

**TELEPHONE DIRECTORY OF DEPARTMENT OF SECONDARY EDUCATION, HARYANA, PANCHKULA
(EPBX NO. 0172-2560267)**

| Name of Officer | Designation | Branch | EPBX | Office No. |
|------------------------------|-----------------------|------------------------------|-----------------|-------------|
| P. K. Das, IAS | ACSSE | | | 2740884 |
| PS/ACSSE | PS/ACSSE | | | |
| Rajiv Rattan, IAS | DSE | | 101 | 2560246 |
| Angrej Singh | PA/DSE | | 102 | 2560264 (F) |
| Rajesh Bhatnagar | Supdt./DSE | | | |
| Virender Singh Sehrawat, HCS | Addl. Dir. Admn. | | | 2560117 |
| Rupali | PA | | 302 | 2590263 |
| Parveen Kumar | District Attorney | | 411 | |
| S. K. Goel | CAO | | 113 | |
| Joginder Singh | Deputy Director | HRG-II, Works, Utkarsh | 229 | |
| Savitri Sihag | Deputy Director | HRG-I, Pvt. School, Exam | 116 | |
| Suresh Kumar | Deputy Director | Coordination, PGTs, Aarohi | 110 | |
| Nand Kishore Verma | Assistant Director | Academic Cell | 233/234 /223 | |
| Shashi Budhwar | Assistant Director | Works | 569 | |
| Anil Kumar | Assistant Director | Secondary, Teacher Education | 233 | |
| Shalini Gupta | Assistant Director | | 233 | |
| Surinder Singh Negi | Assistant Director | Admin | 229 | |
| Sudha Tanwar | Assistant Director | ME | 242 | |
| Pushap Lata | Assistant Director | Pvt. School | 118 | |
| Satpal Gehlaut | Assistant Director | | 242 | |
| Dalbir Singh | Registrar | | 114 | |
| Sidharth Gill | Budget Officer | | 218 | |
| Surender Singh | Technology Officer | | 200 | |
| Parveen Sangwan | Assistant Director IT | | 109 | |
| EPBX | EPBX | | 172 | 2560267 |

DISTRICT EDUCATION OFFICER(S)

| Sr. No. | Name of District DEO Office Phone No. | Name of Officer (Mobile No.) |
|---------|--|--|
| 1 | Ambala 0171-2530622 deosecamb@gmail.com | Uma Sharma (9354075708) |
| 2 | Bhiwani 01664-242410 deosecbhw@gmail.com | Suresh Kumar (9416589576) |
| 3 | Faridabad 0129-2267699 deosecfbd@gmail.com | Manoj Kaushik (9540018781) |
| 4 | Fatehabad 01667-222882 deosecfb@gmail.com | Jaiveer Dhanda (09816817034) |
| 5 | Gurugram 0124-2322081 deosecgrg@gmail.com | Neelam Bhandari (9911001091) |
| 6 | Hisar 01662-225783 deosechsr@gmail.com | Baljeet Singh (9812144166) |
| 7 | Jhajjar 01251-253711 deosecjjr@gmail.com | Satvir Singh (9416501069) |
| 8 | Jind 01681-255404 deosecjnd@gmail.com | Vandana Gupta (9416193285) |
| 9 | Kaithal 01746-232477 deosecktl@gmail.com | V A C A N T |
| 10 | Karnal 0184-2270729 deoseckarnal@gmail.com | Nirmal Rani Taneja (9466240348) |
| 11 | Kurukshetra 01744-220354 deoseckrk@gmail.com | Suman Arya (9416911591) |
| 12 | Mahendergarh 01282-251220 deosecnrl@gmail.com | Mukesh Kumar Lawania (9729213487) |
| 13 | Nuh Mewat 01267-274704 deosecmet@gmail.com | Dinesh Kumar Sharma (9350581470) |
| 14 | Palwal 01275-247720 deosecplw@gmail.com | V A C A N T |
| 15 | Panchkula 0172-2597690 deosecpkl@gmail.com | Harminder Singh Saini (9041786561) |
| 16 | Panipat 0180-2638875 deopanipat@gmail.com | Uday Partap Singh (9466935216) |
| 17 | Rewari 01274-224159 deosecrwr@gmail.com | Dharamvir Baldodia (9416477842) |
| 18 | Rohtak 01262-237458 deosecroh@gmail.com | Sunita Devi (9255251066) |
| 19 | Sirsa 01666-247538 deosecsrs@gmail.com | V A C A N T |
| 20 | Sonipat 0130-2243501 deosecsnp@gmail.com | Suman Nain (9990442251, 9416256798, 9990442251) |
| 21 | Yamuna Nagar 01732-237812 deosecynr@gmail.com | Anand Chaudhary (9467117422) |

