

From

Director Secondary Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

- Chairpersons of Committee as listed below
- All newly selected PGT English, Hindi and Economics

Memo No. 6/4-2013 HRL (4)  
Dated Panchkula, the 12.02.2014

**Subject: Verification of documents for the post of PGT newly selected candidates of PGT English, Hindi and Economics.**

Recommendations for posts of English, Hindi and Economics of PGTs have been received from Haryana School Teachers Selection Board, Panchkula. It has been decided that before commencing the process of posting of these newly selected candidates, following committees are hereby constituted for the purpose to scrutinize the documents in original of these candidates.

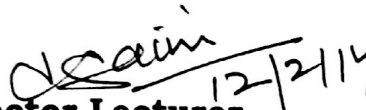
C- No.	Name of Committee Chairperson	Venue for Document Verification	14.02.2014 (Friday)	15.02.2014 (Saturday)	17.02.2014 (Monday)
			Merit No. PGT English	Merit No. PGT Hindi	Merit No. PGT Economics
1.	Smt. Nalini Mimani, Deputy Director, O/o DSE Hry, Pkl.	O/o DSE, Shiksha Sadan, 6 <sup>th</sup> Floor Sector 5, Panchkula	1 to 125	1 to 115	1 to 115
2.	Smt. Jagjit Kaur, Deputy Director, O/o DSE Hry, Pkl	O/o DSE, Shiksha Sadan, 6 <sup>th</sup> Floor Sector 5, Panchkula	126 to 250	116 to 230	116 to 230
3.	Sh. H.S. Saini, Deputy Director, O/o DSE Hry, Pkl	DIET Building Sector 2, Panchkula	251 to 375	231 to 345	231 to 345
4.	Sh. Jaiveer Dhandha, Deputy Director, O/o DSE Hry, Pkl	DIET Building Sector 2, Panchkula	376 to 500	346 to 460	346 to 449
5.	Smt. Nirmal Sheoran, DEO Bhiwani	GMSSSS Sector 12A, Panchkula	501 to 625	461 to 575	
6.	Sh. Rajiv Kumar, DEO Faridabad	GMSSSS Sector 12A, Panchkula	626 to 750	576 to 690	
7.	Sh. Asha Grover, DEO Fatehabad	GMSSSS Sector 20, Panchkula	751 to 875	691 to 805	
8.	Sh. Sadhu Ram Rohilla, DEO Jhajjar	GMSSSS Sector 20, Panchkula	876 to 1000	806 to 920	
9.	Smt. Parmeshwari Hooda, DEO Sonipat	GSSS Sector 7, Panchkula	1001 to 1125	921 to 1035	
10.	Smt. Sunita Devi, DEO Kurukshetra	DEO Office Sector 7, Panchkula	1126 to 1250	1036 to 1150	
11.	Smt. Paramjit Sharma, DEO Yamuna Nagar	DEO Office Sector 7, Panchkula	1251 to 1375	1151 to 1260	
12.	Smt. Vandana Gupta, DEO Gurgaon	Shikshak Sadan/DEEO office Sector 7, Panchkula	1376 to 1500	1261 to 1370	
13.	Sh. Satya Wati, DEO Rohtak	GSSS Sector 6, Panchkula	1501 to 1625	1371 to 1480	
14.	Sh. Santosh Tanwar DEO Narnaul	GGSSS Sector 15, Panchkula	1626 to 1750	1481 to 1590	
15.	Smt. Sheela Balhara, DEO Panipat	GGSSS Sector 15, Panchkula	1751 to 1870	1591 to 1700	

Chairperson of committees are directed to appoint any three or four members in your committee each in the rank of Dy. DEO/BEO/Principals alongwith one/two ministerial cadre staff.

The committees will meticulously scrutinize the documents annexed with the application forms as per guidelines attached herewith. The committee will submit a certificate in the enclosed proforma duly filled and signed by all the members of the Committee. The committee will also certify that the documents have been meticulously scrutinized and the candidates fulfill the requisite qualification as per service rule. As regards experience certificate, issued by the competent authority be tallied with the signatures of Shri Zile Singh, Deputy Director & Sh. D.N. Yadav, Deputy Director who had been assigned the power of counter signing of such certificates. A copy of attested signatures of Shri Zile Singh, Deputy Director & Sh. D.N. Yadav, Deputy Director is attached herewith. It may also be ensured that the reasons for declaring unfit in the remarks columns must be mentioned.

**All the candidates are directed to present before the committee as per Merit No. mentioned in the schedule alongwith their original and a set of photocopies of all relevant certificates**

**DA: As above**

  
**Deputy Director Lecturer**  
**For Director Secondary Education,**  
**Haryana, Panchkula**

## **GUIDELINE FOR ESSENTIAL QUALIFICATION**

### **Essential Qualification:-**

1. A passport size photo of candidate.
2. Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.
3. Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/ School Teachers Eligibility Test (STET) of respective subject for the post applied, conducted by Board of School Education Haryana, Bhiwani before June, 2012.
4. 50% marks in concerned M.A. from recognized university.
  - (a) 5% marks relaxation in qualifying marks allowed for SC and PHC candidates.
5. The candidates who have worked for minimum 4 years till 11.04.2012 in privately managed Government aided, recognized and Government schools on the post of PGT shall be given age relaxation in upper age limit.
6. One time upper age relaxation also given who have four year teaching experience, experience certificate signed by concerned District Education Officer and Countersigned by Director of Secondary Education i.e. Sh. Zile Singh and Sh. D.N. Yadav, Deputy Director or countersigned by concerned State.
7. A person who has passed HTET/STET without the qualification of B.Ed, before the notification of these rules, shall also be considered eligible for the post of PGT in the case of direct recruitment.
8. 18-40 years and relaxation as given in special instructions for 5 years SC/ST and BC category and Government Instructions .....upper age relaxation.
9. Proof of Preferential category as applicable (if claimed).
  - For PHC & Blind (only 70% or more) Candidate – Certificate of physical handicap duly issued by CMO/Civil Surgeon
  - Widows candidates – Death Certificate/self-undertaking.
  - Deserted/Parityakta candidates –Documentary proof.
  - Divorcee candidates – Documentary proof.
  - Wife of serving military person or paramilitary forces- Identity card issued by Arm forces/ Security forces/defence mentioning that she is wife of soldier.
  - Unmarried female – Self declaration
  - Husband and Wife who are both appointed in these lists – Self Declaration mentioning Subject, Roll Number, Merit No. and Print of result declared by HSTSB.
  - Husband is employee of School Education Department, Haryana – Identity Card/Proof.
  - Husband is Haryana Govt. Employees – Identity Card mentioning that she is wife of employee of Haryana Government.
  - All Ex-servicemen - Identity card issued by Arm forces/ Security forces/defence
  - Wife is teacher in Education Department - Identity Card of employee/ certificate issued by concerned school.
  - Wife is Haryana Govt. Employee - Identity Card of employee.