

HARYANA GOVERNMENT  
GENERAL ADMINISTRATION DEPARTMENT  
(IN GENERAL SERVICES-II BRANCH)  
No. 43/5/2001-3GSII

Dated Chandigarh the 27<sup>th</sup> November, 2014

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments, Haryana.
3. The Divisional Commissioners, Ambala/Hisar/Rohtak and Gurgaon.
4. The Registrar, Punjab & Haryana High Court, Chandigarh.
5. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Undertakings in Haryana.
6. All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.

Subject:- Policy for providing Compassionate financial assistance to the family of the deceased person working in Government Department/ Boards/ Corporation/public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency.

Sir/Madam,

I am directed to invite your attention on the subject cited above and to say that there being no policy for providing ex-gratia compassionate financial assistance to the family of the deceased person employed in Government Departments/ Boards/ Corporations/public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency. The State Government has considered this matter and decided to provide financial assistance to the tune of Rs. 3.00 lacs to the family of a deceased person who was working in Government Department/Boards/ Corporation/public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency with the prior approval of the competent authority on the following guidelines:-

- (i) These instructions shall come into force with effect from the date of issue of instructions.
- (ii) **Definitions:-** In these rules the context otherwise requires;-
  - a) "Appointing authority" means the Head of Department/competent Authority as the case may be, where the deceased person was working.
  - b) "Compassionate financial assistance" means the financial assistance to the tune of Rs. 3.00 lacs, provided as ex-gratia assistance to the completely dependent members of the indigent family of the deceased.

- c) "Competent authority" means the Head of the concerned Department/Board/Corporation/Public undertakings where the deceased person was serving.
- d) "Deceased Person" means a person who was working in any Government Department/Boards/ Corporation/Public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency at the time of his/her death.
- e) "Dependent" means spouse or son/un-married daughter till they attain the age of 25 years. In case of deceased person being un-married; brother/sister not above the age of 35 or parents.
- (iii) **Submission of application in the form of undertaking:-** A dependent of the deceased person shall furnish an affidavit/undertakings by giving complete address, proof of dependency over the deceased, list of other family members with relationship & age.
- (iv) **Interpretation:-** If any doubt arises relating to the application, interpretations and scope of these instructions it shall be referred to the Government in the department of General Administration (in General Services-II Branch) whose decision thereon shall be final.
- (v) **Exemption/ Relaxation:-** There shall be no exemption/relaxation of any provision of these instructions.
2. Wherever required, the department /Board/Corporation/Public Undertaking concerned would move for adequate provisions in their budget under the appropriate head for this purpose every year.
3. This may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,

o/r

(Bhim Singh Negi)

Under Secretary to Government, Haryana,  
Protocol Department. 27/11

Endst. No. 43/5/2001-3GSII

Dated 27.11.2014

A copy each is forwarded to the following for information and necessary action:-

1. All the Registrars of Universities in the State of Haryana.
2. The MD/HARTRON.
3. The State Informatics Officer (NIC), Haryana Civil Secretariat, Chandigarh for uploading on the websites of the State Government and Chief Secretary's office as well. He is also requested to send this letter by e-mail to all concerned.

o/r

(Bhim Singh Negi)  
Under Secretary to Government, Haryana,  
Protocol Department. 27/11