| Email Directory Secondary Education (HQ) | | | |
|---|------------------------------------|--|---|
| S# | Branch | Brief Description of work | E-Mail ID |
| 1 | Administration | All establishments of H.Q. staff. | dseadm@gmail.com |
| 2 | Accounts | Pay bills, loan/advances matters, License fee, contingency and all account matters of HQ staff, Care Taker and Stationery Assistant. The work of maintenance of vehicles as well as management of drivers of H.Q. | educationharyana123@gmail.com |
| 3 | HRG-I | Estb. Matter of Class-I & II except of Headmasters and Lecturers. | dsehr1@gmail.com |
| 4 | Coordination | Policy matters, Public Relations, Recruitment Cell, All Misc works, Teachers welfare & Incentives- State/ National and others Awards. Assembly/ Parliament Business, C.M. Announcement/ Vidhan Sabha Assurance, Memorandums/ representations of Teacher Unions, Citizen Charter. Meeting with CM/EM New Rules formation, amendment thereof and equivalency issues. | dseco123@gmail.com |
| 5 | HRME | All establishments of Ministerial staff of field offices. | dsehrme@gmail.com hrmebranch@gmail.com |
| 6 | Private School (class 9th to 12th) | Permission/ Recognition/Approval of Managing Committees/ NOC of Private Schools, Regulatory Fee Committee and RTE Act matters. | dseps13@gmail.com |
| 7 | ICT | I.T, Education, ICT Computer Education & Remedial Coaching. | ictharyana.cpo@gmail.com |
| 8 | E-Governance Cell | Supervision of IT staff, Plan & Computerization of the Department and E-Governance, EDUSET related issues | eduhry.itcell@gmail.com |
| 9 | PGT-1 | All fresh appointments of PGTs in all Subjects ACP cases of PGTs in all subjects. Formation of Service Rules. All establishment work of PGTs/ Lecturers in the following subjects:- Mathematics, Biology, | dsepgt1@gmail.com |

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| S# | Branch | Brief Description of work | E-Mail ID |
| | | Chemistry, Physics, Geography and all ACP cases. All writ petitions relating to PGT including defending service rules and qualifications. | |
| 10 | PGT-2 | Preparation of Seniority, Confirmation in all PM's/ Lecturers. All the establishment work of PGTs/ Lecturers in the following subjects:- English, Hindi, History, Music, Punjabi, Urdu, Public Administration, Sociology, Sanskrit, Home Science, Political Science, Economics, Physical Education, Psychology, Computer Science, Commerce and Fine Arts. Vocational Educational Scheme. | dsehr1123@gmail.com |
| 11 | Aided School | All works regarding Govt. Aided Recognized Schools. | aideddse15@gmail.com aideddse@gmail.com |
| 12 | Incentive & Scholarship (Exam Branch) | Scholarships & Welfare Schemes relating to SCs/BCs/BPLs/ Grand-Children of Freedom Fighters and all matters relating to Scholarship of other department. | dseexam1@gmail.com eduhry.exam@gmail.com |
| 13 | Civil Works & Engineering Wing | Matter relating to Construction/ repair of Govt. School Building, NABARD Project, Separate toilet for Girls. Sansad/Vidhayak Aadrash Gram Yojna etc. | dsework1@gmail.com (Works Branch) eeecellse@gmail.com (Engineering Wing) |
| 14 | Utkarsh | Matters regarding UTKARSH Society | rkgarg538@gmail.com |
| 15 | HRG-II | All establishment matters of Headmasters/ Headmistresses of Govt. High Schools. | dsehrzii@gmail.com |
| 16 | CCA | Sports, Yoga, Moral Education, Area Intensive Programme (IDMI) Madarsa Modernization (SPQFM), matters relating to Minorities/ Linguistic Minorities and Matters relating to NDSI's. Prime Ministers 15 points Programmes. | dseccabranch@gmail.com edusecondaryhrycca@gmail.com |
| 17 | Grievance Cell, CM Window, Harsamadhan, | Work relating to Grievance of Employees/ Public/ Union & Associations. | dsecmwindow@gmail.com |

