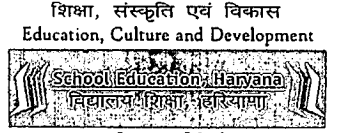




GOVERNMENT OF HARYANA/हरियाणा सरकार
Directorate School Education
विद्यालय शिक्षा निदेशालय



शिक्षा, संस्कृति एवं विकास
 Education, Culture and Development
 तमसो मा ज्योतिर्गमय
 Lead me from Darkness to Light

Off.: Plot No. 1B, Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) - Tel: 91(0172)-2560246 Fax: 91(0172)-2560253
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From

The Director,
 Secondary Education,
 Haryana, Panchkula

To

All District Education Officers,
 All District Elementary Education Officers,
 in the State of Haryana.

Memo No. KW 13/8-2016 ICT
 Dated: Panchkula, the 29.06.2018

Subject: Re-engagement of Computer Faculty and Lab Attendants for Computer Education in the Schools in Haryana.

Kindly refer to the subject noted above.

For imparting computer education to students in Govt. Sr. Sec/High Schools. Computer Faculty and Lab Attendants were earlier engaged as interim arrangement in March 2017 for a period upto 31.05.2018 by the State Government in public interest as a special case subject to the condition that after 31.05.2018 no extension will be granted. These Computer Faculty and Lab Attendants were relieved automatically on 31.05.2018.

Now, the Government of Haryana has decided that all those Computer Faculty and Lab Attendants be re-engaged w.e.f. 01.07.2018 for a period upto 31.03.2019 or till the regular recruits join, whichever is earlier on the same emoluments i.e. Rs.10,000/- per month in case of Computer Faculty and Rs.6000/- per month in case of Lab Attendant.

Therefore, it is directed that necessary instructions be issued to the concerned Principal/Head of the Govt. High/Sr. Sec. Schools with following conditions:

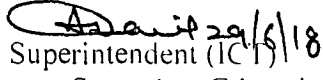
1. Only those Computer Faculty and Lab Attendants may be allowed to join in the same schools, who were in position as on 31.05.2018 (who were re-engaged as per instructions issued vide Memo No. 3/14-2015 ICT (1) dated 02.03.2017.
2. The above re-engagement be made only upto 31.03.2019 and they shall stand automatically relieved on 31.03.2019 without any notice.
3. The salary to the Computer Faculty and Lab Attendants shall be paid on the basis of actual attendance including Sundays and Gazetted holidays but excluding winter vacations duly certified by the Principal/School Head and on the submission of

- consolidated information of attendance in the prescribed format already circulated, by the concerned District Education Officer to the Directorate.
4. These Computer Faculty and Lab Attendants will be entitled for one casual leave per month.
 5. The attendance of the Computer Faculty and Lab Attendants of preceding month shall be submitted to the concerned DEO office on first working day of the succeeding month by the concerned Principal/School Head. Concerned DEO shall send consolidated attendance of all CF and LAs latest by 7th of the succeeding month to the Directorate. In case the attendance reports not received within 7 working days of each month, then the DEO/DEEO concerned will be personally responsible for late payment of the salary.
 6. Funds for salary of Computer Faculty and Lab Attendant shall be transferred to the schools through DPC Account.
 7. The roles and responsibilities of the Computer Faculty and Lab Attendants shall be similar to the roles and responsibilities assigned to them during the contract period of concerned service provider or any other duty assigned by the concerned Head of the Institution from time to time.

Note:- If the Principal/Head of the Institution, at any point of time finds that the work and conduct of the Computer Faculty/Lab Attendant is not satisfactory or he/she is found guilty of insubordination, wilful absence from duty or any other misconduct, his/her services would be dispensed with immediate effect.

नोट:- यदि किसी भी कंप्यूटर शिक्षक/लैब सहायक का कार्य और व्यवहार संतोषजनक नहीं पाया जाता है या वह अपने वरिष्ठ अधिकारी के आदेशों की अवहेलना, स्वेच्छा से अनुपस्थिति या अन्य किसी दुर्व्यवहार का दोषी पाया जाता है/जाती है तो उसकी सेवाएं तुरन्त प्रभाव से निरस्त कर दी जाएंगी।

This letter will supersede all previous letters/instructions issued by the Directorate from time to time.


Superintendent (IC) 29/5/18
for Director Secondary Education
Haryana, Panchkula

