

**DIRECTORATE OF SECONDARY EDUCATION, HARYANA, PANCHKULA**


**No. 1/36-2015-e-Gov.**

**Dated: 13.2.2017**

**Office Order**

Reference Government order No. 1/55-2015-e.Gov. dated 4.1.2017 and letter No. 1/36-2015-e.Gov. dated 3.2.2017.

In all those schools where BAS machines have been installed and internet connection has also been provided, the complete staff of such schools shall mark their attendance on the BAS system only. If any BAS system is out of order due to any reason, the Head of school shall maintain a log and enumerate the reasons for not marking the attendance on the BAS system on a particular day. This log can be verified, about its correctness by the Directorate IT Cell from the NIC resources. So every care should be taken to utilise the BAS machines for marking the attendance of staff. If any employee of any office/school refuses to mark attendance on these machines then the Head of the office/school may stop salary of such recalcitrant employee.


  
Virender Singh, HCS  
Additional Director (Admn.)  
Secondary Education Department  
Haryana, Panchkula

Endst. No. 1/55-2015-e.Gov.

Dated: 13.2.2017

A copy is forwarded to the following for information and necessary action:-


1. Director SCERT, Haryana, Gurugram
2. All District Education Officers, Haryana
3. All District Elementary Education Officers, Haryana.
4. All Principal DIETs/GETTI/BITEs
5. All Block Education Officers/ Block Elementary Education Officers, Haryana.
6. All Officers and Branch Incharges of Directorate of Secondary Education and Elementary Education.
7. PS/ACS (SE) for kind information of W/ACS (SE)
8. PA/DSE for kind information of W/DSE.
9. PA/DEE for kind information of W/DEE.

  
Virender Singh, HCS  
Additional Director (Admn.)  
Secondary Education Department  
Haryana, Panchkula

Endst No. KW 1/55-2015 e-Gov/IT Cell Dated, Panchkula the 13.02.2017

A copy of the above is forwarded for information please:-

1. Principal Secretary to Govt. of Haryana Information & Technology Department.
2. SIO, NIC.
3. PS/Chief Secretary.

  
Virender Singh, HCS  
Additional Director (Admn.)  
Secondary Education Department  
Haryana, Panchkula