



Directorate of School Education
विद्यालय शिक्षा निदेशालय

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From

Chief Project Officer (ICT),
Haryana, Panchkula

To

All District Education Officers,
All Block Education Officers,
Concerned Principals / Heads of Schools

Memo No. 3/11-2013 CEC (1)
Dated Panchkula, the 01.07.2015

Sub:- Regarding disbursement of salary of Lab Assistants deployed in the ICT Computer Labs setup by CORE Education and Technologies Ltd.

In respect of the subject cited above, the estimated salary of Lab Assistants deployed in the CORE Labs have already been transferred to the SMDC accounts of concerned schools as intimated vide this office letter dated 16.06.2015 bearing Memo No. 3/11-2013 CEC (1) alongwith detailed instruction required to be followed strictly. It is to make clear that disbursement of monthly salary and permissible leave shall be in accordance with this office letter already issued vide memo No. KW 4/25-2014 CEC (1) dated 28.08.2014 as per the following provisions:-

1. The salary fixed for Lab Assistants on work order basis: Rs. 6000/- per month.
2. Holidays: All Sundays and Gazatted Holidays.
3. Casual leave: 12 days in a year
4. Maternity Leave: Women candidates were entitled for maternity leave with 3 month paid leave and 3 month without pay, subject to submission of all the required documents as per the case may be.
5. Any leave availed by the Lab Assistant over and above the entitlement as per above shall entail deduction of Rs. 240 per day from the monthly salary of Rs. 6000/-.

H.R. Satija
Chief Project Officer / ICT
O/o Director Secondary Education
Haryana, Panchkula