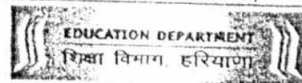




*Handwritten notes:*  
फेब्रुवरी सेक्टोर् वॉर्क मे  
4/1/13 से 20/1/13  
IT cell 5/1/13



Office of Director School  
Education, Haryana  
विद्यालय शिक्षा निदेशालय, हरियाणा

Off: Plot No 1B, Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) · Tel: 91(0172)-2560246 Fax: 91(0172)-2560253  
कार्यालय: प्लॉट नं 1बी, शिक्षा सदन, सेक्टर 5 पंचकुला-134109 (भारत) दूरभाष: 91 (0172) 2560246 फैक्स 91 (0172) 2560253  
e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

Inspection Performa for Inspection of Private Schools for recognition,  
under RTE Rules 2011.

(Note: (i) tick mark the circle for appropriate information)

District/Sub Division

SIRSA ELLENABAD

Date of Inspection

05 12 2014

1. Details of Schools:

A. General

i Name of School

KALPANA PRIMARY SCHOOL  
KHARI SURERAN

ii Stage for which recognition applied for

Primary 0 Middle

iii Permission to establishment or up-gradation of school granted by

Director 0 DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. [ ] Date [ ] [ ] [ ] [ ] [ ]

iv If already recognized mention stage along with order no and date

Primary 0 Middle

No. 12/1N 2012 P50 Date 28-08-2014

B. Locational Details of School:

- i Plot No.
- ii Sector/Mohalla
- iii City/Town/Village
- iv HUDA/Municipal Council/ Committee/ Panchayat
- v CD Block
- vi Assembly Constituency
- vii District
- viii Telephone No. with STD code
- ix Fax No.
- x Email address

142-143  
KHARI SURERAN  
PANCHAYAT  
ELLENABAD  
ELLENABAD  
SIRSA  
01698 222721  
09416130621

2. Details of Authority to run the school

1. Name

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

CHOUHARY EDUCATION SOCIETY

DEEO

Distt. Elementary Education Officer  
SIRSA

Officer  
Ellenabad (Sirsa)

MC/Sarpanch

**Registration Details**

i. Scheme of Management (under Rule 32)

Yes  No

ii. a) Registration Number & Date

04 20 11 20 1 2

b) Registration Authority

S I R S A

iii. Number of members of managing committee

11

iv. Composition of managing committee

Yes  No

v. Copy of bye laws attached

Yes  No

**C. Type of School/Curriculum:**

i. Type of school

Boys  Girls  Co-Education

ii. Approximate number of students

117

iii. Affiliating Board

Bose  CBSE  ICSE  Others

iv. Curriculum a) For 1-8 Class

Bose  CBSE  ICSE  Edu.Dept.

v. Medium of instructions

Hindi  English  Both  Others

**Land Details:**

**A. Area Details:**

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.01.2003	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
	Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)	Rural/Urban/Controlled areas (for double storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/ Commerce and Science	2.0 Acre	3000 Square meters	2250 Square meters
		4000 Square meters	3000 Square meters

**Total Land Area**

2 Acre 2 Kanal 1 Marla Sqm.

In case of existing schools i.e. running before June 2011, these schools shall provide or make arrangement for adequate play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie up for use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc

Yes  No

If yes, then Area Distance

**B. Owner Details:**

(i) The Name of individual or Association of individuals or Trust or Society or Company or school whom ownership vests

CH O U D H A R Y E D U C A T I O N S O C I E T Y

(ii) The ownership title documents attached.

Yes  No

**C. Leasor's Detail:**

(i) Name

M A H E N D R K

(ii) Address

K H A R I S K R A

**D. Lessee Detail:**

(i) Name of the lessee (President or Secretary or Manager)

S E C R E T A R Y

(ii) Whether authorized by the authority running the school

*[Signature]*  
 DEEO  
 Distt. Elementary Education Officer  
 Sirsa

*[Signature]*  
 MC/Sarpanch

ii) Copy of resolution attached or not

Yes  No

**Location of land:**

(i) Khewat/Khasra No./Killa No./Plot No

Khewat  Khasra  Killa  Plot No.

(ii) Whether land is in one patch or more

ONE Number of patch

(iii) If more than one patch siza of land duly countersigned by the Tehsildar be attached

Yes  No

(iv) Whether pieces of land adjacent and easily approachable and functionally suitable?

