



OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA PANCHKULA

Order No. 10/21-2013 Admn(4)

Dated, Panchkula the 16/10/2018

A copy of letter No. 16668-16867/Co.4(397)-1982 dated 25.09.2018 from Law Secretary-cum-Legal Remembrance to Govt. Haryana, Law and Legislative Department, Chandigarh regarding weeding out record of Litigation Branch of Law and Legislative Department, Haryana is forwarded to the following for information and further necessary action:-

1. Director Elementary Education Haryana, Panchkula.
2. Director/CERT Haryana, Gurugram.
3. All DIET's in the State.
4. All District Education Officer's in the State.
5. All District Elementary Education Officer's in the State.
6. All the Headquarter Officers.
7. Assistant Director Admn.(HQ).
8. Registrar Education (Secondary).
9. All the Superintendent (HQ).
10. Superintendent Admn. (Pry).
11. Legal Cell.
12. PS/DSE.
13. PA/Additional Director (Admn).
14. PA/Additional Director (Academic).
15. PA/Joint Director Admn.
16. All Assistant Admn. Branch (HQ).
17. IT Cell (HQ) for website.


SUPERINTENDENT ADMN.
for DIRECTOR SECONDARY EDUCATION
HARYANA PANCHKULA

From

The Law Secretary-cum-Legal Remembrancer to Govt.
Haryana, Law and Legislative Department, Room No.38, Haryana
Civil Secretariat, 9th Floor, Chandigarh.

To

ACSE, ACA, Archives, AGM] busy
DMS
PA/ACS
DSE
DEE
DG Archives
D.O. AGM
D.O. ACA
P.S.

1. The Chief Secretary to Government, Haryana, Chandigarh;
2. All the Additional Chief Secretary to Government Haryana/Financial Commissioner and Principal Secretary to Government, Haryana, Chandigarh;
3. All the Heads of the Department in the State of Haryana;
4. Registrar, Punjab and Haryana High Court, Chandigarh;
5. All the Commissioner in the Division in the State of Haryana;
6. All the Deputy Commissioner in the State of Haryana.

Memo No. 16668-16867 /Co.4(397)-1982

Dated Chandigarh, the 25/9/18

Subject:- Weeding out record of Litigation Branch of Law and Legislative Department, Haryana.

R/Sir,

I have been directed to inform that the Litigation Branch of the Law and Legislative Department, Haryana, Chandigarh intends to weed out old record upto 31st March, 2015. All the concerned departments are hereby directed to supply a list of pending cases in any Court/Tribunal prior to 31st March, 2015 along with file number/previous reference number and date of this department within period of 45 days so that the records of that case can be retained failing which the entire record upto 31st March, 2015 shall be weeded out and destroyed as per rules (as record up to 31.12.2013 has already been weeded out). If no information is received within stipulated period, it would be presumed that no case qua that department relating to aforesaid period is pending and the record shall be weeded out and destroyed after the expiry of the said period.

Calvin L. D.
C&PO/Nodal Officer 25/9/18
for Legal Remembrancer & Administrative Secretary
to Government, Haryana.

J.D. 1
AD *[Signature]*
S.V. *[Signature]*
11/10/18
-4