

OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA, PANCHKULA

Order

No. 1/67-2015-IT Cell

Dated: 15.09.2015

Consequent upon the launching of "Parivartan-School MIS Portal" order to the effect that it will act as a single source of student data for reference to conduct all key activities including disbursement of incentives, text books, Mid-day Meal, Budget projections under various schemes, redistribution of teachers etc. have been issued vide no. 1/67-2015-IT Cell dated 13.08.2015. To capture different type of data fields, various modules have been developed and made available on the portal to enable the schools to upload the relevant fields. To ensure the timely updation of various fields through different modules available on the portal, it is ordered that following branches and their officers would be responsible for regular updation of information in the modules indicated against thereof :-

S. No.	Database	Module	Responsible branch
1.	Student	Student Admission, Student Profile, Section Allocation, Subject Selection, Roll No Allocation, etc.	Secondary Education Branch, Elementary Education Branch, Examination Branch, RTE, IED Cell
2.	School	School Profile(Basic & Detailed), Infrastructure (Basic and Advanced)	Civil Branch of SPD & DSE, Secondary Education Branch
4.	School	Mid Day Meal Information, etc.	Mid-Day Meals Branch
5.	School	Committees & Associations, etc.	RTE Branch
6.	Employee	Basic Details, Personal Details Service Records, Account Details, etc.	HRG-I, HRG-II, HRL, HRM-I, HRM-II, ET-I, ET-II

User name and passwords have been provided to all concerned for viewing the reports available on portal to monitor the progress. Concerned officers and branches shall issue directions and follow up constantly with the fields offices for regular updation of the data on the MIS Portal. Formats of standard reports used by all branches for day to day working shall be shared with MIS Team which in turn, shall make them available in the login of the concerned branch/officer. Any other adhoc report which is required

by any of the branches out of the data available on the MIS Portal, will be provided by MIS Team on submission of requisite format well in advance.


(R.S. Kharb)
Director Secondary Education,
Haryana, Panchkula

Endst. No. 1/67-2015-IT Cell

Dated: 17.09.2015

A copy is forwarded to the following for information and necessary action:-


1. All officers and Superintendents of the Directorates of Secondary and Elementary Education, Haryana Panchkula
2. PA/Director Secondary Education for kind information of DSE
3. PA/Director Elementary Education for kind information of DEE
4. AM/State Project Director, HSSPP, Panchkula for kind information of SPD


Additional Director Administration – III
For Director Secondary Education
Haryana, Panchkula

Endst. No. 1/67-2015-IT Cell

Dated: 17.09.2015

A copy is forwarded to PS/PSSE for kind information of worthy Principal Secretary School Education, Haryana, Chandigarh.


Additional Director Administration – III
For Director Secondary Education
Haryana, Panchkula