

From

Director Secondary Education, Haryana, Panchkula

To

Director SCERT, Haryana, Gurgaon
All District Education Officers
All District Elementary Education Officers
All Block Education Officers
All Block Elementary Education Officers
Memo No. 1/13-2016-e.Gov.

Dated, Panchkula the 6/4/16

Sub: Updation of employee profile and its verification on MIS Portal.

Refer this office letter No. 1/13/2016-e.Gov. dated 28.1.2016 on the subject cited above.

It has been decided to amend the instructions issued vide letter under reference to the following extent that DEOs and BEOs can further authorize the Principals of the Senior Secondary Schools or Headmasters of Government High Schools working under their control to approve the personal and service profile of their subordinates or the employees of the institution they are authorized by DEO or BEO concerned. However, accuracy of profile of the employees shall be ensured by the DEOs, DEEOs, BEOs, and BEEOs.

You are requested to take necessary action in the matter accordingly.


Additional Director Administration-I
For Director Secondary Education,
Haryana, Panchkula

Endst. No.

Dated: 6/4/16

A copy is forwarded to the following for information and necessary action”-

1. PS/ACSSE for kindly information of Additional Chief Secretary School Education, Haryana, Chandigarh.

2. PA/DSE for kind information of Director Secondary Education, Haryana, Panchkula.
3. PA/DEE for kind information of Director Elementary Education, Haryana.
4. All Officers/ Superintendents of the Directorate of Secondary Education and Directorate of Elementary Education, Haryana, Panchkula.


Additional Director Administration-I
For Director Secondary Education,
Haryana, Panchkula