

From

Director Secondary Education
Haryana, Panchkula

To

1. All District Education Officers,
2. All District Elementary Education Officers
3. All DDOs (Drawing & Disbursing Officers) of School Education Department

Memo No.12/69-2016-Admn.(2)
Dated, Panchkula, the 31.10.2017

Subject: - Regarding video conference through EDUSAT schedule to be held on 02.11.2017 at 11.00 AM under the chairmanship of W/Joint Director regarding HRMS portal in School Education Department.

Refer to the various instructions issued through orders, training sessions, emails on the subject cited above.

One more training session through EDUSAT is scheduled to be held on 02.11.2017 at 11.00 AM under the chairmanship of W/Joint Director to discuss the issues being faced by field functionaries of Department.

All DDOs are requested to ensure their presence in the training session at the working SIT/DIT locations available nearby their school alongwith Technical staff of their office.



**Assistant Director IT
For Director Secondary Education
Haryana, Panchkula**

Dated, Panchkula, the 31.10.2017

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A copy is forwarded to the following for information and necessary action: -

1. Registrar Education (S).
2. Deputy Director UTKARSH Society, Sector-2, Panchkula with a request to make necessary arrangements for the said training programme and also circulate message to all concerned.
3. All Technical Nodal Officers directed to ensure their presence in the training programme.
4. Nodal Officer Head Quarter (Elementary and Secondary wing).



**Assistant Director IT
For Director Secondary Education
Haryana, Panchkula**