

प्रेषक

निदेशक मौलिक शिक्षा, हरियाणा,
शिक्षा सदन, सैक्टर-5, पंचकुला।

सेवा में,

1. राज्य के समस्त जिला मौलिक शिक्षा अधिकारी, हरियाणा राज्य।
2. निदेशक, एस.सी.ई.आर.टी., गुरुग्राम।
3. निदेशक, सैकेण्डरी शिक्षा, यू.टी. चण्डीगढ़।

यादी क्रमांक 15/9-2018 एच0आर0एम0-1(2)

दिनांक, पंचकुला = 18-5-18


विषय:-

Regarding promotion to the post of TGT in English, Science, Arts, Physical Education, Home Science, Music, Urdu, Sanskrit and Punjabi.

उपरोक्त विषय पर निदेशालय के यादी क्रमांक 15/9-2018 एच0आर0एम0-1(2) दिनांक 27.04.2018 के संदर्भ में।

विषयांकित मामले में आपको लिखा गया था कि जे.बी.टी. व सी. एंड वी. अध्यापकों के TGT पद पर पदोन्नति मामले निर्धारित समय सीमा तक निदेशालय में भिजवाएं। इसके अतिरिक्त आपको निर्देश दिये जाते हैं कि अपने स्तर पर किसी भी कर्मचारी का मामला लंबित न रखें फिर भी आप किसी भी मामले बारे अपनी टिप्पणी विशेष कथन कॉलम में अंकित कर सकते हैं। पदोन्नति मामलों के साथ कर्मचारी की निजी मिसैल की बजाए summary sheet ही भेजी जाए।

अतः आपको पुनः लिखा जाता है कि जे.बी.टी. व सी. एंड वी. अध्यापकों के पदोन्नति मामले निदेशालय में निर्धारित समय सीमा तक भिजवाना सुनिश्चित करें।


अधीक्षक एच0आर0एम0-1
कृते निदेशक मौलिक शिक्षा हरियाणा
पंचकुला।

From

Director Elementary Education
Haryana, Panchkula

To

All District Elementary Education Officers
In the State of Haryana

Memo No: 15/9-2018-M-I(2)

Dated: 27.04.2018

Subject: Regarding promotion to the post of TGT in English, Science, Arts, Physical Education, Home Science, Music, Urdu, Sanskrit and Punjabi.

As the department has initiated the process for promotion of JBT/PRT/HT/C&V teachers to the post of TGT in English, Science, Arts, Physical Education, Home Science, Music, Urdu, Sanskrit and Punjabi. You are therefore directed to follow the following steps as per mentioned timeline to invite cases for promotion from interested/eligible teachers and process the same as per given instructions and schedule

Sr. No.	Compliance Date of concerned teacher/DDO/BEEO/DEEO	Last date of Submission
1.	Interested/ eligible teachers may submit their promotion cases duly filled in prescribed format to concerned DDO.	07.05.2018
2.	DDO will submit the promotion cases to concerned BEEO	11.05.2018
3.	BEEO will submit the promotion cases to DEEO concerned	16.05.2018
4.	DEEOs will submit the district wise and subject wise promotion cases at Head Quarter through special messenger alongwith Soft copy in prescribed format.	24.05.2018

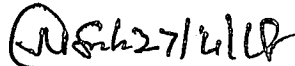
Instructions to be followed by DDOs / BEO/ BEEOs / DEEOs:

1. Promotion cases should be strictly as per Haryana School Education (Group C) State Cadre Service Rules, 2012 and Amendment / Clarifications issued from time to time. (copies attached)
2. Promotion cases of JBT teachers appointed in year 2000 should also be sent to HQ. However final decision about their promotion will be taken at HQ.

3. Copies of relevant documents (i.e. Qualification, ACR Summary sheet / No pending enquiry / Court case / Charge sheet etc.) be attached with the format.
4. DEEOs are requested to make proper record for received cases, after scrutinizing subject wise list of all received cases may be prepared in MS Excel as per following format.

SN	Employee ID	Name of teacher	Present place of posting	Date of regular appointment as JBT / C&V teacher	Subject for TGT, applied for promotion.	DEEO's Recommendation / Remarks for promotion

All concerned are requested to follow the above mentioned timeline and instructions in letter & spirit. Concerned DEEO will be held responsible for any lapse and delay.


 Superintendent HRM-I
 for Director Elementary Education
 Haryana, Panchkula

Below are hyperlinks for Service Rule, Amendment/ Clarification.

1. [Haryana School Education \(Group C\) State Cadre Service Rules, 2012](#)
2. [Amendment for considering "Shastri" for promotion as TGT Sanskrit.](#)
3. [Clarification regarding qualification for the post of TGT English.](#)

SUMMARY SHEET

Seniority/Date of appointment (as mentioned in list)		
ID & Name of Employee:		
Designation		
Place of Posting		
Date of Birth		

Sr. No.	Year	Grading of ACR	Overall Grading	Remarks regarding integrity
1.	2006-07			
2.	2007-08			
3.	2008-09			
4.	2009-10			
5.	2010-11			
6.	2011-12			
7.	2012-13			
8.	2013-14			
9.	2014-15			
10.	2015-16			
Total ACRs Available				

Is employee presently charge-sheeted under Rule-7?	
Is Employee presently suspended? (Yes/No)	

Overall Integrity Report:

Signature of
Head of Institution with seal

Counter Sign by
District Elementary Education Officer
With Seal