

Sub: Regular updation of information in different modules on MIS Portal.

Will all Officers, Incharges and Superintendents of Directorate of Secondary Education as well as Directorate of Elementary Education kindly refer to Order No. 1/67-2015-IT Cell dated 15.09.2015 on the subject cited above?


Vide Orders under reference following branches and their officers were assigned the responsibility of regular updation of information in the modules indicated against thereof :-

S. No.	Database	Module	Responsible branch
1.	Student	Student Admission, Student Profile, Section Allocation, Subject Selection, Roll No Allocation, etc.	Secondary Education Branch, Elementary Education Branch, Examination Branch, RTE, IED Cell
2.	School	School Profile(Basic & Detailed), Infrastructure (Basic and Advanced)	Civil Branch of SPD & DSE, Secondary Education Branch
4.	School	Mid Day Meal Information, etc.	Mid-Day Meals Branch
5.	School	Committees & Associations, etc.	RTE Branch
6.	Employee	Basic Details, Personal Details, Service Records, Account Details, etc.	HRG-I, HRG-II, HRL, HRM-I, HRM-II, ET-I, ET-II

User name and passwords have already been provided to all concerned for viewing the reports available on portal to monitor the progress. Concerned officers and branches were required to issue directions and follow up constantly with the fields offices for regular updation of the data on the MIS Portal.

Since considerable time has lapsed and minimal progress has been noticed on the MIS Portal. It seems that necessary directions are not issued by the respective officers/branches.

It is again requested that concerned officers and branches may take up the matter on priority with the field offices so that data on MIS Portal is updated regularly. For this purpose, necessary directions may please be issued to the concerned stakeholders and should be followed up regularly.


Technology Officer

To
All officers and Superintendents of the Directorates of Secondary and Elementary Education, Haryana Panchkula

U.O. No. 1/67-2015-IT Cell

Dated: 08.10.2015

Cc:

1. PS/PSSE for kind information of worthy Principal Secretary School Education, Haryana, Chandigarh.
2. PA/Director Secondary Education for kind information of DSE
3. PA/Director Elementary Education for kind information of DEE
4. AM/State Project Director, HSSPP, Panchkula for kind information of SPD