



GOVERNMENT OF HARYANA/हरियाणा सरकार

Directorate of Secondary Education

विद्यालय शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास
Education, Culture and DevelopmentSchool Education, Haryana
विद्यालय शिक्षा, हरियाणातमसो मा ज्योतिर्गमय
Lead me from Darkness to Light

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From

The Director Secondary Education, Haryana,
Panchkula.

To

All District Education Officers
And all Block Education Officers in the state

Memo No. 3/11-2013 ICT (1)
Dated Panchkula the 28.07.2015

Subject

Regarding release of pending salary of Computer Faculty and Lab Assistants - Return of surplus amount by the schools.

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This has reference to this office Memo No. 3/11-2013 CEC(1) dated 16.06.2015 (regarding Lab Assistant) and office memo No. 3/11-2013 CEC(1) dated 13.7.2015 (regarding Computer Faculty).

The pending salary of Lab Assistant and Computer Faculty has been transferred in the SMDC accounts respective schools. As per the instructions contained in the above said letters the salary is required to be released strictly on the basis of attendance.

You are requested to direct all the concerned Principal/Head of the schools that after settlement of dues of Lab Assistant and Computer Faculty, the surplus amount left with schools may be deposited in the HARCO Bank Account of DSE Office immediately. The details of HARCO Bank Account are as under:-

1. Name of the Bank : The Haryana State Co-operative Apex Bank Ltd.
2. Bank Address : HARCO Bank Extn. Counter (under 17-B) Branch, New Secretariat, Haryana, Sector-17, Chandigarh.
3. Account Number : 010234003000001
4. IFS Code : UTIB0HSCB02

All the District Education Officers are directed to submit the consolidated report of their district to this office in the following proforma -

Sr. No.	Name of the school with School Code	SMDC Account No. of the School	Date of deposit of amount in bank	Surplus amount transferred to HARCO Bank on account of Computer Faculty	Surplus amount transferred to HARCO Bank on account of Lab Assistant	Total amount transferred to HARCO bank

The above consolidated report duly signed & stamped may be scanned and sent to this office on E-Mail ID icth.salary@gmail.com.

Mr. R. Satija
(Ch. R. Satija)
Chief Project Officer (ICT)
for Director Secondary Education,
Haryana, Panchkula

CC to:

All the Heads/Principals of High/Sr. Sec. Schools