>(ii) M.Ed with 55% marks or its equivalent</p> <p>(iii) Consistently good academic record</p> <p>(iv) Conversant in It skills and effective use of new technologies as tools for learning</p> <p>(v) Matric with Hindi/ Sanskrit or 10+2/B.A./ M.A. with Hindi as one of the subject.</p> <p>(vi) 2 years teaching experience in the relevant subject of any recognized degree college/ secondary teacher education institution or 2 years full time experience in a University department.</p> <p>(vii) National Eligibility Test (NET) qualified either in the subject concerned or education.</p>	<p>PB-III (15600-39100 + GP 6000)</p> <p>Consolidate Remuneration for Contractual Employees – Rs.43,200/- P.M</p>

(B) Prarambh also invites application from Indian nationals for the following administrative/ accounts & supporting staff posts, in the Institute, on deputation/contract basis:

Administrative/Accounts & Supporting Staff					
S. No.	Designation of Post	No. of posts	Qualification for Contract appointment	Qualification for appointment on deputation	Scale of pay/pay band and grade pay
1.	Manager HR	01 (Gen)	(i) MBA in Human Resources with 60% marks. (ii) Proficiency in the use of ICT and (ii) Matric with Hindi/ Sanskrit or 10+2/B.A./ M.A.	By promotion: (i) 3 years experience as Deputy Superintendent. (ii) Consistent Good Academic Record.	PB-II (9300-34800+ GP 4200) Consolidate Remuneration for Contractual Employees – Rs. 32,580/- P.M
2.	Deputy Superintendent	01 (Gen)	-	By transfer or deputation: (i) Graduation with 50% marks. (ii) 5 years experience as Assistant/ Office Assistant/ Accountant (iii) Matric with Hindi/ Sanskrit or 10+2/ BA with Hindi as one of the subject. (iv) Knowledge of computer applications. (v) Consistent Good Academic Record.	PB-II (9300-34800+ GP 3600) Consolidate Remuneration for Contractual Employees – Rs. 27,660/- P.M
3.	Assistant	04 Gen-3, Gen (EBP)-1	(i) Graduate with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT. (iv) 5 years experience as Assistant in Govt./ Recognized Institute/ Progressive Public School.	(i) Graduate with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT. (iv) 5 years service as Data Entry Operator-cum-Clerk.	PB-II (9300-34800+ GP 3200) Consolidate Remuneration for Contractual Employees – Rs. 25,000/- P.M

4.	Accountant	02 (Gen)	(i)B.Com with 60% marks. (ii)Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii)Proficiency in the use of ICT.	(i)B.Com with 60% marks. (ii)3 years experience in accounts in any State Government/, Govt. of India/Govt. Undertaking/ Societies. (iii)Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iv)Proficiency in the use of ICT.	PB-II (9300-34800+GP 3200) Consolidate Remuneration for Contractual Employees – Rs. 25,000/- P.M
5.	Hostel Warden/ Hostel Superintendent	01 (Gen)	(i)Graduation with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA/M.A. with Hindi as one of the subject. (iii)Proficiency in the use of ICT. (iv) Five years experience from Govt./recognised/progressive public school.	(i)Graduation with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA/ M.A. with Hindi as one of the subject. (iii)Proficiency in the use of ICT. (iv) Five years experience from Govt./ recognized/ progressive public school.	PB-II (9300-34800+ GP 4200) Consolidate Remuneration for Contractual Employees – Rs.32,580/- P.M
6.	Information Manager-cum-Librarian	01 (Gen)	(i)At least 55% marks in aggregate in any of the following: B.E. or B. Tech. (Comp. Sc./IT) from a recognized university OR B.E. or B.Tech. (Any stream) and Post Graduate Diploma in Computer from a recognized university. OR M.Sc. (Comp.Sc./MCA or equivalent	By transfer or deputation: (i)At least 55% marks in aggregate in any of the following: B.E. or B. Tech. (Comp. Sc./IT) from a recognized university OR B.E. or B.Tech. (Any stream) and Post Graduate Diploma in Computer from a recognized university. OR	PB-II (9300-34800+ GP 3600) Consolidate Remuneration for Contractual Employees – Rs.27,660/- P.M

			<p>and Post Graduate Degree in any subject from a recognized university</p> <p>OR</p> <p>Post Graduate Diploma in Computer and Post Graduate Degree in any subject from a recognized university.</p> <p>(ii) B. Lib. From any recognized university. (In case candidate does not possess this qualification, he shall have to complete Bachelor of Library and Information Science (BLIS) from IGNOU within two years of taking the assignment. An undertaking to this effect shall have to be given by him/her)</p> <p>(iii) Knowledge of Multi Media & Web Technology, Computer Science and Informatics Practices.</p> <p>(iv) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject.</p> <p>(v) Consistently Good Academic Record.</p> <p>Desirable: M.Lib. or B.Ed. degree from a recognized university.</p>	<p>M.Sc. (Comp.Sc./ MCA or equivalent and Post Graduate Degree in any subject from a recognized university</p> <p>OR</p> <p>Post Graduate Diploma in Computer and Post Graduate Degree in any subject from a recognized university.</p> <p>(ii) B. Lib. From any recognized university. (In case candidate does not possess this qualification, he shall have to complete Bachelor of Library and Information Science (BLIS) from IGNOU within two years of taking the assignment. An undertaking to this effect shall have to be given by him/her)</p> <p>(iii) Knowledge of Multi Media & Web Technology, Computer Science and Informatics Practices.</p> <p>(iv) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject.</p> <p>(v) Consistently Good Academic Record.</p>	
7.	Library	01 (Gen)	(i) 3 years Diploma	(i) 3 years Diploma	PB-II (9300-

