

NOTICE

Subject: Regarding inviting applications for Promotion from cadre of Masters/TGT as Lecturer/PGT cadre.

The matter regarding promotion for Lecturer in different subjects (i.e. *Biology, Chemistry, Economics, English, Fine Arts, Geography, Hindi, History, Home Science, Mathematics, Music, Physical Education, Physics, Political Science, Psychology, Punjabi, Sanskrit, Sociology, Urdu*) from the cadre of Master/TGT are under consideration since long. The Department has decided to invite the applications for promotion as Lecturer directly from Masters/TGT who are eligible as on 01.01.2014 as per [“Haryana State Education School Cadre Group B Service Rules, 2012”](#).

All eligible candidates are requested to apply in the enclosed proforma alongwith requisite documents personally to following officer upto 25.02.2014 the employee who does not apply for promotion in the prescribed proforma, his/her case will not be considered for promotion. Personal file/ other relevant record required for promotion will be procured from the concerned District Education Office after receiving the applications by the Department itself.

Nodal Officer for receiving cases:

Sh. H.S. Saini
Deputy Director Lecturer
O/o Secondary Education Department
Room No. 202
Shiksha Sadan, Sector 5
Panchkula 134109

Proforma for Promotion to the post of Lecturer/PGT _____

(Subject)

Personal Details

Employee ID	
Name	
Father's Name	
Spouse's Name	
Present Designation & Subject	
Present Place of posting	
Mobile Number & Email ID	

Educational qualifications

Qualification	University / Institution Name	Subjects	Year in which passed	Marks percentage
Academic (with the detail of subject in B.A. / B. Sc. / B. Com.)				
Post-Graduation (M.A/M.Sc./M.Com)				
Professional (with the detail of subject in B.Ed)				
Any other specialization (complete detail)				

*** Attach copies of qualification certificates mentioned above.**

Detail of initial appointment by way of Direct/Adhoc appointment

Designation of Initial appointment	Mode of Recruitment (Regular/ Adhoc / Contract)	Selection Authority i.e. HSSC/ HPSC/ Dept. Committee etc.	Order No. & Date of Recommendation of selection authority	Appointments Order No. & Date issued by the Department	Merit No. / Serial Number

Detail of Regularization (if case of Adhoc/ contract appointment)

Designation at the time of Regularization	Order No. & Date of Regularization	Regularization effective from which date	Remarks (if any)

Detail of further promotions till present designation (if any, in chronological order)

Designation after promotion	Order No. & Date of Promotion orders	Promotion effective from which date	Remarks (if any)

*** Attach copies of appointment/regularization/ promotion orders etc.**

Place:
Date:

Signature of applicant