

**RE: STATE POLICY FOR ALLOTING ADEQUATE WORK-LOAD OF 30 PERIODS PER WEEK TO SCHOOL LECTURERS.**

Whereas the Department of Education has taken a series of steps to ensure quality education in the Government Schools in the State of Haryana. Whereas it has been brought to the notice of the Department that in a number of Government Senior Secondary Schools, adequate work-load is not available to be assigned to School Lecturers because of which their services are not fully utilized.

With an objective of allotting adequate work-load to the School Lecturers and also ensuring quality education in the schools, the State Government has now decided to implement the following guidelines in the interest of the students.

**Guidelines**

- 1) That the Principals shall ensure that all the School Lecturers working in their schools are allotted a minimum of 30 periods per week.
- 2) That the Principals are obliged and accordingly hereby authorized to make internal adjustments in the time-table and allocate junior classes (9<sup>th</sup> & 10<sup>th</sup>) to the Lecturers so that at least a minimum of 30 periods are allotted to them per week.
- 3) That the Lecturers may be allotted such subjects of 9<sup>th</sup> & 10<sup>th</sup> classes which they have themselves studied at their graduation and post graduation level and assigned specific topics therein as deemed necessary. For example, a Chemistry Lecturer can be assigned specific topics in the science stream of 9<sup>th</sup> & 10<sup>th</sup> classes and likewise, other specific subjects or topics can be assigned to these Lecturers depending upon the desirability in a particular school. However, Masters would continue to teach classes from 6<sup>th</sup> to 10<sup>th</sup>, if the work-load still remains available after giving additional work-load to Lecturers as mentioned in the policy.
- 4) That the Principals should frame the time-table in such a manner that at least one period of general knowledge is incorporated for each class from 6<sup>th</sup> onwards per week.
- 5) That the Lecturers and Masters may be asked to teach the relevant topics of their subject which form a part of general knowledge subject, or as decided by the Principals, to junior classes from 6<sup>th</sup> onwards.
- 6) That the requisite allocation of subjects or topics in the time-table or adjustment as deemed necessary shall be the sole responsibility of the Principal.
- 7) That all the Lecturers shall be obliged to take-up the responsibility in the interest of students as mentioned hereinabove.
- 8) That the teaching of SUPW and Work Experience shall not be included for calculating a minimum of 30 periods per week.