10/10

Assistant	in Library Science with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT.	in Library Science with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT.	34800- GP 3200) Consolidate Remuneration for Contractual Employees Rs. 25,000- P.M
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Note:-

- (i) Professional Training Diploma or Certificate awarded by any State, Board or University other than Haryana Education Department will be recognized only if this Degree or Diploma or Certificate has been recognized by the Haryana Government.
- (ii) Candidate possessing higher academic or professional qualification will not be eligible unless he possesses the minimum qualifications, experience and other eligibility conditions, if any, prescribed for the said post.
- (iii) Consistent Good Academic Record means that a candidate should either have average of 55% marks in two of the three examinations (not below Matric or equivalent) prior to Master's degree or 50% marks in each of these two examinations separately. The following relation will however operate.

(i) Candidates having 55% or above marks in M.A./M.Sc./M.Com in the relevant subject and possessing Ph.D. degree.	The criteria of good academic record will not apply at all.
(ii) Candidates having 55% or above marks in M.A./M.Sc./M.Com in the relevant subject and possessing M.Phil degree.	Should have 50% marks in one of the lower exams i.e. Graduation/Prep/ 10+2/ Matric.
(iii) Candidates obtaining first class first in the University in the relevant subject in M.A./M.Sc./M.Com.	Should have 50% marks in one of the lower exams i.e. Graduation/Prep/ 10+2/ Matric.
(a) B in the 7 point scale with latter grade O, A, B, C, D, E & F shall be recorded as equivalent of 55% wherever the grade system is followed.	
(b) B.Ed. in the lower examination for determining Good Academic Record wherever M.Ed is the required essential qualification.	
(iv) Consistent Good Academic Record means that where no specific percentage has been mentioned in the lower qualification than the prescribed essential qualification, one must secure 55% marks in one lower examination and 50% in another lower examination, if any.	
(v) Candidates who have a Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET for recruitment and appointment of Assistant Professor.	

Reservation: Without any compromise on qualification, experience and competence, reservation as per Government of Haryana rules is applicable.

General Information

- Degree as referred above should have been awarded by a recognized University/ Institute
- Mere eligibility will not vest any right on any candidate for being called for interview. The decision of the Institute in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection/interview.
- The Institute reserves the right to call only the requisite number of candidates for interview after shortlisting with reference to the candidate's qualification, suitability, experience, requirement, etc.
- Since applications are being only invited online, all documents will be checked at the time of the interview.
- Age limit for all the posts (except that of Principal) is between 18-40 years as on the last date for submission of application.
- Age concession is allowed for SC/BCA/BCB/SBC/EBPGC/OBC/, PH candidates, and ex-servicemen as per Govt. of Haryana instructions.
- Fees payable:
 - (a) For General & other candidates Rs. 500/- + Rs. 20/- (Bank charges)
 - (b) SC/ Women/PH candidates Rs. 250/- + Rs. 20/- (Bank charges)
- The Institute reserves the right to fill or not to fill any or all the posts advertised.
- Persons employed in Government Organizations/ Quasi Government Organizations should submit NOC's from their present employer , at the time of the interview (if shortlisted)
- Canvassing in any manner would entail disqualification of the candidature.
- Any dispute with regard to the selection/ recruitment process will be subject to Courts/Tribunal having jurisdiction over Jhajjar/ Haryana.

Candidates possessing requisite qualification & experience are required to apply online only on the website <http://recruitment-portal.in> latest by 01.09.2014.

For any other details please contact **Principal, Prarambh School for Teacher Education, Model School Campus, Jhajjar-Bahadurgarh road, Opposite Nehru College, Jhajjar, Haryana.**

Application format for faculty posts

**Prarambh School for Teacher Education
Model School Campus, Jhajjar-Bahadurgarh Road,
Jhajjar, Haryana- 124104**

Affix here a
recent
Passport size
photograph

Signature

Advt. No

Post applied for

1. Name in full (In Block Letters) Dr./Mr./Mrs/Ms.....

2. Date of Birth DD..... MM..... YY

3. Father's/Spouse Name

4. Mailing Address

Pin Code

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Tel. No (with STD code)..... Mobile.....

E-mail ID.....

