



GOVERNMENT OF HARYANA/हरियाणा सरकार  
**Directorate School Education**  
**विद्यालय शिक्षा निदेशालय**

Directorate of School Education / विद्यालय शिक्षा निदेशालय

विद्या, संस्कृति एवं विकास  
Education, Culture and Development

तमसो मा ज्योतिर्गमय  
Lead me from Darkness to Light

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To

- 1) The District Education Officer(8 Districts)
- 2) The Principal's Concerned (40 schools)

**Memo No. NVEQF Cell/8/2012**

**Dated 3.12.2012**

Sub: Implementation of NVEQF pilot project.

It is a matter of great satisfaction and pride that Govt. of India selected only Haryana as one of the two States in the country to run a pilot project for introducing vocational courses at secondary Education level.

In this regard your institution is one out of the 40 institutions in the State where such courses have been introduced . Based on the success, feedback, Govt. of India would consider extending this programme across the country as a part and process of vocationalisation of Secondary Education for which State and Centre are committed to implement under NPE. Therefore you have special responsibility and accountability for the trust reposed in you to make this programme a great success.

In addition to providing faculty and vocational coordinators, the Department is implementing this programme in partnership with Wadhvani Foundation and active involvement of National Skill Council and Govt. of India . Officials from Wadhvani Foundation and Vocational Co-ordinators (Industry ) from HQ. have already started visiting your Institutions not only to record the progress what also to provide expert guidance where required. They will also interact with faculty to understand if there are any bottlenecks at grass root level and the Department would take prompt action in finding solutions for the same.

You may please ensure that you pay personal attention to the implementation of this programme, extend full co-operation to the officials visiting your institution to monitor the progress, supply necessary information/details as required by them and the Department from time to time

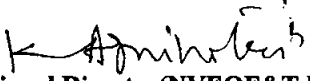
There is also provision for the construction of class rooms and labs for running these courses. Pending completion of infrastructure, necessary arrangements for the conduct of classes and practicals should be made by internal adjustment. This will be the personal responsibility of the Head of the Institution. In addition, keeping in view the fact the vocational courses under the pilot project were started late, the deficiency should be made by making arrangements for atleast two lectures per day for each subject. The faculty engaged

under the project should be fully engaged in the transaction of curriculum. Wherever there is a deficiency/shortcoming in the computer labs set up CORE/EVERON, prompt action in getting these rectified be taken by taking up the matter with the company representative under intimation to the Directorate.

In addition each principal should ensure the following:

- a) Ensure 100% attendance of students in the classes for class IX, XI and XII respectively.
- b) Visit Vocational education classes once a while so as to encourage the students and also enquire their concerns if any.
- c) Organize monthly meetings of the SMDC sub groups and ensure enhanced involvement of the members of the sub groups for execution of Vocational courses, especially when it comes to ensuring participation of students, field visits, purchase of equipment and construction etc.

Please acknowledge the receipt of this commission and ensure compliance accordingly.


  
**Additional Director(NVEQF&T.E.)  
For Director School Education  
Haryana Panchkula**

**Endst. No. Even**

**Dated 3.12.2012**

A copy for information and necessary action is forwarded to the following :-

- 1 Ms Rekha Menon, Wadhvani Foundation.
- 2 Assistant Director ICT in the Directorate.
- 3-10 For internal circulation.

  
**Additional Director(NVEQF&T.E.)  
For Director School Education  
Haryana Panchkula**

CC: 1) PS/PSSE

2) PS/DGSE