



GOVERNMENT OF HARYANA/हरियाणासरकार

# Directorate School Education

## विद्यालय शिक्षानिदेशालय

 शिक्षा, संस्कृति एवं विकास  
 Education, Culture and Development

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From

 Director Elementary Education  
 Haryana, Panchkula

To

 All District Elementary Education Officers  
 In the State of Haryana

Memo No: 15/9-18 MZ (2)

Date: 24-1-18

**Subject: Regarding updation of MIS record of C&V/HT/PRT/JBT teachers being considered for promotion to the post of TGTs.**

The Elementary Education Department has initiated the process of filling up the vacant posts of TGTs in various subjects through promotion of eligible C&V/Head Teachers/PRT/JBT teachers. It is believed that teachers have filled their complete & accurate information regarding their qualification on MIS portal and same has also verified/approved by the school head.

Since all the promotions will be done on the basis of information filled by teachers in their MIS Profile, department is giving another chance to C&V/JBT teachers to update their qualification/ experiences or other information on MIS Portal.

Therefore, all District Elementary Education Officers are directed to circulate the notice that all teachers should update their MIS Portal in respect to their qualification etc. latest by 10.02.2018 and all Heads/BEOs/BEEOs should verify and approve the updation on MIS Profile by 15.02.2018 positively.

All DEEOs are further requested to ensure that notice should be received to every employee in each school and head of the school will take the acknowledgment/sign from each teacher for receiving of such notice.

 Joint Director (Masters)  
 for Director Elementary Education  
 Haryana, Panchkula


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