5. Permanent Address

Pin Code

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6. Gender

7. Marital Status

8. Nationality

9. State of Domicile Place District..... State

10. Category: SC/BC(A)/BC(B)/SBC/EBPGC/PH/General/Ex- Serviceman.....

11. Religion.....

12. Present Employer.....

13. EDUCATIONAL QUALIFICATIONS

(a)

Sl. No.	Examination/Degree	Name of Board/ College/University	Year of Passing/ award	Subjects	Marks Obtained	Total Marks	% of Marks

- (b) Whether B.Ed. awarded: Yes No ifYes, indicate the year of award/passing.....
- (c) Whether M.Ed. awarded: Yes No ifYes, indicate the year of award/passing.....
- (d) Whether M.Phil. awarded: Yes No ifYes, indicate the year of award/passing.....
- (e) Whether UGC/CSIR/NET: Yes No (i) ifYes, indicate the year of award/passing.....
(ii) Subject in which passed

14. Title of Ph.D. thesis awarded.....
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15. Details of Employment Experience:

Sl. No.	Name of Employer (Govt./Quasi Govt./Autonomous etc.)	Post held/ Designation	Period of Employment		Basic Salary last drawn			Nature of duties
			From	To	Scale of Pay	Basic Pay	Grade Pay	

16. Co-curricular, extension and professional development related activities

- 1) Student related co-curricula, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling).

Sl No.	Description

- 2) Professional development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, etc.)

Sl No.	Description

17. RESEARCH PUBLICATIONS

(a) Books- Self authored/co-authored/edited

Sl. No.	Title of the Book (s)	Whether Sole Author or Co-author	Name of Publisher (with city/country)	Month & year of publication	Refereed or Non-refereed	ISBN/ISSN No.

(b) Research Articles/Papers published in Journals/Periodicals /Conference proceedings/ Newspapers

Sl. No.	Title of research article / paper(s)	Name of journal (with city/country)	Whether Sole Author/ Co-author	Month & year of publication, volume, no. & page nos.	Whether Refereed/ non-refereed	ISBN/ISSN No.	Level (Int./ Nat./ State/ Local)	Impact Factor

18. Research Projects Undertaken (other than that for a research degree)

Sl. No.	Title/Subject of Research Project(s)	Whether major or minor project	Date of Commencement	Date of Completion	Total Grants / Funding received (Rs.)	Name of Sponsoring / Funding Agency	Whether Outcome / Outputs sent to Sponsoring Govt. Agency	Whether final report published as monograph book

19. **Research Guidance:** Number of scholars who have been awarded M.Phil/Ph.D. degree under your supervision both as Guide and/or Co-guide:

Name of Degree	Submitted	Awarded
(i) M.Phil Degree		
(ii) Ph.D Degree:		

20. **Refresher Course, Methodology, Workshops, Training, Faculty Development Programs, etc. attended.**

Sl. No.	Name of Course attended	Sponsoring Institution	Duration From to

21. **Papers presented in Regional/National and International Seminars/Conferences / Workshop/ Symposium. Indicate whether the Conference Proceedings are published.**

Sl. No.	Title/Subject of paper presented	Subject of Conference / Seminar / Symposium / Workshop	Organizing Institution/ and Name of City/ Country	Duration From to	Whether the proceedings published Yes/No

22. **Lecture/Special Lectures in Institutions of repute within the country and outside.**

Sl. No.	Title/Subject of Lecture delivered	Name and Place of Institution	Date of Lecture	Duration

23. DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation. I will submit all the original and photocopies of documents related to educational qualification, category and experience, at the time of the interview. I will provide No Objection Certificate (NOC) from present employer at the time of the interview.

Left Hand Thumb Impression:		Right Hand Thumb Impression:	
Place:	Date:	Signature of the Candidate:	

12/12/2018

Application format for Ministerial Posts
Prarambh School for Teacher Education
Model School Campus, Jhajjar-Bahadurgarh Road
Jhajjar, Haryana- 124104

Affix here a
recent
Passport size
photograph

Signature

Advt. No

Post applied for.....

1. Name in full (In Block Letters) Dr./Mr./Mrs/Ms.....

2. Date of BirthDDMM YY

3. Father's/Spouse Name.....

4. Mailing Address

Pin Code

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Tel. No (with STD code)..... Mobile.....

E-mail ID.....

5. Permanent Address

Pin Code

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6. Gender

7. Marital Status

8. Nationality.....

9. State of Domicile

10. Category: SC/BC(A)/BC(B)/SBC/EBPGC/PH/General/Ex Serviceman.....

11. Religion.....

12. Present Employer.....

13. EDUCATIONAL QUALIFICATIONS

Sl. No.	Examination/Degree	Name of Board/ College/University	Year of Passing/ award	Subjects	Marks Obtained	Total Marks	% of Marks

Handwritten mark

14. Details of Employment Experience:

Sl. No.	Name of Employer (Govt./Quasi Govt./Autonomous etc.)	Post held/ Designation	Period of Employment		Basic Salary last drawn			Nature of duties
			From	To	Scale of Pay	Basic Pay	Grade Pay	

15. DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation. I will submit all the original and photocopies of documents related to educational qualification, category and experience, at the time of the interview. I will provide No Objection Certificate (NOC) from present employer at the time of the interview.

Left Hand Thumb Impression:		Right Hand Thumb Impression:	
Place:	Date:	Signature of the Candidate:	