

## Government Primary/Middle/ High/ Senior Secondary School

School Name.....[School name]....., UDISE Code.....[UDISE code]....., Deptt. School Code.....[School code].....

**SCHOOL LEAVING CERTIFICATE**(Academic Year: ..... - .....)  
[YYYY] [YYYY]

File No. ....

Date of issue:.....

Pupil's Name.....

Student Registration No. (SRN) ..... o. in Admission Register.....

Name of Father/Guardian.....[Name].....

Mother.....[Name].....

Date of birth.....[DD/MM/YYYY].....

**Certified that**.....[Name of pupil]..... attended this school up-to .....[DD/MM/YYYY] He/she has paid all sums due to the school, and was allowed on the above date to withdraw his/her name. He/she was reading in Class .....[Class] in this school.

1. He/she was examined in .....[Class] and

 a. Was allowed/promised promotion to Class.....[Class] OR b. Passed the examination in the highest class available in the school, OR c. Left the school mid-session to join a different school, OR d. Failed in.....[Subject] subject(s)*Note: (please tick and fill whichever is applicable):*

The following particulars are certified to be correct according to the registers of the school and the certificate/s produced from previous school/s attended during the school year:

| No | School | Date of admission | Date of withdrawal | Date of attendance during the current school-year |    | No. of total attendances during the current school year | Pupil's attendance during the current school year | Leaves taken during the current school year |
|----|--------|-------------------|--------------------|---|----|---|---|---|
|    |        |                   |                    | From  | To |   |   |   |
| 1  |        |                   |                    |   |    |   |   |   |
| 2  |        |                   |                    |   |    |   |   |   |
| 3  |        |                   |                    |   |    |   |   |   |
| 4  |        |                   |                    |   |    |   |   |   |

Date of issue:.....

Signatures and seal of Head of Institution

**For Scholarship-Holders Only**

Kind of scholarship ..... Value..... <Amount>..... Year of award..... DD/MM/YYYY.....

Date up-to which drawn..... DD/MM/YYYY..... By whom payable.....

**Note:** Entries checked and found correct:

**Signatures and seal of Head of Institution**

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**For office use only:**

Certified that..... [Student name] S/o-D/o- ward of ..... [Father/guardian name]

and a student of the ..... [Class] class who left the..... [School Name]

School (School Code.....) ..... District with Transfer Certificate No.

..... Dated ..... DD/MM/YYYY..... has joined the class.....

Of ..... [School Name] School (school code .....),

..... District..... on..... DD/MM/YYYY

His/her date of birth mentioned in the Transfer Certificate is..... DD/MM/YYYY

**Signatures and seal of Head of Institution**

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*Handwritten signature*