Yes  No

**Building Details:**

**A. Existing Plan**

(i) Existing plan of building duly signed by registered architect and owner or lessee

Owner/Lessee (President or Manager or Secretary)  Architect

(ii) Covered Area

(a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable

(b) Total covered area (if more than one floor)

(c) Percentage of ground coverage

(d) FAR (Floor area ratio) (For New Schools)

:

**B. Rooms Details:**

i) Total No. of Rooms

ii) Number of Class Rooms (one class room for each section)

**Size of Class Room**

a) for new School - 24'x18'x10' @ 10Sq.ft./Student

b) for Existing School -

I VIII Class- @ 9 Sq.ft /Student

Type	Lentered	Total Room	Size (in ft.)	Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> 5	<input type="text"/> 24 x <input type="text"/> 18 x <input type="text"/> 11.5	<input type="text"/> 432	<input type="text"/> 40	<input type="text"/> 127
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Class Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
al Rooms		<input type="text"/>	<input type="text"/> x <input type="text"/> x <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Others Room**

Office of Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> 24 x <input type="text"/> 18 x <input type="text"/> 11.5
Staff Rom	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> 24 x <input type="text"/> 18 x <input type="text"/> 11.5
Office Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> 24 x <input type="text"/> 18 x <input type="text"/> 11.5
Library	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> 18 x <input type="text"/> 18 x <input type="text"/> 11.5
Composited Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Computer/Eduset Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>
Storr Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/> x <input type="text"/> x <input type="text"/>

No. of books available  7000

*Chakhe*  
Block Education Officer  
Ellenabad (Sirsa)  
BEO/BEEO

*PTG/11/09*  
MC/Sarpanch

**Veranda**

- a) for new School - 8 for single loaded & 10 for double loaded  10 Ft
- b) for Existing School - 6 for single loaded & 8 for double loaded  Ft

**iv) Stair**

- a) for new School - 8ft width.  Yes 0 No If No, Size
- b) for Existing School - 4'6" width Additional stair after linear distance of 100'  Yes 0 No If No, Size

**v) Ramp**

- a) for new School - 6' width.  Yes 0 No If No, Size
- b) for Existing School - 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.  Yes 0 No If No, Size

(i) Drinking water facility (Mode of water supply)  Yes 0 No Mode

(ii) Toilets and Urinals separate for boys and girls  Yes 0 No

- (a) Number of toilets for the girls
- (b) Number of toilets for the boys
- Total toilets**

**5. Pledge Money**

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—  Yes  No If yes, Amount

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000

**6. Certificates -**

- 1 Ownership of Land Tehsildar  Yes 0 No
- 2 Construction of Building District town planner/ municipality/registered architect/ empanelled architect  Yes 0 No
- 3 Safety of Building Public works Department/ Municipality Registered Engineer/empanelled Engineer  Yes 0 No
- 4 Fire Safety Fire Officer, authorized agency by Central Government or State Government  Yes 0 No
- 5 Hygienic Chief Medical Officer Senior Medical Officer, empanelled Medical Officer  Yes 0 No
- 6 No Objection Certificate regarding land use  
Municipal area municipality/municipal council/local authority  Yes 0 No  
Out side municipality area like urban area/ controlled area/rural area As notified under relevant laws  Yes  No

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

**7. Staff statement**  Yes 0 No

**8. Rules and Regulations for staff under rule 162**  Yes 0 No

**9. Fee structure -**

- i) class-wise fee and funds (no funds except Red Cross, CWF and Sports Fund)  Yes 0 No
- ii) to be displayed on the notice board.  Yes 0 No
- iii) issue of fee receipt  Yes 0 No
- iv) fees charged is according to the facilities provided by the school  Yes 0 No

**10. School Record (under rule 28)**  Yes 0 No

**11. General report regarding -**

- 1 No business premises in any part of building of schools.  Yes 0 No
- 2 Furniture and equipment are adequate and suitable for institution  Yes 0 No
- 3 Salary of teachers and non-teaching staff are paid regularly as notified by the school  Yes 0 No

DEEO

Block Education Officer  
Ellemboli (Srinagar)

MC/Sarpanch

- 4. No business premises in any part of building of schools  Yes 0 No
- 5. Furniture and equipment are adequate and suitable for institution  Yes 0 No
- 6. Salary of teachers and non-teaching staff are paid regularly as notified by the school  Yes 0 No
- 7. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind  Yes 0 No
- 8. There is no thoroughfare or public passage through any part of school premises.  Yes 0 No
- 9. Sanitary arrangements at school are adequate and kept in good order  Yes 0 No
- 10. Drinking water arrangement adequate.  Yes 0 No
- 11. Provisions of electricity fitting and electric fans in each class rooms.  Yes 0 No
- 12. No teacher or student is completed to attend a class or religious instruction (except in minority school)  Yes 0 No
- 13. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.  Yes 0 No

**12. Audit Report (as per rule 30)**

Yes 0 No

**13. Processing Fee + Form Fee**

(For 5<sup>th</sup> Rs. 1000/-, for 8<sup>th</sup> Rs. 2500/-, plus Rs. 500/- fee of the form)

Yes 0 No

**14. Recommendations: -**

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003/RTE Rules 2011 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ~~1<sup>st</sup>~~ to Class 5<sup>th</sup>.

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore recommend ~~rejection of the~~ request for recognition/up gradation applied for Class ~~1<sup>st</sup>~~ to Class 5<sup>th</sup>.

*[Signature]*  
DEEO

*[Signature]*  
Block Education Officer  
EIL/BEO/BEEO

*[Signature]*  
MC/Sarpanch

District Inspector, Education Officer