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| S# | Branch | Brief Description of work | E-Mail ID |
| | CP Gram, Sugam Sampark | Minitoring of schools inspection, teacher evaluation, monthly test, school result, academic improvement work, shikshalok society, teacher diary and shikshasarathi magazine etc. | |
| 18 | Inspection Cell, New Projects and Academic Cell | <p>Inspection: Monitoring and strengthening of school inspections, follow-up of reports submitted by the inspecting officers and Teachers' evaluation, Monthly Test, School</p> <p>Results New Education Policy-2015</p> <p>Monthly Assessment Tests. (CCE). Coordination with SCERT & Board of school education, Bhiwani related to academic work. Promotion/ Strengthening of Science Education, establishment of science Museum/ science labs. Bharti Foundation Project. Environment Education/Eco Club NCC & NSS Programme in schools Scouts & Guides Programme. Promotion of Adventure Sports & Adventure Clubs. Financial Literacy Clubs Schools Safety Programme & Disaster management Club. Adolescence Education Programme (AEP)/ Red Ribbion Clubs. British Council Project Legal Literacy Clubs CCRT Culture Club National Balrang Festival Indira Holiday Home Society Child Welfare Council Miscellaneous work Beti Bachao Beti Padoo Citizen Charter</p> | academiccellhry@gmail.com |
| 19 | Statistics & Monitoring Branch | <p>Enrolment & Retention, Children Statistic.</p> <p>All Matters relating to Survey, Collection of Statistical Data, Compilation and appraisal, Teachers' statistic.</p> | statbranch123@gmail.com |

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| S# | Branch | Brief Description of work | E-Mail ID |
| | | Governor Speech. Preparation of Administrative Report. | |
| 20 | Literacy Branch | SLMA, Adult Literacy, Shakshar Bharat Mission. | slmahry@gmail.com |
| 21 | Secondary Education | Opening of new Schools of all types i.e Govt. Schools, Central, Navodaya/ Kendriya Vidyalayas, Model Schools, Model Sanskriti Schools, Smart Schools, Kisan Model Schools etc. Up-gradation of schools. RMSA Creation/bifurcation/ conversion of posts Introduction of new subjects in Schools. Amendment, up-dation and printing of Education Code-Norms & regulations of up-gradation of schools, Acts & Rules. Rationalization of teaching staff in field institutions All matters relating to Board of School Education, Bhiwani. Sanskriti Schools. Smart Schools. Any other educational matter to be allotted by the Director. Allotment of Science & Commerce Streams in Govt. Schools. | dsesecondarybranch@gmail.com |
| 22 | Teacher Education Cell | All matters regarding Teachers Training/In- Service Training, SCERT & DIET. Works relating to Exams (D.Ed./OT/PTI). | dseteachereducationcell@gmail.com tecssharyana@gmail.com |
| 23 | Legal Cell | All Court cases- District Courts, High Court and Supreme Court of India. | dselegal@gmail.com |

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| S# | Branch | Brief Description of work | E-Mail ID |
| 24 | Pension-I | Pension/ family pension benefits and ex-gratia schemes in respect of all teaching/ non teaching staff. | pensiongovt001@gmail.com eduhry.pension1@gmail.com |
| 25 | Pension-II | All retiral benefits to the employees working in Privately Managed Aided Schools | dsepension2branch@gmail.com |
| 26 | Audit & Accounts | Loan & Advances to all employees in the field offices/ schools/ institutions. Purchase, Repair & Maintenance of vehicles of Field offices and material procurement of Dual Desks, sports equipment. | dseauditandloan@gmail.com |
| 27 | Budget | Non-Plan Budget, Centrally sponsored scheme & Co-ordination work of plan & Non Plan schemes. | dsebudget@gmail.com |
| 28 | Planning | Budget of Plan Schemes and State Share of Centrally sponsored schemes. | dsebudget@gmail.com |
| 29 | Audit Cell | All matters pertaining to Audit of Privately Managed Aided School and advice on Accounts Matters including HQs staff. CAG report, PAC/ Audit Paras. | dseauditcell08@gmail.com |